



BOARD OF EDUCATION MEETING

Date of Meeting: February 4, 2015
Type of Meeting: **REGULAR MEETING**
Location: Troy Middle School

MINUTES

I. MEETING CALLED TO ORDER

At 6:00 pm Mr. Schofield called the meeting to order.

II. ROLL CALL

Members Present: Mrs. Ann Apicella
Ms. Elizabeth Denio
Mrs. Carol Harvin
Ms. Mary Marro-Giroux
Mr. Tom Mayo
Mr. Jason Schofield
Mr. Bill Strang
Mr. Michael Tuttman
Mrs. Anne Wager-Rounds

Members Absent: None.

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Assistant Superintendent
of Curriculum and Instruction
Mr. Terry Blanchfield, Interim Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Kathy Ahearn, School Attorney

III. EXECUTIVE SESSION

Mr. Schofield made a motion at 6:00 pm to move to Executive Session regarding pending litigation. Invited in were Mr. Carmello, Dr. Watson, Mr. Blanchfield, Mrs. Miaski and Ms. Ahearn.

PUBLIC HEARING ON CHARTER SCHOOL

Mr. Carmello called the Public Hearing to order at 7:00 pm. The True North Troy Preparatory Charter School has requested the definition of "at risk students" be changed. This change will effect Title I funds the charter school receives but we do not expect any negative impact on Troy Schools.

There were no public comments.

IV. PUBLIC SESSION

At 7:00 pm Mr. Schofield called the regular meeting to order with the Pledge of Allegiance.

District News: Mr. Schofield read several announcements: P-TECH students were honored to host visitors from Otsego-Northern Catskill and Greater Southern Tier BOCES; Ms. DeBevoise's 8th grade ELA honors students dreamed BIG and composed their own "I have a Dream Speech"; nine elementary students artwork selected to be part of the New York State 2015 Dr. Martin Luther King, Jr. Fine Arts Display; and Troy Middle School students' art were accepted and displayed at the Siena College Martin Luther King Art Show.

V. SUPERINTENDENT'S REPORT

Mr. Carmello thanked our Board members for their time and dedication to Troy students. NYSSBA has recognized members for attending workshops or conferences: Mary Marro-Giroux, Tom Mayo, Bill Strang, Jason Schofield, Michael Tuttmann and Anne Wager-Rounds.

VI. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

There was no public input.

VII. APPROVAL OF MINUTES

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

Mr. Schofield made a motion to approve the minutes.

Second: Mr. Strang

Carried: 9-0

A. Board Meetings

1. Board of Education - January 7, 2015
2. Board of Education - January 21, 2015
3. Executive Session - January 26, 2015

VIII. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

A. Staff Matters - Unclassified (Reviewed by D. Watson)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

Mr. Schofield made a motion to approve Items 1-9 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

1. Unclassified Employee - Leave of Absence (w/o pay)

<u>NAME</u>	<u>TENURE AREA / POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. MaryGerard Connolly	Elementary	100%	PS-16	2/13/15
b. Virginia Donvito-MacPhee	Assistant Principal	100%	TMS	2/13/15 (.50)
c. Tammie Lockrow	Teaching Assistant	100%	PS-14	2/13/15
d. DeAnne Sapel	Teaching Assistant	100%	PS-2	2/13/15

2. Unclassified Employee - Resignation

<u>NAME</u>	<u>TENURE AREA / POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Michael Krogh	Teaching Assistant	100%	THS	2/13/15

3. Unclassified Employee - Probationary Appointments

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a. Jeanette August	Teaching Assistant	100%	CHS (Resign M.Joseph)	1/22/15	1/21/18	Teaching Asst, Level III	\$24,750 (Step 1)

4. Unclassified Employee - Temporary Appointment

<u>NAME</u>	<u>TENURE AREA / POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFEC DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a. Megan McManus (C. Veeder)	Remedial Reading	100%	PS-2	1/28/15 - 2/6/15	Literacy B-6, Initial	\$44,500+\$13,000(prorated) (S-1, C-E + stipend)
b. Maxine Brisport	School Psychologist / Parent Engagement Coordinator		District	2/5/15 - 8/31/15	School Psychologist, Permanent	\$10,000 (prorated) (Stipend)
c. Amy Khuzwayo	School Psychologist / Social / Emotional Coordinator		District	2/5/15 - 8/31/15	School Psychologist, Permanent	\$10,000 (prorated) (Stipend)
d. Diane DiClementi	Mathematics / STEM Program Co-Facilitator		TMS	2/5/15 - 5/30/15	Mathematics, Professional	\$750.00 (stipend)
e. Nancy Smith	Mathematics / STEM Program Co-Facilitator		TMS	2/5/15 - 5/30/15	Mathematics, Permanent	\$750.00 (stipend)
f. Tricia Koberger (T. Piana)	Special Education	100%	PS-18	2/5/15 - 6/30/15	Special Education, Permanent	\$46,500 (prorated) (S-1, Col I)
g. Tyrone O'Meally	Social Studies / Secondary Summer School Principal		District	July-Aug 2015	Social Studies, Professional	\$7,500.00
h. Karen Driscoll	Special Education / Elementary Summer School Principal		District	July 2015	SpecEd, Permanent SDA, Permanent	\$4,500.00

5. Unclassified Employee - 2014-15 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGN</u>
a. Samantha Bisnoff	Sage College	Elementary	Mary Zakarka	PS-2
b. Heather Jones	Sage College	Elementary	Maureen McLoughlin	PS-2
c. Erin Kelly	Sage College	Elementary	Maureen McLoughlin	PS-2
d. McKenzie Krause	Sage College	Elementary	Gala Kmack	PS-2
e. Santa Lopez	Sage College	Elementary	M. Fantroy-Ford	PS-2
f. Shawna Robb	Sage College	Elementary	Lyndsey Marquit	PS-2
g. Brianna Ryan	Sage College	Elementary	Jenna Turnbull	PS-2
h. Danielle Martin	Sage College	Elementary	Margaret Mulligan	CHS

6. Unclassified Employees - 2014-15 Extra Assignments

<u>NAME</u>	<u>TENURE AREA / PROGRAM TITLE</u>	<u>ASSIGN</u>	<u>EFFEC DATE</u>	<u>SALARY RATE</u>	
a. Carol Bazan	Mathematics	4th prep	PS-12	9/1/14	\$1,366.00
b. Justin Birk	Science	4th prep	PS-12	9/1/14	\$1,366.00
c. Casey LeCuyer	Special Ed-General	4th prep	PS-12	9/1/14	\$1,366.00

d. Katie Rossettini	Special Ed-General	4th prep	PS-12	9/1/14	\$1,366.00
e. Michael Spruck	Special Ed-General	4th prep	PS-12	9/1/14	\$1,366.00
f. Michael Spruck	Special Ed-General	5th prep	PS-12	9/1/14	\$1,366.00
g. Mark Walsh	Special Ed-General	4th prep	PS-12	9/1/14	\$1,366.00

7. Unclassified Employees - 2014-15 TMS Parent Engagement/Parent Involvement Activities

<u>NAME</u>	<u>TENURE AREA</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Elizabeth Craig	ESL	20 hours	\$31.00 / hour

8. Unclassified Employee - 2014-15 Spring Adult & Continuing Education Program

<u>NAME</u>	<u>PROGRAM TITLE</u>	<u>SALARY RATE</u>
a. Nicole Mitchell	Algebra	\$30.00 / hour
b. Stephanie Moshier	Biology	\$30.00 / hour
c. Raymond Francis	Chemistry	\$30.00 / hour
d. Gaynor Hartigan	GED Preparation	\$30.00 / hour

9. Unclassified Employees - 2014-15 Substitutes

<u>NAME</u>	<u>ADMIN</u> (\$400 / day)	<u>TEACHERS</u>		<u>TEACHING ASST</u>		<u>HOME TUTOR</u>	
		<u>Certified</u> (\$100 / day)	<u>Uncertified</u> (\$90 / day)	<u>Certified</u> (\$12.00 / hour)	<u>Uncertified</u> (\$12.00 / hour)	<u>Certified</u> (\$31.00 / hour)	<u>Uncertified</u> (\$31.00 / hour)
Thomas Finken Jr			X		X		
Kristin Flannery		X					
Tarah Lenyk		X		X			
Joe Mooney			X				
Mark Walsh						X	

B. Staff Matters - Classified (Reviewed by K. Miaski)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

Mr. Schofield made a motion to approve Items 1-4 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

1. Classified Employee - Learning Technology Grant

<u>NAME</u>	<u>POSITION TITLE</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Geoffrey Shackelton	Mobile Learning Technician (amend max hours BOE Agenda 12/3/14, page 3)	40 hours	\$39.67 / hour
b. Darryl Doty	Mobile Learning Technician	35 hours	\$39.67 / hour

2. Classified Employees - 2014-15 TMS Parent Engagement/Parent Involvement Activities

<u>NAME</u>	<u>POSITION TITLE</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Beverly McGuirk	Executive Secretary	20 hours	\$21.08 / hour

3. Classified Employee - 2014-15 Substitutes

<u>NAME</u>	<u>CLERK</u> (\$11 / hr)	<u>NURSE</u> (\$14 / hr)	<u>MONITOR</u> (\$10 / hr)	<u>TEACHER AIDE</u> (\$10 / hr)	<u>MAINT HELPER</u> (\$11 / hr)
Charles Sandercox					X

4. 2014-15 Volunteers

<u>PS-2</u>	<u>CHS</u>	<u>TMS</u>
Christine Cooley	Margaret Davey	Jill Wolski
Margaret Davey		

IX. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by D. Watson)

1. Special Education Placements (Addendum I)

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in the attached addendum in classes for students with special needs.

X. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by T. Blanchfield)

Mr. Schofield made a motion to approve Items 1-6 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

1. Agreement - Questar III (Fund Surplus Resolution Agreement and Release) (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, upon the recommendation of the Superintendent, hereby agrees to enter into an agreement with the Board of Cooperative Educational Services Rensselaer-Columbia-Green Counties ("Questar III") regarding OPEB Accruals Liquidation Schedule and its amounts and hereby authorizes the President of the Board to execute the attached agreement on its behalf.

2. Agreement - Fiscal Advisors & Marketing, Inc. (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, upon the recommendation of the Superintendent, hereby approves a contract with Fiscal Advisors & Marketing, Inc. for consulting services relating to the refunding of serial bonds for a fee not to exceed \$18,000 to be paid from the general funds.

3. Authorization of Refunding Serial Bonds (Addendum IV)

Resolution attached hereto as Addendum IV.

4. Financial Report (Addendum V)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial report:

December 2014

5. Surplus of Equipment (Addendum VI)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the attached list of computer and technology equipment in storage at School 1 to be surplus and recycled.

6. Donation

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donation:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>	
Walmart	TMS (<i>Spelling Bee</i>)	\$300.00	(revise BOE 1-21-15)

XI. BOARD RESOLUTIONS

Mr. Schofield made a motion to approve Items 1-3 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

1. MOA - TTA Retirement Incentive (Addendum VII)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY hereby approves a Memorandum of Agreement between the District and Troy Teachers Association for a special one-time retirement incentive for retirements effective June 30, 2015 only.

2. MOA - CSEA Retirement Incentive (Addendum VIII)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY hereby approves a Memorandum of Agreement between the District and Civil Service Employees Association for a special one-time retirement incentive for retirements effective June 30, 2015 only.

3. Policies for Approval (Addendum IX)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY hereby approves revisions or abolishment of the following policies:

A. For Revision:

- 4526 Computer Use in Instruction
- 4526R Computer Use in Instruction Regulation
- 6000 Fiscal Management Goals
- 6130 Budget Adoption
- 6135 Contingency Budget
- 6410 Authorized Signatures
- 6650 Internal Claims Auditor
- 6660 Independent Auditor
- 6670 Petty Cash/Petty Cash Accounts
- 6700 Purchasing
- 6710 Purchasing Authority
- 6740 Purchasing Procedures
- 6741 Contracting for Professional Services NEW replaces 7320
- 6800 Payroll Procedures
- 6900 Disposal of District Property

B. For abolishment:

6112	Determination of Budget Priorities	procedural
7320	Selection of Architect or Engineer	replaced by 6741

C. Report of NYSSBA Policy Workshop

Mrs. Harvin attended a NYSSBA policy workshop on November 19, 2014 and shared what she learned. She stated all members of the Board should be familiar with policies and it is the most important responsibility of the Board.

XII. FUTURE MEETINGS

1. February 25, 2015 at CHS (6 pm)
2. March 4, 2015 at TMS (7 pm)
3. March 18, 2015 at THS (6 pm)

XIII. ADJOURN

At 7:25 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Strang and carried 9-0.

Respectfully submitted by,



Mary Beth Bruno
Board Clerk