



Date of Meeting: Tuesday, April 21, 2015
Type of Meeting: **WORKSHOP MEETING**
Location: School 12

MINUTES

I. MEETING CALLED TO ORDER

At 5:30 pm Mr. Schofield called the meeting to order.

II. ROLL CALL

Members Present: Mr. Jason Schofield, President
Mrs. Ann Apicella
Ms. Elizabeth Denio
Mrs. Carol Harvin
Ms. Mary Marro-Giroux
Mr. Tom Mayo
Mr. Bill Strang
Mr. Michael Tuttmann
Mrs. Anne Wager-Rounds

Members Absent: None.

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Assistant Superintendent
of Curriculum and Instruction
Mr. Terry Blanchfield, Interim Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Mrs. Erin O'Grady-Parent, School Attorney

III. EXECUTIVE SESSION

Mr. Schofield made a motion at 5:30 pm to move to Executive Session regarding a disciplinary matter of a tenured employee. Invited in were Mr. Carmello, Dr. Watson, Mr. Blanchfield, Mrs. Miaski, Mrs. Parent-O'Grady and Mrs. Bruno.

IV. PUBLIC SESSION AND DISTRICT NEWS

Mr. Schofield called the meeting to order with the Pledge of Allegiance. He made the following announcements regarding District events: (1) District Art Show was held at the Troy Atrium. Select students in Grades K-12 had their works displayed and a formal awards ceremony was held. (2) NYS Regent Josephine Finn visit our Troy Riverfront P-Tech Program at THS.

V. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

None.

NON-ACTION ITEMS

VI. PRINCIPAL'S PRESENTATION - J. CANFIELD

Mr. James Canfield, Principal of Alternative Learning Program (ALP) introduced his staff. He has adopted the philosophy of the Efficacy Institute and it has been included in their professional development. "Every mind and every heart" means that every student counts. Students get 100% from ALP staff. Students in the program have to work harder and have to catch up. The ALP program serves 130 students in Grades 7-12; approximately 30% increase from 2013-14. Program starts at 8:30 am and ends at 6:00 pm: Alternative Learning Program (day program) serves 55-65 students; Special Education/Self-Contained for Grades 9-12 serves 30-35; and additional prescript support for Grades 7-12 to support social and behavioral needs (approximate 15-20 students). Also THS and TI suspension program is held here from 1 to 3 pm.

ALP purpose is to provide an environment to motivate students to reach their full potential and strive proficiency. Primary goal to graduate students from high school. ALP students have challenges (ex violence, teen parents, homelessness and lack of hope). Students feel supported here and the committed staff are "guardian of hope". Staff meetings are held every morning and every afternoon. There is parent in-take and staff does home visits. ALP difference: smaller classes, co-teaching, attendance accountability, differentiated instruction, employment training and regents review. Mr. Canfield shared examples of successes in his program and two students explained what the ALP program means to them.

VII. TREASURER'S REPORT - K. CIETEK

March Financials - Kathleen Cietek, District Treasurer reported on that the majority of budget transfer for March were salary-related. The internal claims auditor reviewed 417 checks totaling \$6.5 million School Lunch Fund - School 2 playground has been installed and the THS service line is on schedule for installment over the summer. Special Aid - all grants have been approved and a request for funds from SED were submitted in April. Treasurer's Report - all accounts have been reconciled.

VIII. POLICY REVIEW - J. CARMELLO

Mr. Carmello reported on the policies reviewed by the Committee on March 24th. These will appear the next BOE agenda for approval.

1. Recommended for Revision:

- 2100 School Board Legal Status
- 2110 School Board Powers and Duties
- 2270 School Attorney
- 3000 Administration Goals
- 3100 Superintendent of Schools
- 3110 Qualifications of Superintendent
- 3120 Duties of Superintendent
- 4315.1 AIDS Instruction
- 4326 Programs for English Language Learners
- 4730 Homework
- 5000 Student Policies Goals
- 5100 Attendance
- 5030 Student Complaints and Grievances replaces 5311.3
- 5210 Student Organizations
- 5220 School-Sponsored Student Expression
- 5225 Student Personal Expression

2. Recommended for Abolishment

- 2300 School Board Meetings included in 2350
- 2400 Policy Development included in 2410
- 2320-R Special Meetings Regulation included in 2320
- 3210 Management Team
- 3250 School Building Administration
- 4311 Citizenship Education
- 4311.2 Values Education
- 4313 Teaching About Religion
- 4314 Occupational Education
- 4315 Health Education
- 4315 Safety Education
- 4316 Physical Education
- 4317 Teaching about Drugs, Alcohol, Tobacco
- 4322 Programs for Gifted and Talented
- 4350 Multicultural/Global Education
- 4510 Instructional Technology
- 4510 Instructional Materials
- 4741 Class Rankings
- 4751 Acceleration/Alternative to Receive Credit
- 4760 Makeup Opportunities
- 5155 Student Withdrawal from School included in 5100
- 5161 Truancy and Tardiness included in 5100
- 5162 Student Dismissal Precautions
- 5162R Student Dismissal Precautions Regulation
- 5182 Released Time for Religious Instruction
- 5191R Students with HIV Illness Instruction included in 4315.1
- 5311 Student Complaints and Grievances included in 5030

ACTION ITEMS

IX. QUESTAR III RESOLUTIONS

Mr. Schofield made a motion to approve Items 1 and 2 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

1. Questar III - Board of Cooperative Educational Services

BE IT RESOLVED THAT the Board of Education of the Enlarged City School District of Troy hereby casts its votes for the following candidates to fill (3) vacancies on the Rensselaer, Columbia, Greene Counties Board of Cooperative Educational services:

- a. RESOLVED: that the Board of Education casts its vote for the election of Mrs. Carol Orvis, Rensselaer, NY (District of Residence: East Greenbush Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2015 through June 30, 2018.
- b. RESOLVED: that the Board of Education casts its vote for the election of Mr. Paul Puccio, Castleton, NY (District of Residence: Schodack Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2015 through June 30, 2018.
- c. RESOLVED: that the Board of Education casts its vote for the election of Mr. Frank Zwack, Jr., Stephentown, NY (District of Residence: Berlin Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2015 through June 30, 2018.

2. Questar III BOCES Tentative Administrative Budget 2015-16

RESOLVED: that the Board of Cooperative Educational Services of Rensselaer, Columbia and Greene Counties is authorized to expend the sum set forth in the 2015-16 tentative Administrative budget document in the amount of \$5,835,872.

X. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

A. Staff Matters - Unclassified (Reviewed by D. Watson)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

Mr. Schofield made a motion to approve Items 1 -9 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

1. Unclassified Employee - Leave of Absence

	<u>NAME</u>	<u>TENURE AREA / POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>	
a.	Shauna Edwards	Remedial Reading	100%	PS-2	4/13/15 - 4/14/15	(w/o pay)
b.	Kimberly Minear	Remedial Reading	100%	PS-2	5/1/15	(w/o pay)
c.	Mark Calkins	Music	100%	THS	4/30/15 - 5/1/15	(w/o pay)
d.	Jenna Brooks	Special Ed-General	100%	TMS	4/18/15 - 5/1/15	(w/o pay)
e.	Carrie Beebe	Elementary	100%	PS-14	5/21/15	(w/o pay)
f.	Janna Hanusik-Spadoni	Speech	100%	CHS	5/26/15	(w/o pay)
g.	Laura Albright	Special Ed-General	100%	TMS	9/1/15 - 1/3/16	(w/o pay)

2. Unclassified Employee - Resignation

	<u>NAME</u>	<u>TENURE AREA / POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
a.	Alyssa Casale	Teaching Assistant	100%	PS-18	3/27/15
b.	Katelynn O'Connor	Assistant Coach		Track & Field	4/14/2015

3. Unclassified Employee - Probationary Appointments

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a.	Renee Patti	Elementary (Grade 3)	100% (Trans H.Christopher)	PS-14	9/1/14	8/31/16	Nursery K-6, Permanen	\$45,500 (S-2, Col E)

(amend probationary dates BOE Agenda 8/27/14, page 2)

4. Unclassified Employees - 2014-15 Extra Assignments

	<u>NAME</u>	<u>TENURE AREA / PROGRAM TITLE</u>		<u>ASSIGN</u>	<u>EFFEC DATE</u>	<u>SALARY RATE</u>
a.	Courtney Goodman	Elementary Math/Science Enrichment	6th period	TMS	11/20/14 - 4/12/15	\$3,000.00 (prorated)
(amend effective dates BOE Agenda 11/19/14, page 2)						
b.	Amy Patricelli	Elementary Math/Science Enrichment	6th period	TMS	4/13/15 - 6/30/15	\$3,000.00 (prorated)

5. Unclassified Employees - 2014-15 P-Tech Curriculum Planning

	<u>NAME</u>	<u>TENURE AREA / PROGRAM TITLE</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a.	Paul Dunleavy	Science	4 hrs / week	\$31.00 per hour

6. Unclassified Employees - 2014-15 Learning Technology Grant

	<u>NAME</u>	<u>TENURE AREA / PROGRAM TITLE</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a.	Kellee Bonenfant	Special Ed-General	22 hours	\$31.00 per hour
b.	Antoinette Costa	English	22 hours	\$31.00 per hour
c.	Hope Debevoise	English	22 hours	\$31.00 per hour
d.	Tanya Delamater	Special Ed-General	22 hours	\$31.00 per hour
e.	Carrie Dwyer	Elementary	22 hours	\$31.00 per hour
f.	Andrianna Walraven	Special Ed-General	22 hours	\$31.00 per hour

7. Unclassified Employees - 2014-15 TMS Leadership Team School Improvement Planning

	<u>NAME</u>	<u>TENURE AREA / PROGRAM TITLE</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a.	Kellee Bonenfant	Special Ed-General	20 hours	\$31.00 per hour
b.	Jennifer DeMarco	Mathematics	20 hours	\$31.00 per hour
c.	Christina Kole	Mathematics	20 hours	\$31.00 per hour
d.	Michael Neumann	Mathematics	20 hours	\$31.00 per hour
e.	Tyrone O'Meally	Social Studies	20 hours	\$31.00 per hour
f.	Amy Patricelli	Elementary	20 hours	\$31.00 per hour
g.	Brock Renfrew	Social Studies	20 hours	\$31.00 per hour
h.	Mara Wager	Elementary	20 hours	\$31.00 per hour

8. Unclassified Employees - 2014-15 TMS Parent Engagement/Parent Involvement Activities

<u>NAME</u>	<u>TENURE AREA / PROGRAM TITLE</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Lisa Hurteau	Physical Education	2 hours	\$31.00 per hour

9. Unclassified Employees - 2014-15 Substitutes

<u>NAME</u>	<u>ADMIN</u> (\$400 / day)	<u>TEACHERS</u>		<u>TEACHING ASST</u>		<u>HOME TUTOR</u>	
		<u>Certified</u> (\$100 / day)	<u>Uncertified</u> (\$90 / day)	<u>Certified</u> (\$12.00 / hour)	<u>Uncertified</u>	<u>Certified</u> (\$31.00 / hour)	<u>Uncert</u>
Raymond Crobok, Jr				X			
Megan Farrell		X					
Michael Krogh						X	
R. Anthony McCabe			X				
Elizabeth VonEitzen						X	

B. Staff Matters - Classified (Reviewed by K. Miaski)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

Mr. Schofield made a motion to approve Items 1-6 as a Consent Agenda.

Second: Mr. Strang

Discussion: Welcome to Mr. Loccissano (new Transportation Coordinator) to the District.

Carried: 9-0

1. Classified Employee - Retirements

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Kathryn Pettit	Attendance Aide	100%	District / THS	4/29/15

(amend effective date BOE Agenda 3/18/15, page 3)

2. Classified Employee - Permanent Serving Probationary Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>SALARY RATE</u>
a. James Riedel	High Pressure Boilerman	100%	District	4/13/15	10/12/15	\$39,406 (prorated) (S-1, Grade 16)

3. Classified Employee - Provisional Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFEC DATE</u>	<u>SALARY RATE</u>
a. Kevin Clifford	High Pressure Boilerman	100%	District	4/13/15	\$39,406 (prorated) (S-1, Grade 16)

4. Classified Employee - Temporary Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFEC DATE</u>	<u>SALARY RATE</u>
a. Mario Loccissano	Interim Coordinator Transportation		District	4/14/15 - 4/16/15	\$184.62 / day M/C
b. Mario Loccissano	Interim Coordinator Transportation	100%	District	4/27/15	\$48,000 (prorated) M/C

5. Classified Employees - 2014-15 Learning Technology Grant

<u>NAME</u>	<u>TENURE AREA / PROGRAM TITLE</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Tarek Abdallah	Applications Engineer	2 hours	\$39.62 per hour

6. Classified Employee - 2014-15 Substitutes

<u>NAME</u>	<u>CLERK (\$11 / hr)</u>	<u>NURSE (\$14 / hr)</u>	<u>MONITOR (\$10 / hr)</u>	<u>TEACHER AIDE (\$10 / hr)</u>	<u>MAINT HELPER (\$11 / hr)</u>
Wendy Braunstein		X			
Eugene Rodriguez			X		

XI. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1-4 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

1. Contract - All Language Translations (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve an agreement with All Language Translations for foreign language interpretation and translation services at a rate of \$60 per hour for oral translation and \$20.00/hour for written translation for 2015 NY State Test Assessments to be paid from Title III funds.

2. Contract - Loretta Fantroy (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Loretta Fantroy for 6-week photography workshop at School 2 (Project Based Learning program) from March 11 to May 20, 2015 at a cost of \$450 to be paid from *Community Schools* grant.

3. Contract - University at Albany (Literacy Graduate Program) (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with the University at Albany for Literacy Teaching and Learning Graduate Program for practicum placements at School 14 for 2015-16 at no cost to the District.

4. Out of State Field Trip/Conference

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following out of state field trip:

<u>Field Trip/Conference</u>	<u>Attendees</u>	<u>Date of Trip</u>	<u>Paid By</u>
a. Massachusetts Museum of Contemporary Art - Williamstown, MA	Art Club/Jeff Burger (THS)	April 23, 2015	Art Club funds
b. Educating Black and Hispanic Students National Conference - Oak Lawn, IL	Lakime Meadows (PS2)	May 4-7, 2015	Title I

XII. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by T. Blanchfield)

Mr. Schofield made a motion to approve Items 1-4 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

1. Establish Savings Account for District Reserve

BE IT RESOLVED, that the Board of Education , upon the recommendation of the Superintendent, hereby approves establishment a savings account for District Reserve with First Niagara Bank.

2. 2014-15 Health Service Contracts (reimbursement of services) (Addendum IV)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following Health Service Contracts to be billed for reimbursement for health services for non-district students who attend private and parochial schools within the Troy City School District.

<u>School</u>	<u>Students</u>	<u>Invoiced Amount</u>
Albany City School District	2	\$1,263.52
Averill Park School District	21	\$13,266.96
Berlin Central School District	4	\$2,527.04
Bethlehem Central School District	1	\$631.76
Broadalbin-Perth Central School District	1	\$631.76
Brunswick Central School District	3	\$1,895.28
Cobleskill-Richmondville School District	1	\$631.76
Cohoes City School District	6	\$3,790.56
Coxsackie-Athens Central School District	1	\$631.76
East Greenbush Central School District	2	\$1,263.52
Green Island Union Free School District	5	\$3,158.80
Lansingburgh School District	67	\$42,327.92
Mechanicville City School District	1	\$631.76
Menands School District	2	\$1,263.52
North Colonie Central School District	8	\$5,054.08
North Greenbush Common School District	1	\$631.76
Shenendehowa Central School District	7	\$4,422.32
South Colonie Central Schools	1	\$631.76
Waterford-Halfmoon Union Free School District	2	\$1,263.52
Watervliet City School District	6	\$3,790.56
TOTAL	142	\$89,709.92

3. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
a. Benetech	District Math Competition	\$100.00
b. NY Schools Insurance Reciprocal (NYSIR)	District Math Competition	\$300.00
c. Troy Teachers Association (TTA)	District Math Competition	45 t-shirts
d. Foundation for Engineering Education, Inc.	THS Engineering Club	\$200.00

4. Bid Awards - Technology Capital Project

a. Asbestos Abatement

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby awards the bid for Asbestos Abatement opened on April 10, 2015 to the lowest responsible bidder to:

Milestone Remediation Inc. in the amount of \$162,100
 379 N. Stafford Avenue, Suite 11
 Waterville, NY 13480

b. AV Equipment

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby awards the bid for Audio Visual Equipment opened on April 10, 2015 to the lowest responsible bidder to:

Audio-Video Corporation in the amount of \$379,000
 213 Broadway
 Albany, NY 12204

XIII. BOARD RESOLUTION - GREEN SHEET

Mr. Schofield made a motion to approve the following resolution:

Second: Mr. Strang

Carried: 9-0

Employee Disciplinary Matter Section 3020-a

WHEREAS the Superintendent of Schools has preferred charges against the employee named in Executive Session pursuant to Section 3020-a of the New York State Education Law; and
 WHEREAS, the Board of Education has determined, by a vote of a majority of all the members of the Board, that probable cause exists for the charges preferred against said employee by the Superintendent of Schools;

BE IT RESOLVED that the employee named in Executive Session is hereby suspended with pay pending a hearing on the charges and the final determination thereof.

XIV. FUTURE MEETINGS

1. May 6, 2015 at 7 pm (TMS)
2. May 20, 2015 at 6 pm (TMS)

Discussion:

Mr. Schofield stated the next Policy Review Committee meeting is April 27th.

Ms. Marro-Giroux learned our PK students do not attend CHS; Mr. Carmello reported there is not space for a PK program at CHS but he will look into this.

Mrs. Wager-Rounds thanked School 12 staff for participating in basketball fundraiser for Literacy Run held at THS.

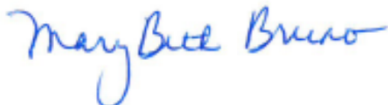
XV. IMPORTANT DATES

1. Personal Registration Day - May 5th (School 12 at Noon - 4 pm)
2. Budget Hearing - May 6th (TMS at 7 pm)
3. Meet the Candidates Night - May 13th (TMS Troy Rm. at 6:30 pm)
4. Budget Vote and Election - May 19th (Poll Hours 7 am - 8 pm)

XVI. ADJOURN

At 6:45 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Strang and carried 9-0.

Respectfully submitted by,



Mary Beth Bruno
Board Clerk