



**BOARD OF EDUCATION
MINUTES**

Date of Meeting: October 2, 2013
Type of Meeting: **REGULAR MEETING**
Location: Troy Middle School

I. MEETING CALLED TO ORDER

At 6:00 pm Mr. Jason Schofield, President, called the meeting to order.

II. ROLL CALL

Members Present: Mr. Jason Schofield, President
Mr. Bill Strang, Vice President
Mrs. Ann Apicella
Ms. Elizabeth Denio
Mr. Tom Mayo
Mr. Michael Tuttman
Mrs. Anne Wager-Rounds
Ms. Martha Walsh

Members Absent: Mrs. Carol Harvin

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Assistant Superintendent
of Curriculum and Instruction
Mrs. Kristen Miaski, Director of Human Resources
Ms. Kathy Ahearn, School Attorney

Also Absent: Ms. Mary O'Neill, Assistant Superintendent for Business

III. EXECUTIVE SESSION

At 6:00 pm, Mr. Schofield made a motion to move to Executive Session for the purpose of discussing pending litigation. This was seconded by Mr. Strang and carried 8-0. Invited to attend were Mr. Carmello, Dr. Watson, Mrs. Miaski and Ms. Ahearn.

IV. PUBLIC SESSION

At 7:00 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance. The public viewed a brief slide show from the Troy Middle School Dedication Ceremony held on September 21, 2013.

V. SUPERINTENDENT'S REPORT

Mr. Carmello reported that a the School 2 playground committee will be re-convened and we are committed to raising money for a new playground. Mr. Carmello is also forming a new Transportation Committee to look into potential savings from changing the transportation distance. Troy is less stringent than required by law.

VI. TMS FOCUS SCHOOL UPDATE

Mr. Brian Dunn, Troy Middle School Principal, gave a power point presentation with an update on TMS as a Focus School and operationalizing the Regents Reform Agenda. Mr. Dunn stated everything we do at TMS is for Regents Reform and developing curriculum and assessments aligned to these standards. Their vision has been crafted with parent input and centered on student well-being. Every meeting and process is committed to this vision.

This summer a building vision statement was developed. Troy Middle School is a community that fosters respect and character. Staff are dedicated to providing students with high quality education and data driven instruction. All efforts are centered on student well-being.

TMS is implementing the Common Core especially in ELA and Science. TMS purchased additional leveled textbooks through School Improvement Grant. These texts are written at different levels but cover same Common Core aligned topics. He credited Mrs. DonVito-MacPhee with help for struggling readers. Support of the Common Core includes two monthly PD days; problem-solving team (PST) at building level so no student should go unnoticed; data-driven instruction; technology and active learning techniques and emphasis on building on the system of tiered academic and behavioral supports and interventions for students.

TMS has recruited 14 new staff members; participates in district-wide mentoring program; monthly new teacher meetings; rigorous evaluations and strong administrative staff.

Mr. Dunn was very happy to report that TMS has made first year "Progress" as a Focus School; TMS has met all subgroup targets in "Performance" index; and TMS has met "Participation Rate" for all measures. Mr. Dunn thanked his administrative team and the Board for their support.

VII. TECHNOLOGY AND SECURTY UPGRADES

Mr. Carmello stated that there are some real needs in technology; some are very pressing. Problems have resulted from past contingency budgets and budget restraints that prevented us from making upgrades. We are at a point where our students are suffering.

Mr. Jared Heiner, Director of Technology, gave a power point presentation. He explained the role of technology is to support instruction. He talked about the infrastructure of the district which includes computers, network and servers. Since his presentation last year we are no longer in jeopardy of losing our data. We have a new server which helps both our staff and students. Mr. Heiner reported on elementary computer labs. They are extremely old and will not accept any new software. Eschool is installed across the District but many of our computers cannot use it. We are School 2 grant allows for great technology but computers cannot support it. Troy has a dark network that we own but needs to be updated.

Capital Project - Mr. Heiner discussed the exciting opportunities for Troy students available with a small capital project for technology such as wireless connectivity; increased capacity; online testing readiness; improved APPR communication with Teachscape in real time.

Troy's security is porous and we must keep students and staff secure. Current system is unarmed and unmonitored with vulnerable entry ways. A capital project will impact security with upgraded digital cameras; increased coverage with added cameras; new door panels; new monitoring software; strobe lighting to detect intruders and upgraded digital radios.

A capital project would impact the instructional program with an expansion of time and place; depth of understanding; learning versus teaching; new media of self-expression; going global; and personal productivity. We need these tools for our students to be successful.

Discussion: Mr. Tuttmann stated many of our students do not have technology at home to do their homework. Mr. Mariano is offering a new technology class at the high school.

Mr. Carmello added the estimated cost of a capital project for technology and security is \$8 million; Board would need to pass a referendum. Vote date would be December 10th. Online testing begins next year but SED has not required it at this point. There will be a paper/pencil option for the first year.

Troy resident, Richard Ellis, asked if there is state funding for technology. Mr. Carmello responded there is; however, it would not help us get all that is needed. Some of the items are aidable which means we get money back with aid and lower the tax levy. The Board requested the financial impact a capital project would have on the taxpayer for the next meeting. Mr. Carmello added that Mr. Heiner has completely transformed the District's technology. All "smart" technology is located at new TMS. Money saved from moving to School 12 provided for new technology at TMS.

VIII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

Stacey Sadowski (parent/TMS staff) - Technology is needed; you have her support.

IX. APPROVAL OF MINUTES

Mr. Schofield made a motion to approve the following minutes.

Second: Mr. Strang

Carried: 8-0

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

A. Board Meetings

1. Board of Education - August 21, 2013
2. Board of Education - September 4, 2013

X. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

Mr. Schofield made a motion to approve Items 1 through 13 as a Consent Agenda.

Second: Mr. Strang

Carried: 8-0

A. Staff Matters - Unclassified (reviewed by D. Watson)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Resignation

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Robert Allard	Building Substitute	100%	TMS	9/5/13
b. Matthew Carlock	Building Substitute	100%	TMS	8/30/13

2. Unclassified Employee - Leave of Absence

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Kiante Jones	Social Studies	100%	TMS	10/18/13 - 10/17/14

3. Unclassified Employee - Tenure Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>TENURE DATE</u>	<u>CERTIFICATION</u>
a. Siobhan Kelly	Elementary	100%	PS-16	11/15/13	PreK-6, Permanent

4. Unclassified Employee - Probationary Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a. Gregory Davis (Retire B.DeCoigne)	Teaching Assistant	100%	THS	10/7/13	10/6/16	Social Studies, Initial	\$24,750 (Step 1)

5. Unclassified Employee - Temporary Appointment

<u>NAME</u>	<u>TENURE AREA/ POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFEC DATES</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a. Nancy Serson	Learning Technology Grant Facilitator		District	2013-14	Media Specialist, Permanent	\$940.00 (stipend)
b. Bryan Zajesky (LOA K.Jones)	Social Studies	100%	TMS	10/7/13 - 6/30/14	Social Studies, Initial	\$45,500 (S-2, Col E)
c. Sara Colaneri (B.Glasser)	Social Studies	100%	THS	10/2/13 - until further notice	Social Studies, Professional	\$44,500 (S-1, Col E)
d. Brian Dunn	Principal STEM Program Facilitator		TMS	Sept-Dec 2013	SDA, Permanent	\$750.00 (stipend)
e. Virginia DonVito-MacPhee	Assistant Principal STEM Program Facilitator		TMS	Sept-Dec 2013	SBL, Initial	\$750.00 (stipend)

6. Unclassified Employee - 2013-14 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a. Victoria Lane	SUNY Oneonta	Elementary	Cynthia Kilgallon	PS-18
b. Heidi Epting	College of St. Rose	Social Studies	Richard Steinbach	THS
c. Sarah Jabour	SUNY Oneonta	Social Studies	Caitlin Ziobrowski	THS
d. Bob Stranahan	Sage College	Health	Lance Matter	THS
e. Michael Wilt	College of St. Rose	Mathematics	MaryGrace Tompkins	THS
f. Shinobu Baier	College of St. Rose	Science	Caroline Lee	TMS
g. Elizabeth Beatty	SUNY Albany	Social Studies	Charles Smith	TMS

7. Unclassified Employees - Mentor / Mentee Appointments

<u>MENTEE</u>	<u>TENURE AREA</u>	<u>MENTOR</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
a. Jenna Brooks	Special Ed-General	Paul Dunleavy	TMS	REMOVE
b. Jennifer Gall	Physical Education	Lisa Hurteau	PS-16	\$1,250
c. Rose Gorman	Social Studies	Christine Dauphinais	THS	\$1,250
d. Casey LeCuyer	Special Ed-General	Carol Bazan	PS-12	\$1,250
e. Megan Melsom	Elementary	Megan Monette	PS-16	\$1,250
f. Sarah Reedy	Special Ed-General	Mary Zakarka	PS-2	\$1,250
g. Katie Rossetini	Special Ed-General	Carol Bazan	PS-12	\$1,250
h. Christopher Wolff	Technology	Andrew Baitinger	THS	\$1,250

8. Unclassified Employee - 2013-14 Extra Assignments

<u>NAME</u>	<u>TENURE AREA</u>	<u>as of 10/7/13</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
a. Jessica Murray	English	6th period	THS	\$6,000.00 (prorated)
b. Honorah Donovan	English	6th period	THS	\$6,000.00 (prorated)
c. Marci Galuski	English	6th period	THS	\$6,000.00 (prorated)
d. Christina Buckley	Social Studies	6th period	THS	\$6,000.00 (prorated)
e. Caitlin Ziobrowski	Social Studies	6th period	THS	\$6,000.00 (prorated)

9. Unclassified Employee - 2013-14 Sacred Heart Title I Tutors

<u>NAME</u>	<u>SALARY RATE</u>
a. Elizabeth Ciccone	\$31.00 / hour
b. Catherine Ingalsbe	\$31.00 / hour
c. Annette Mooney	\$31.00 / hour
d. Crystal Roberts	\$31.00 / hour

10. Unclassified Employees - 2013-14 Fall Adult & Continuing Education Program

<u>NAME</u>	<u>PROGRAM TITLE</u>	<u>SALARY RATE</u>
a. David Price	Driver Education	REMOVE
b. Harold Lerner	Driver Education	\$1,000.00 / semester

11. Unclassified Employees - 2013-14 CHS AfterSchool Programs

<u>AfterSchool Homework Help</u>	<u>SALARY RATE</u>
Thomas Carroll	\$30.00 / hour
Angela Mariella-Sauter	\$30.00 / hour
Rose Mawad	\$26.00 / hour
<u>RNR Program</u>	<u>SALARY RATE</u>
Kathleen Balint	\$30.00 / hour
Susan Himes	\$30.00 / hour
Tenika Wilcox	\$30.00 / hour
Charles Walker	\$26.00 / hour

12. Unclassified Employees - 2013-14 Substitutes

<u>NAME</u>	<u>CERTIFIED</u>	<u>UNCERTIFIED</u>	<u>TEACHING ASST</u>		<u>HOME TUTOR</u>	
	<u>(\$100.00 / day)</u>	<u>(\$90.00 / day)</u>	<u>Certified</u>	<u>Uncertified</u>	<u>Certified</u>	<u>Uncertified</u>
			<u>\$12.00 / hour)</u>		<u>(\$31.00 / hour)</u>	
Shannon Behan		X				
Sheldon Carnes	X					
Lester Feldman		X				X
Michael Krogh				X		
Frances Miele	X				X	
Katie O'Bryan	X					
Elizabeth Riley	X					
Andrew Russell					X	

13. Unclassified Employees - Create Positions effective 10/3/13

Elementary Teacher	Grade 1	PS-2
Elementary Teacher	Grade 2	CHS

B. Staff Matters - Classified (Reviewed by K. Miaski)

Mr. Schofield made a motion to approve Items 1 through 7 as a Consent Agenda.

Second: Mr. Strang

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - Resignation

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Kenneth Nitz	Maintenance Worker	100%	District	9/18/13

2. Classified Employee - Temporary Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>	<u>SALARY RATE</u>
a. Alan Mabee	Sr. Custodian	100%	PS14	9/23/13 - until further notice	\$38,539 (S-3, Gr 14)
b. Jeremiah Thomas (LOA D.Doggett)	Laborer	100%	District	10/3/13 - until further notice	\$36,168 (S-1, Gr 13)

3. Classified Employee - 2013-14 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a. Melanie DeCastro	Sage College	Occupational Therapy	Jessica Maloney	PS-2
b. Sarah McNair	Sage College	Occupational Therapy	Jessica Maloney	PS-2
c. Frances Ercolano	Sage College	Occupational Therapy	Jessica Maloney	PS-14
d. Ryan Quinn	Sage College	Occupational Therapy	Jessica Maloney	PS-14
e. Carolyn Clynes	Sage College	Occupational Therapy	Jessica Maloney	CHS
f. Camil Szewczyk	Sage College	Occupational Therapy	Jessica Maloney	CHS

4. Classified Employee - 2013-14 Lunch Aides

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Cindy Ebere	PS-2	15 hours max	\$10.00 / hour

5. Classified Employee - 2013-14 Ticket Taker

<u>NAME</u>	<u>SALARY RATE</u>
a. Patricia Smith	\$8.00 / hour

6. Classified Employee - 2013-14 Substitutes

<u>NAME</u>	<u>CLERK</u> (\$11 / hr)	<u>NURSE</u> (\$14 / hr)	<u>MONITOR</u> (\$10 / hr)	<u>TEACHER AIDE</u> (\$10 / hr)	<u>MAINT WORKER</u> (\$11 / hr)
Robert Harrison					X
Felice Moffre	X				

7. 2013-14 Volunteers

PS-18

Erin Adams	Angel Guiliano	Brooke Quinkel	Jana Fink	Gerald Vogt, Jr
Kelly Barringer	Dacia Haegele	Geraldine Raymond	Michael Fink	Alicia Wasula
Elizabeth Berg	Diane Hayes	Krista Reardon	Christie Fonhofer	Thomas Wasula
Melissa Bombard	Anne Hecht	Shauna Sibincich	Van Fonhofer	Jill Wolski
Katherine Collins	Jill Kaiser	Christine Soroko	Kimberly Loccisano	
Suzanne Collins	Kathleen Kussler	Peter Soroko	Krista McVay	
Courtney Degnan	Keith Kussler	Karol Spenard	Kim Meyer	
Debbie Fera	Jamie LaMora	Yvonne Vedder	Katie Nare	

PS-2

Eleana Allen
Stephanie Desadore
Lynne Dubray
Leandra Moore

PS-16

Amanda D'Arcy
Jason D'Arcy
Kate D'Arcy
Elaine Hasapis
Spyridon Skordas

PS-16 / Emma Willard

Maya Greenstein	Ella Kolosek
Lauryn Harris	Shiyan Ma
Erin Hogan	Imani McDonald
Nicole Hon	Kristen Pontin
Laetitia Huang	Chondler Ryan

<u>PS-14</u>	Martha Beaven	Nicole Kitajewski	Talia Segal
Laura Marcus	Courtney Breiner	Ayano Kitano	Tatum West
Cynthia McLaughlin	Ariannwyn Carver		
Janet Morandi	Fiona Casey	<u>TMS / THS</u>	
Roslyn Webber	Eunseo Choi	Thomas Mooney	
Adam Willetts	Lucy Duda		
April Willetts	Claire Grasse		

Power Lunch - Literacy Volunteers of Rensselaer County

Rita Karageozian	<u>Russell Sage College</u>	<u>Community Volunteers</u>
LVRC Staff	Jessica Cruz	AnneMarie Cappello
Alexandra Lusak	Lisa Eytel	Rebecca Doble
LVRC / Pastor	Rebecca Laper	Ellen Dunn
Sara Schuman	Jeanna Tremblay	Laura Galt
LVRC / Sage College	Alicia Walker	Kathleen Jordan
Barbara Wyman	Samantha Woitkoski	Bobby Reynolds
LVRC Exec Director		Cathy Watrobski

RPI Lacrosse Team

Peter Adorno	Trevor Corrao	Liam Mennig	
Chandler Bell	Chris Gilmore	John Nolan	Andrew Scarpinato
Alex Castronovo	Michael Lynch	Brian Priem	Mark Surgent

Pre-K Opening Doors Program

Leslie Halpern	Carole Keith	Danielle Iacullo	Chelsea Saulpaugh
SUNYA Coordinator	Lynn Minderman	Katherine Lyons	Kristen Uhl
Jessica Arnold	Patricia Zima	Alex Nassrelgrawi	Renata Vaysman
Shannon Coleman	Emily Bancroft	Yomaris Pena	Brittanny Wong
Terry D'Aloia	Lindsey Godfrey		

XI. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1 through 4 as a Consent Agenda.

Second: Mr. Strang

Carried: 8-0

1. Partnership Agreement - Rensselaer Polytechnic Institute (TMS) (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a Partnership Agreement with Rensselaer Polytechnic Institute (RPI) and the District for (a) professional development for school staff; (b) STEM programming for students at the Troy Middle School; (c) two STEM Saturday programs; (d) Ambassadors Program w/ STEM Fairs at TMS; and (e) LEGO Robotics Engineering Academy at RPI (summer 2014) at a cost of \$52,625.00 to be paid from School Improvement Grant funds.

2. Out of State Field Trips

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following out of state field trips:

<u>Destination</u>	<u>Class/Teacher</u>	<u>Date of Trip</u>
Museum of Science and Technology Cambridge, MA	THS Grade 12 Steinbeach, Murray, Randolph	November 21, 2013

3. Out of State Conference

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following out of state conference:

National Council of Teacher of
of English - Boston, MA

K. Comley/THS

November 21/22, 2013

4. Special Education Placements

(Addendum II)

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in the attached addendum in classes for students with special needs.

XII. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by M. O'Neill)

Mr. Schofield made a motion to approve Items 1 and 2 as a Consent Agenda.

Second: Mr. Strang

Carried: 8-0

1. Financial Reports

(Addendum III)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

- a. June 2013
- b. July 2013
- c. August 2013

2. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

	<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
a.	Target	Troy High School	\$286.53
b.	RPI	Carroll Hill School	technology equipment
c.	PS 16 PTA	PS16 Field Trips	\$2,000.00

XIII. BOARD RESOLUTIONS

Mr. Schofield made a motion to approve Items 1 and 2 as a Consent Agenda.

Second: Mr. Strang

Carried: 8-0

1. Disciplinary Matter - Hearing Officer

WHEREAS, disciplinary charges have been filed and served against the employee named on the attached confidential list as "Employee A" (hereinafter referred to as "Subject Employee") pursuant to Section 75 of the Civil Service Law; now, therefore

BE IT RESOLVED, that Alfred T. Riccio be appointed as the Hearing Officer to conduct the hearing required by Civil Service Law Section 75 and make a determination of the disciplinary charges against the Subject Employee, and to make a recommendation thereafter to the Board of Education.

BE IT FURTHER RESOLVED, that pending the hearing and determination of the disciplinary charges against the Subject Employee, said Employee shall be suspended without pay for a period not exceeding thirty (30) days commencing October 3, 2013.

2. Approval of Policy

(Addendum IV)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY hereby approves revisions to the following policy:

- a. 4532 School Volunteers

XIV. FUTURE MEETINGS

1. October 16, 2013 at 6:00 pm (PS2) - Workshop
2. November 6, 2013 at 7:00 pm (TMS) Regular
3. November 20, 2013 at 6:00 pm (CHS) - Workshop

Mr. Carmello stated the Retreat planned for October has been postponed. Fred Miller has recommended we include administrators.

Mrs. Wager-Rounds said she met retired Troy Superintendent Anthony Murray at TMS Dedication. Mr. Murray said Kenneth Doyle would be proud of the new building. The TMS Media Center will be dedicated to Kenneth Doyle where his portrait is displayed and there will be appropriate signage forthcoming.

XV. ADJOURN

At 8:10 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Strang and carried 8-0.

Respectfully submitted by,

Mary Beth Bruno
Board Clerk