



## THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY

### BOARD OF EDUCATION

Date of Meeting: May 2, 2012  
Type of Meeting: **REGULAR BOARD OF EDUCATION  
PUBLIC BUDGET HEARING**  
Location: School 1

### MINUTES

#### I. MEETING CALLED TO ORDER

At 6:00 pm Mrs. Wager-Rounds, President, called the meeting to order.

#### II. ROLL CALL

Members Present: Mrs. Anne Wager-Rounds, President  
Ms. Mary Marro-Giroux, Vice President  
Mrs. Ilene Clinton  
Mrs. Carol Harvin  
Mr. Tom Mayo  
Mr. Bill Strang  
Mr. Michael Tuttman  
Mrs. Martha Walsh

Members Absent: Mr. Jason Schofield

Also Present: Dr. Brian Howard, Interim Superintendent  
Mr. John Carmello, Assistant Superintendent  
of Curriculum and Instruction  
Ms. Mary O'Neill, Assistant Superintendent for Business  
Ms. Kathy Culligan, Director of Human Resources

Guests: Futures Education LLC Representatives:  
John McGuire, Senior Consultant  
Michael Neiman, Executive Vice President

#### III. EXECUTIVE SESSION

At 6:01 pm Mrs. Wager-Rounds made a motion to move to Executive Session for a contractual matter. Dr. Howard, Mr. Carmello, Ms. O'Neill, Ms. Culligan and Ms. Ahearn also attended.

#### IV. PUBLIC SESSION

At 7:05 pm, Mrs. Wager-Rounds made a motion to move to Public Session and opened meeting with Pledge of Allegiance.

#### V. PUBLIC BUDGET HEARING

Mrs. Wager-Rounds asked if there were any comments regarding the Budget. No public comments were made.

BOE Member Michael Tuttmann stated the proposed budget does not have any luxuries. It has been a painful process with deliberation and consideration.

#### VI. DISTRICT COMMUNITY ANNOUNCEMENTS

Mrs. Wager-Rounds congratulated employees honored by Centro Civico on May 5th. Coaches versus Cancer event on May 7th in memory of teacher Linda Keenan. School 14 will host parent outreach night on May 15; DMS will host Juvenile Diabetes Walk on May 16; congratulations to THS students inducted to "Sponsor-a-Scholar" program.

#### VI. SUPERINTENDENT'S REPORT

NY State Controller has sent notice that there has been no findings. He recognized Mary O'Neill for doing a good job. Dr. Howard would like to discuss STEM program with Board at a future date. He will send information to them.

#### VII. CAPITAL PROJECT UPDATE

Marc Rivers of U.W. Marx and Kersten Lorcher of Mosaic Associates gave a joint report on the status of the Capital Project. Mr. Rivers showed photos of construction site at Doyle. Project is on time and on budget.

#### VIII. FUTURES EDUCATION REPORT

John McGuire and Michael Neiman of Futures Education gave a powerpoint presentation and summary of their findings from Special Education Department. Their report is based on quantitative and qualitative analyses. Employees were interviewed, IEPs and financial documents reviewed as well as classroom walk-throughs.

Primary findings include cultural and leadership considerations such as parents who may be frequently disengaged; staff morale will be negatively impacted but strong commitment among principals. It was recommended to promote harmony and expand communication with parents. New Rtl Model is not yet perceived as being effective due to lack of uniformity and poor understanding of the process. Co-teaching practices are not consistent. Students with emotional needs pose a particular challenge to staff due to capacity, uniformity of interventions and placements. Lack of space in the district is having a systematic effect on providing inclusionary classrooms. It was recommended to unify data-driven Rtl process with single name; enhance co-teaching and increase professional development.

Cost efficiencies and cost-avoidance with regard to bench marks are below expected levels. The number of schools in out-of-district placements is high and can be attributed to lack of internal capacity. Cost savings recommendations for staffing levels were made for immediate savings of \$300,000. The best cost avoidance is appropriate declassification of students.

Discussion:

Mr. Tuttmann is concerned that students may fall through cracks if they are declassified.

Ms. Marro-Giroux asked for recommendations for specific programs to serve students better.

Mrs. Harvin asked about the timeframe for the recommendations.

Dr. Howard stated there was a previous special education study conducted in 2006 but issues were not addressed.

Board would like a report of progress at 6-month intervals. Dr. Howard will prepare a plan for BOE review.

Mr. McGuire concluded his presentation by commending the Troy School District for being open to complete disclosure and observation.

IX. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

(1) Richard Ellis (CAC Committee and taxpayer) - How would the District be rated? (Futures rep could not rate)

(2) Stacy Sadowski (parent) - What is Futures' history with other districts who have taken your recommendations?

(3) Amy Khuzwayo (school psychologist) - DMS is trying to make changes to hit targets. Key is leadership to address issues in priority fashion.

(4) Ron Sousa (teacher) - Thank you for shining the light on Special Education. Would like to clarify that different co-teaching models can be successful.

X. APPROVAL OF MINUTES

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

**Mrs. Wager-Rounds made a motion to approve Item A.**

**Second: Ms. Marro-Giroux**

**Carried: 6-0-2 (Mr. Tuttmann and Mr. Strang abstained)**

A. Board Meetings

1. Board of Education - April 2, 2012 (workshop)

2. Board of Education - April 24, 2012 (workshop)

XI. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

**Mrs. Wager-Rounds made a motion for Consent Agenda to approve Items 1-9.**

**Second: Ms. Marro-Giroux**

**Carried: 8-0**

A. Staff Matters - Unclassified

(Reviewed by J. Carmello)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Temporary Appointments

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE(S)</u>	<u>SALARY RATE</u>
a. Esmah Simohamed	21st Century Grant Program Director	100%	District	7/1/12 - 6/30/13	\$46,200
b. Dennis Bye	Adult & Continuing Education Director		District	7/1/12 - 6/30/13	\$8,000

2. Unclassified Employee - 2011-12 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a. Cahtina Gamble	Argosy University	Administration	Karen Cloutier	School 14
b. Kianté Jones	SUNY Albany	Administration	Brian Dunn	DMS
c. Kary Waldron	Russell Sage	Elementary	Mary Abbott	School 18

3. Unclassified Employee - 2011-12 DMS Professional Development (STAIR Grant)

a. Vocabulary & IEP Review

<u>NAME</u>	<u>TENURE AREA</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
Karen Altman	General Special Education	1 hr/day max 8 hours	\$30.00 / hour
Kellee Bonenfant	General Special Education	1 hr/day max 5 hours	\$30.00 / hour
Kerry Carhart	General Special Education	1 hr/day max 5 hours	\$30.00 / hour
Karen Driscoll	General Special Education	1 hr/day max 8 hours	\$30.00 / hour
Amy Khuzwayo	School Psychologist	1 hr/day max 8 hours	\$30.00 / hour
Patricia Loughman	General Special Education	1 hr/day max 8 hours	\$30.00 / hour
Elizabeth Pollock	General Special Education	1 hr/day max 8 hours	\$30.00 / hour
Nancy Todor	General Special Education	1 hr/day max 8 hours	\$30.00 / hour

b. Vocabulary

<u>NAME</u>	<u>TENURE AREA</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
Milton Architzel	Science	1 hr/day max 2 hours	\$30.00 / hour
Jeanne Berard	Home Economics	1 hr/day max 2 hours	\$30.00 / hour
Matthew Chapkosky	Social Studies	1 hr/day max 2 hours	\$30.00 / hour
William Clark	Technical Subjects	1 hr/day max 2 hours	\$30.00 / hour
David Cudzillo	Music	1 hr/day max 2 hours	\$30.00 / hour
Hope DeBevoise	English	1 hr/day max 1 hour	\$30.00 / hour
Paul Dunleavy	Science	1 hr/day max 2 hours	\$30.00 / hour
Julia Dunsmoor	Mathematics	1 hr/day max 2 hours	\$30.00 / hour
Diane Hull	ESL	1 hr/day max 2 hours	\$30.00 / hour
Kianté Jones	Social Studies	1 hr/day max 2 hours	\$30.00 / hour
William Leight	English	1 hr/day max 2 hours	\$30.00 / hour
Michael Neumann	Mathematics	1 hr/day max 2 hours	\$30.00 / hour
Tyrone O'Meally	Social Studies	1 hr/day max 2 hours	\$30.00 / hour
Brock Renfrew	Social Studies	1 hr/day max 2 hours	\$30.00 / hour
Lisa Serafini-Alonzi	Foreign Language	1 hr/day max 2 hours	\$30.00 / hour

c. IEP

<u>NAME</u>	<u>TENURE AREA</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
Tara Evans	General Special Education	1 hr/day max 4 hours	\$30.00 / hour
Barbara Martenis	Speech, Hearing Imp	1 hr/day max 5 hours	\$30.00 / hour

B. Staff Matter - Unclassified (Reviewed by J. Carmello)

**Mrs. Wager-Rounds made a motion to approve Item B.**

**Second: Ms. Marro-Giroux**

**Carried: 8-0**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools and upon the written agreement of Brian Poland, the Board of Education hereby approves an extension of Mr. Poland's probationary period for an additional calendar year. Mr. Poland's new tenure date is August 31, 2013.

C. Staff Matters - Classified (Reviewed by K. Culligan)

**Mrs. Wager-Rounds made a motion for Consent Agenda to approve Items 1-2.**

**Second: Ms. Marro-Giroux**

**Carried: 8-0**

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employees - Leave of Absence (Unpaid)

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Patti Mott	Attendance Aide	100%	Attendance Office	3/28/12 - 5/7/12

2. 2011-12 Volunteers

<u>School 16</u>	<u>School 18</u>
Zhou Long	Jamie Lamora

XII. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by J. Carmello)

**Mrs. Wager-Rounds made a motion for Consent Agenda to approve Items 1-6.**

**Second: Ms. Marro-Giroux**

**Discussion: Mr. Tuttmann would like future attendance calendars reviewed for effective use of half-days. Mr. Carmello will report on use of half-days to the Board in August. Mark Walsh, TTA President, stated that professional development days may need to be tweaked.**

**Carried: 8-0**

1. 2012-13 School Calendar (Addendum I)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the 2012-2013 School Calendar for student attendance for the Enlarged City School District of Troy.

2. Contract - Parson's Child and Family Center (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Parson's Child and Family Center for special education services for 3 students from July 1, 2011 through August 30, 2011 in the amount of \$5,503.00 per student for summer 2011 to be paid from special education funds.

3. Contract - St. Catherine's Center for Children (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with St. Catherine's Center for Children for special education services for 1 student from March 26, 2012 through June 30, 2012 in the amount of \$33,668.00 per student for a 10-month period to be paid from special education funds.

4. Contract - St. Catherine's Center for Children (Addendum IV)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with St. Catherine's Center for Children for special education services for 1 student from March 14, 2012 through June 30, 2012 in the amount of \$33,668.00 per student for a 10-month period to be paid from special education funds.

5. Committee on Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for students with special needs:

<u>Annual Review</u>	<u>Requested Review</u>
990395	995713
990558	997904
991711	1000916
991719	
991740	<u>Requested Review Transfer Student</u>
1000900	999803
	1000965
	1000985
<u>Initial Eligibility Determination Meeting</u>	
991632 Ineligible	
997845	<u>Transfer Student-Agreement No Meeting</u>
999110 Ineligible	1001078
1000451	
1000900 Charter School	

6. Committee on Preschool Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education the following preschool students having the registration numbers as listed below in classes for students with special needs:

Annual Review

990395  
990558  
991711  
991719  
991740  
1000900

Initial Eligibility Determination Meeting

991632 Ineligible  
997845  
999110 Ineligible  
1000451  
1000900 Charter School

Requested Review

995713  
997904  
1000916

Requested Review Transfer Student

999803  
1000965  
1000985  
1000985

Transfer Student-Agreement No Meeting

1001078

XIII. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by J. Carmello)

**Mrs. Wager-Rounds made a motion for Consent Agenda to approve Items 1-3.**

**Second: Ms. Marro-Giroux**

**Carried: 8-0**

1. Approval of Property Tax Report Card (Addendum V)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the 2012-13 Property Tax Report Card.

2. Financial Reports (March) (Addendum VI)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

- (a) Budget Transfers (March 2012)
- (b) Internal Claims Auditor Report (March 2012)
- (c) Treasurer's Report (March 2012)
- (d) Budget Status Reports (ending March 31, 2012)
- (e) Student Activity Fund (March 2012)

3. Approval of Bids for Motor Fuels (2012-13 School Year)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, extends the June 3, 2010 Bid for Motor Fuels for the 2012-2013 school year for diesel fuel and gasoline for the buses at the same terms and conditions as set forth in the bid to the following low bidders:

John Ray & Sons  
2900 6<sup>th</sup> Ave  
Troy, NY 12180

As follows:

Diesel-Ultra low sulfur highway-fluctuating	2.306
Transportation cost per gallon- fixed	0.078
Total starting price	2.384

Winter Blend Diesel-fluctuating	2.379
Transportation cost per gallon- fixed	0.078
Total starting price	2.457

For a price change allowed each Tuesday based upon the preceding Monday's pricing.

and

Coco-Voyager  
2591 County Road 9  
Scio, NY 14880

Gasoline 87 Octane-fluctuating	2.0569
Transportation cost per gallon-fixed	0.09
Total starting price per gallon	2.1469

XIV. BOARD ITEMS

**Mrs. Wager-Rounds made a motion to approve Item 2.**

**Second: Ms. Marro-Giroux**

**Discussion: This is a first reading of the following policies. Changes were recommended by counsel. Board will not be taking a vote on the policies.**

**Mrs. Wager-Rounds would like Board members to attend annual NYSSBA convention in October 2012 (held in Rochester). This is the only platform for Board learning. Board will not be voting on this item.**

**Carried: 8-0**

1. Policy (Addendum VII) (NO VOTE)

- (a) School Admissions 5150
- (b) Student Transportation 8410

2. Appointment of Election Inspectors

BE IT RESOLVED, that the Board of Education, upon the recommendation of the District Clerk, hereby approves the following individuals as Election Inspectors for the May 15, 2012 Annual School Board Election and Budget Vote to be paid \$10 for attendance at Orientation Meeting and \$100 for inspector services on May 15, 2012.

Thomas Fitch	Estelle Novack	Barbara Ramano
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3. NYSSBA Convention 2012 (NO VOTE)



XV. FUTURE MEETINGS

1. May 16, 2012 at 6:00 pm (PS14) - Workshop Meeting
2. June 6, 2012 at 7:00 pm (THS) - Business Meeting (THS Honor Students Reception at 6 pm)
3. June 20, 2012 at 7:00 pm (THS) - Workshop (Retirees Reception at 6 pm)

Mrs. Harvin stated she will not be able to attend May 16, 2012 meeting.

XVI. BUDGET PRESENTATIONS

Monday, May 7	School 14	6:00 PM	PTA Mtg.
Monday, May 7	School 2	6:00 PM	PTA Mtg.
Monday, May 7	School 18	7:00 PM	PTA Mtg.
Tuesday, May 8	Carroll Hill	6:00 PM	PTA
Tuesday, May 8	School 16	7:00 PM	PTA
Tuesday, May 8	Troy High	7:00 PM	Booster Club
Wed., May 9	School 1	6:00 PM	Town Hall Budget Meeting
Wed., May 9	School 1	7:00 PM	Meet the Candidates
Thursday, May 10	DMS/PS12	6:00 PM	DMS and South Troy Neighborhoods
Tuesday, May 15	BUDGET VOTE		

XVII. ADJOURN

At 8:10 pm, Mrs. Wager-Rounds made a motion to adjourn the meeting. This was seconded by Ms. Marro-Giroux and carried 8-0.

Respectfully submitted by,

Mary Beth Bruno  
Board Clerk