



## THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY

### BOARD OF EDUCATION

Date of Meeting: December 21, 2011  
Type of Meeting: **BOARD OF EDUCATION**  
Location: School 2

### MINUTES

#### I. MEETING CALLED TO ORDER

At 6:00 pm Mrs. Wager-Rounds called the meeting to order.

#### II. ROLL CALL

Members Present: Mrs. Anne Wager-Rounds, President  
Ms. Mary Marro-Giroux, Vice President  
Mrs. Ilene Clinton  
Mr. Tom Mayo  
Mr. Jason Schofield  
Mr. Bill Strang  
Ms. Martha Walsh

Members Absent: Mrs. Carol Harvin  
Mr. Michael Tuttmann

Also Present: Dr. Brian Howard, Interim Superintendent  
Mr. John Carmello, Assistant Superintendent for Curriculum & Instruction  
Ms. Mary O'Neill, Assistant Superintendent for Business  
Ms. Kathleen Culligan, Director of Human Resources  
Ms. Kathy Ahearn, School Attorney

#### III. EXECUTIVE SESSION

At 6:00 pm Mrs. Wager-Rounds made a motion to move to executive session for the purpose of discussing pending litigation and settlement of employee claim.

Executive Session was followed by Finance Committee meeting at 6:30 to 7:15 pm.

#### IV. PUBLIC SESSION

At 7:15 pm Mrs. Wager-Rounds opened the meeting with the Pledge of Allegiance.

V. DISTRICT ANNOUNCEMENTS

Mrs. Wager-Rounds read the following announcements:

School 1 students from "Community Art Program" handmade scarves for School 2 kindergartners; School 18 adopted 8 families for holiday giving; Capital Communications donated \$250 visa card for School 18 classroom supplies; RPI fraternity delivered holiday gifts for every School 2 student; and School 2 hosted community dinner to kick off "Cleaner and Greener" project.

VI. SUPERINTENDENT'S REPORT

Dr. Brian Howard, Interim Superintendent, reported that Principal Linda Martin will be forming a School 2 playground committee. \$14 million is spent for special education and will be studied by an independent organization who will present recommendations. He is researching different outside agencies. Board members agreed Dr. Howard should move forward on this.

VII. PRINCIPAL'S REPORT - L. MARTIN

Principal Linda Martin made powerpoint presentation with the following information:

423 students/34 students in PK; PS2 enrollment increased by 45 students since last year; 97% students receive free or reduced lunch; 251 students walk to school; 80 students attend Sunnyside Center for aftercare and 10-15 students at any given time are homeless.

School 2 has been designated by SED as "in need of improvement" and is in first phase known as "improvement phase". 2011-12 focus is new reading program, mathematics instruction and implementation of "school connection" model. Miss Martin stated it is her expectation that all students will graduate from high school.

VIII. BOARD RESOLUTION - SETTLEMENT AGREEMENT (green sheet)

**Mrs. Wager-Rounds made a motion to approve the following resolution.**

**Second: Ms. Walsh**

**Carried: 7-0**

BE IT RESOLVED, that on the recommendation of the Superintendent, the Board of Education hereby approves the settlement of a claim against a former District employee, as more fully discussed in executive session, and, subject to the review and approval of the school attorney, hereby authorizes the President of the Board to execute any necessary Agreement to effectuate such settlement on behalf of the Board.

IX. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

A. Staff Matters - Unclassified (Reviewed by J. Carmello)

**Mrs. Wager-Rounds made a motion to act on Items 1-7 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 7-0**

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Leave of Absence

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
a. Cara Salvi	Reading	100%	School 14	12/9/11 - 12/16/11 (5.5 days)	w/o pay

2. Unclassified Employee - 2011-12 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a. Paul St. Onge	SUNY Albany	ESL	Gary Bloomingdale	School 16, 18, CHS
b. Esma Simohamed	College of St. Rose	School Counselor	Sonya Shaw	DMS
c. Donna Anderson	SUNY Albany	ESL	Diane Hull	THS
d. Rachel O'Brien	College of St. Rose	Mathematics	Christopher Caputo	THS

3. Unclassified Employee - 2011-12 Spring Musical

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a. Charles Mossey	Lighting Design	\$912.00

4. Unclassified Employee - 2011-12 THS Regents Prep (Dec 2011 - Jan 2012)

<u>NAME</u>	<u>TENURE AREA</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Caitlin Ziobrowski	Social Studies	1.5 hrs/day @ 2 days/week	\$30.00 / hour

5. Unclassified Employee - School 16 Afterschool ELA & Math Enrichment Program (Dec 2011 - April 2012)

(PS16 general fund)

<u>NAME</u>	<u>TENURE AREA</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Carolyn Borkowski	Reading	4 hrs / week	\$31.00 / hour
b. Carrie Dwyer	Elementary	4 hrs / week	\$31.00 / hour
c. Rita Hotaling	Reading	4 hrs / week	\$31.00 / hour
d. Sarah Rames	Reading	4 hrs / week	\$31.00 / hour
e. MaryAnn Schiermeyer	Elementary	4 hrs / week	\$31.00 / hour
f. Amye Speirs	Elementary	4 hrs / week	\$31.00 / hour
	<u>POSITION TITLE</u>		
g. Cynthia Ambavaram	Substitute Teacher	4 hrs / week	\$31.00 / hour
h. Rebecca Arellano	Substitute Teacher	4 hrs / week	\$31.00 / hour
i. Lauren Cannon	Substitute Teacher	4 hrs / week	\$31.00 / hour
j. Jennifer Cramer	Substitute Teacher	4 hrs / week	\$31.00 / hour
k. Gail Nizinkirck	Substitute Teacher	4 hrs / week	\$31.00 / hour

6. Unclassified Employees - 2011-12 Spring Adult & Continuing Education Program

<u>NAME</u>	<u>PROGRAM TITLE</u>	<u>SALARY RATE</u>
a. Pamela DiMezza	Algebra	\$30.00 / hour
b. Raman Brar	Biology	\$30.00 / hour
c. Raymond Francis	Chemistry	\$30.00 / hour
d. Pierre Ghorayeb	Arabic for Beginners	\$30.00 / hour
e. Anne McEnaney	ESL	\$30.00 / hour
f. Marion Greenberg	French	\$30.00 / hour
g. Lawrence DePaulo	Spanish	\$30.00 / hour
h. J. Gaynor Hartigan	GED	\$30.00 / hour
i. Gary Purcell	Intro to Computers	\$30.00 / hour
j. Gary Purcell	Computer Graphics	\$30.00 / hour
k. Cinde Apuzzo	Scrapbooking	NO FEE
l. Charlie Lowe	Quilting	\$30.00 / hour

m. Jan Holik	Dance	\$360.00 / session
n. Douglas Luft	Karate	\$30.00 / hour
o. Hollan Bonjukian	Pilates & Yoga	\$30.00 / hour
p. Leon Levy	Real Estate for First Time Home Buyer	\$45.00 / session
q. Bell's Driving School	Driver Education	\$315.00
r. Bell's Driving School	Defensive Driving	\$32.00 / student
s. Bell's Driving School	5-Hour Course	\$40.00 / student

7. Unclassified Employees - 2011-12 Substitutes

TEACHER CERTIFIED (\$100.00 / day)

Kyle Lynch  
Colleen Moss  
Wendy Ryan

TEACHER UNCERTIFIED (\$90.00 / day)

David Casale

TEACHING ASSISTANT (\$12.00 / hour)

Zachary Bye

B. Staff Matters - Classified (Reviewed by K. Culligan)

**Mrs. Wager-Rounds made a motion to act on Items 1-8 as a Consent Agenda.**

**Second: Ms. Marro-Giroux**

**Carried: 7-0**

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - Retirements

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a.	Elma Reid	Typist	100%	DMS	12/31/11
b.	James Donnelly	Laborer	100%	THS	12/17/11

2. Classified Employee - Permanent Serving Probationary Appointment

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PERM SERVING PROB APPT START DATE</u>	<u>PROB PERIOD EXPIRATION DATE</u>	<u>SALARY RATE</u>
a.	Stacey Sadowski (D. Dupree)	School Monitor	100%	DMS	1/3/12	7/3/12	\$25,371 (Yr 1, Grade 3A)

3. Classified Employee - Temporary Appointment

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>APPOINTMENT EFFEC DATE</u>	<u>SALARY RATE</u>
a.	Kathleen Talham	Typist	20%	CHS	11/4, 17, 18, 21	\$20.20 / hour
b.	Lisa Paolantonio	Clerk	16 hrs / week	Attend / Registration	12/22/11	\$14.00 / hour

4. Unclassified Employee - 2011-12 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a. Catherine Brennan	Maria College	Occupational Therapy	Holly Lockrow	District
b. Kristin Lawler	Maria College	Occupational Therapy	Holly Lockrow	District
c. Stephanie Murphy	Maria College	Occupational Therapy	Holly Lockrow	District
d. Anna Zenker	Maria College	Occupational Therapy	Holly Lockrow	District
e. Kathryn Greene	Utica College	Physical Therapy	Ellen Kebart	District

5. Classified Employee - Sports Events Support Staff

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a. Charles Mossey	TimeKeeper/ScoreKeeper	\$26.00 / game

6. Classified Employee - 2011-12 Substitutes

SCHOOL MONITOR / TEACHER AIDE (\$10.00 / hour)

Zachary Bye                      Shane Lynn

MAINTENANCE HELPER (\$11.00 / hour)

Shane Lynn

7. Classified Employee - 2011-12 Volunteers

<u>DMS (21st Century Program)</u>	<u>School 2</u>	<u>School 16</u>
Laura Swertinski	Delores Cole	Maya Greenstein
Ameren Vora	Jeanne Losato	

8. Classified Employee - School Treasurer

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby adopts the terms and conditions of the employment agreement with Kathleen Cietek, School Treasurer, effective July 1, 2011.

X. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (Reviewed by J. Carmello)

**Mrs. Wager-Rounds made a motion to act on Items 1-5 as a Consent Agenda.**

**Second:                      Mr. Mayo**

**Carried:                      7-0**

1. Contract - Dr. Jean Feldman (consultant)                      (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Dr. Jean Feldman for workshop "Tips, Tricks and Terrific Ideas!" for PK teachers on March 23, 2012 in the amount of \$3,000 to be paid from UPK grant funds.

2. Contract - St. Colman's Home (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with St. Colman's Home for special education services (1:1 aide) for one student in the amount of \$89.43 per day to be paid from special education funds.

3. Field Trip - San Juan, Puerto Rico

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a field trip to San Juan, Puerto Rico in February 2013 for up to 25 students and 2-3 teachers from Troy High School Spanish class to be paid by student contributions and fundraising.

4. Committee on Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for students with special needs:

Amendment Agreement No Meeting

987517  
988191  
988415  
989378  
989711  
990049  
991165  
991169

Reevaluation Transfer Student

987113  
999843  
1000675  
1000716  
1000765

Requested Review

997865

Program Review

993038  
993841  
995154  
997726  
998062  
998869  
1000300

Initial Eligibility Determination Meeting

998440  
1000645

5. Committee on Preschool Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education the following preschool students having the registration numbers as listed below in classes for students with special needs:

Early Intervention Transition

100721

Reevaluation Transfer Student

1000795

Initial Eligibility Determination Meeting

998696  
999535  
1000307  
1000391

Requested Review

999769  
999775 Declassified  
999830  
999911

1000670  
 1000717  
 1000723 Ineligible  
 1000733  
 1000735  
 1000758 Ineligible

XI. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by M. O'Neill)

**Mrs. Wager-Rounds made a motion to act on Items 1-2 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 7-0**

1. Bid Award -Project Monitoring and Air Monitoring

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the Bid for Project Monitoring and Air Monitoring for the Middle School reconstruction project opened on December 13, 2011 to the low bidder in the amount of \$32,891.25 for the estimated quantities of the monitoring and sampling. If less samples or additional samples are required, they will be added or deducted at the unit price in the bid for that service.

UNSYE  
 346 Austin St.  
 Buffalo, NY 14207

2. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
School 14 (S. Dinardo)	Field trip to Proctor's	\$82.00
School 16 (L. Stukenborg)	PBIS	\$867.00
Mosaic Associates	District Math Competition	\$250.00
Under Armour	30 basketball uniforms	\$360.00 (approximate value)

XII. BOARD RESOLUTIONS - POLICY

**Mrs. Wager-Rounds made a motion to act on Items 1-2 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 7-0**

1. Adoption of Policies

BE IT RESOLVED, that the Board of Education hereby adopts the following policies:

6600 Fiscal Accounting and Reporting  
 6640 Inventories

2. Re-Adoption of Policies

BE IT RESOLVED, that the Board of Education hereby re-adopts the following policies:

1800	Gifts from Public
4325	Academic Intervention Services
5100	Student Attendance
5100R	Student Attendance Regulation
5120	School Census

XIII. FUTURE MEETINGS

- Mrs. Wager-Rounds reminded the public that beginning in January 2012, first Wednesday BOE meetings will be held at School 1 (not PS14). Finance, Facilities and Transportation meetings will also be held at School 1.
- No committee meeting following December 21st BOE meeting.
- No Facilities meeting in December.

1. Board of Education Meetings

- (1) January 4, 2012 (PS 1)
- (2) January 18, 2012 (CHS)

2. Committee Meetings

- (1) Policy Committee - January 4, 2012 (following BOE at PS1)
- (2) Education Committee - January 18, 2012 (following BOE at CHS)
- (3) Finance Committee - January 25, 2012 (PS1)
- (4) Facilities Committee - January 25, 2012 (PS1)
- (5) Transportation Committee - January 25, 2012 (PS1)

XIV. ADJOURN

At 7:55 pm Mrs. Wager-Rounds wished everyone a safe and happy holiday and then made a motion to adjourn the meeting. This was seconded by Ms. Marro-Giroux and carried 7-0.

Respectfully submitted by,

Mary Beth Bruno  
Clerk of the Board