



THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY

BOARD OF EDUCATION

Date of Meeting: January 4, 2012
Type of Meeting: REGULAR BOARD OF EDUCATION
Location: School 1

MINUTES

I. MEETING CALLED TO ORDER

At 6:00 pm Mrs. Wager-Rounds called the meeting to order.

II. ROLL CALL

Members Present: Mrs. Anne Wager-Rounds, President
Ms. Mary Marro-Giroux, Vice President
Mrs. Ilene Clinton
Mrs. Carol Harvin
Mr. Tom Mayo
Mr. Bill Strang
Mr. Schofield
Mr. Michael Tuttmann

Member Absent: Ms. Martha Walsh

Also Present: Dr. Brian Howard, Interim Superintendent
Mr. John Carmello, Assistant Superintendent for Curriculum & Instruction
Ms. Mary O'Neill, Assistant Superintendent for Business
Ms. Kathy Culligan, Human Resources Director
Ms. Kathy Ahearn, School Attorney

III. EXECUTIVE SESSION

At 6:00 pm, Mrs. Wager-Rounds made a motion to enter into Executive Session for the purpose of discussing pending litigation and a personnel matter. Mr. Carmello, Ms. O'Neill, Ms. Culligan and Ms. Ahearn were present for meeting. At 6:30 pm cabinet members and Ms. Ahearn were excused from the remainder of Executive Session.

IV. PUBLIC SESSION

At 7:00 pm Mrs. Wager-Round called the public meeting to order with the Pledge of Allegiance.

V. DISTRICT COMMUNITY ANNOUNCEMENTS

Mrs. Wager-Rounds reported that School 1 auditorium rug was removed and wood floors were re-finished. School 2 students will have artwork displayed at Siena College and students are taking an active role in new anti-bullying campaign. School 14 will have a clothing drive on January 26th. NYS Public High School Athletic Association recognized several fall high school teams.

VI. SUPERINTENDENT'S REPORT

Dr. Howard reported that the Board toured the elementary schools in November and there are some large class sizes. Those with over 27 students have requested additional help and we would like to add 3 temporary TA's which would be funded from Title I grant. Dr. Howard would like to post for these 3 temporary positions which will expire in June.

Dr. Howard visited every building before the holidays and was very proud of everyone's efforts to help others.

Dr. Howard and Ms. Culligan met with Civil Service regarding updating certain job descriptions. It was brought to his attention that earlier this year there were crowd control issues at school events. He would like to add language that our employees have security qualifications. He commended those employees who have taken initiative to obtain proper training in this area.

VII. CAPITAL PROJECT UPDATE

Mike Fanning of Mosaic Associates prepared an overview of the DMS design. Objectives of the design are to provide space for 900 students, improve sense of community, provide natural light for all occupied spaces; improve handicap accessibility and create 21st century learning environment.

The design includes a better defined entrance, inviting lobby, improved hallway circulation and improved security. There will be 3 learning communities - one could be used as a 6th grade with a separate entrance.

Marc Rivers of U.W. Marx distributed a Milestone Schedule with significant dates for the project. Demolition has begun on the interior of the Middle School. Project will be completed in phases so furniture and equipment can be delivered prior to summer 2013 to allow faculty plenty of time to set up before school begins. May 15, 2013 project will be complete; school will open September 1, 2013.

Mrs. Harvin asked about wheelchair access. There will be two elevators; one with wheelchair lift. Mrs. Wager-Rounds asked for an update on the Auditorium. Mr. Fanning and Mr. Rivers said that day-to-day access to the Auditorium for students is over the High School bridge. Front entrance is blocked because the parking lot is needed for construction staging. There is wheelchair access by the bridge but currently no students are in need. There were concerns about students exiting the building after hours. Students should continue to use the front entrance of the High School. Parking behind the High School should be used for the Drama Club performance. We may need buses to shuttle from this parking lot.

VIII. BOARD OF EDUCATION COMMITTEE REPORTS

1. Policy Committee - Mrs. Harvin reported on December 7, 2011 meeting. Student Attendance policy was reviewed and Network Computing policies.
2. Education Committee - Ms. Marro-Giroux reported on December 7, 2011 meeting. Mini-grants were discussed. BOE toured elementary buildings in November and also discussed class sizes and School 2 playground repairs.

3. Finance Committee - Mr. Schofield reported on December 21, 2011 meeting. November financial reports and Draft 1 of the budget were discussed.
4. Facilities Committee - There was no December meeting.

IX. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

- Brian and Nicolle Avery (parents) - Their child has been treated unfairly by a coach and athletic director. They presented a letter to BOE outlining details of the situation.
- Mark Walsh (TTA President) - Great job on School 1's floor. Recognized tenure appointees Judith Gawinski and Karen Dominguez.

X. APPROVAL OF MINUTES

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

Mrs. Wager-Rounds made a motion to approve (A):

Second: Mr. Mayo
Carried: 7-0-1 (Mrs. Harvin abstained)

A. Board Meetings

1. Board of Education - December 7, 2011
2. Board of Education - December 21, 2011

Mrs. Wager-Rounds made a motion to approve (B):

Second: Ms. Marro-Giroux
Carried: 7-0-1 (Mrs. Harvin abstained from Items 2 and 3 because she needs a second reading)

B. Committee Meetings

1. Policy - December 7, 2011
2. Education - December 7, 2011
3. Finance - Finance 21, 2011

XI. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

Mrs. Wager-Rounds made a motion to approve Items 1-6 as a Consent Agenda.

Second: Mr. Mayo
Discussion: Mrs. Harvin and Mrs. Wager-Rounds congratulated employees receiving tenure.
Carried: 8-0

A. Staff Matters - Unclassified (Reviewed by J. Carmello)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Leave of Absence

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
a. Sherry Massaro	Elementary	100%	School 2	12/14/11 - 3/9/12	w/o pay

2. Unclassified Employee - Tenure Appointments

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>CERTIFICATION STATUS</u>	<u>TENURE DATE</u>
a. Judith Gawinski	Reading	100%	School 14	Literacy B-6, Initial	1/11/12
b. Karen Dominguez	Teaching Assistant	100%	School 14	Teaching Assistant Level III	1/22/12

3. Unclassified Employee - Temporary Appointments

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE(S)</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a. Jennifer Oertel	Elementary	100%	School 18	11/7/11 - until further notice	Child Ed 1-6, Initial	\$44,500 (S-1, Col E)
b. Renee Patti	Teaching Assistant	100%	School 14	1/5/12 - 6/30/12	Child Ed 1-6, Professional	\$25,225 (Step 2)

4. Unclassified Employee - 2011-12 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a. Jennifer Bobersky	SUNY Albany	Special Education	Susan Tario	School 14
b. Jillian Donohue	College of St. Rose	School Counselor	Lauren Reynolds	School 14
c. Rosemary Olson	College of St. Rose	School Psychology	Andrea Murray	School 14
d. Hannah Tracey	College of St. Rose	Music	Tara Higgins-Pascucci	School 14
e. Maria Sime	Sage Colleges	Social Studies	Richard Steinbach	THS
f. Courtney Townsend	Sage Colleges	Health	Lance Matter	THS

5. Unclassified Employee - Odyssey of the Mind Coaches

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFEC DATE</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
Janet Morandi	School 2 Substitute Coach	1/3/12 - 4/30/12	1-2 hrs/day up to 3 days/week	\$31.00 / hour

6. Unclassified Employees - 2011-12 Substitutes

<u>CERTIFIED TEACHER (\$100.00 / day)</u>	<u>HOME TUTORS (\$31.00 / hour)</u>
Matthew Budziak	Cara Ayotte
Caitlin Rogers	
Joseph Trocino	
<u>TEACHING ASSISTANT (\$12.00 / hour)</u>	
Matthew Budziak	
Joseph Trocino	

B. Staff Matters - Classified (Reviewed by K. Culligan)

Mrs. Wager-Rounds made a motion to approve Items 1 and 2 as a Consent Agenda.

Second: Ms. Marro-Giroux

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - Temporary Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>APPOINTMENT EFFEC DATE</u>	<u>SALARY RATE</u>
Kathleen Stallmer	Typist	50%	PPS/ SpecEd	1/9/12 - 6/30/12	\$18,641.50 (prorated) (S-1, Gr 11A)

2. Classified Employee - 2011-12 Volunteers

<u>School 16 (Emma Willard)</u>		<u>CHS</u>
Linda McClusky, Supervisor	Abigail McOsker	Jodie Jackson-Guynup
Madeline Foster	Elizabeth Podbielski	
Olivia Gundrum	Ianna Recco	<u>School 2</u>
Sarah Hankin	Kelsie Sausville	John Mayben
Maxine Kannemeyer	Hallie Skripak Gordon	
Zoe McGuire	Katherine Smith	

XII. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by J. Carmello)

Mrs. Wager-Rounds made a motion to approve Item 1.

Second: Ms. Marro-Giroux

Carried: 7-0-1 (Mrs. Harvin abstained)

1. Contract - Command Security Corporation (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Command Security Corporation upon review and approval of counsel for security services to be paid at an hourly rate from the athletic budget.

XIII. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by M. O'Neill)

Mrs. Wager-Rounds made a motion to approve Item 1.

Second: Ms. Marro-Giroux

Carried: 8-0

1. Financial Reports (November) (Addendum II)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

- (a) Budget Transfers (November 2011)
- (b) Internal Claims Auditor Report (November 2011)
- (c) Treasurer's Report (November 2011)
- (d) Budget Status Reports (ending November 30, 2011)
- (e) Student Activity Fund (November 2011)

Mrs. Wager-Rounds made a motion to approve Item 2.

Second: Ms. Marro-Giroux
Carried: 7-0-1 (Mr. Mayo abstained)

2. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
Capital Communications FCU	school supplies for PS18	\$250.00 visa card
Richard and Elizabeth Glasheen	support of athletic program in memory of Clem Zotto	\$50.00
Michael's Stores Inc.	school supplies for each building in accordance w/ settlement	\$200.00 gift card per building

XIV. FUTURE MEETINGS

1. Board of Education Meetings

- (1) January 18, 2012 (Carroll Hill School)
- (2) February 1, 2012 (School 1)
- (3) February 15, 2012 (Doyle Middle School)

2. Committee Meetings

- (1) Policy Committee - January 4, 2012 (following BOE at PS1)
- (2) Education Committee - January 18, 2012 (following BOE at CHS)
- (3) Finance Committee - January 25, 2012 at 6:00 pm (PS 1)
- (4) Facilities Committee - January 25, 2012 (following Finance at PS1)
- (5) Transportation Committee - January 25, 2012 (following Facilities at PS1)

Discussion: Dr. James Baldwin, Questar III District Superintendent will present at February 1, 2012 BOE meeting. Mrs. Wager-Rounds asked Board members what topic they would like him to discuss. Board chose topic: "Special Education Task Force".

XV. ADJOURN

At 8:10 pm Mrs. Wager-Rounds made a motion to adjourn the meeting. This was seconded by Mr. Schofield and carried 8-0.

Respectfully submitted by,

Mary Beth Bruno
Clerk of the Board