

THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY

BOARD OF EDUCATION

Date of Meeting: March 3, 2010
Type of Meeting: Board of Education
Location: Doyle Middle School
Time: 7:00 - Public Session

MINUTES

I. DINNER FOR LUNCH

At 5:30 pm, Doug Wolfe presented an update on Chartwell's food services in THS Cafeteria.

II. MEETING CALLED TO ORDER

At 7:00 pm, Mr. Mayo opened the meeting with the Pledge of Allegiance.

III. ROLL CALL

Members Present: Mr. Mayo, President
Mrs. Wager-Rounds, Vice President
Mrs. Adams
Mrs. Clinton
Mrs. Harvin
Mrs. Marro-Giroux
Mr. Schofield
Mrs. Scully
Mrs. Walsh

Members Absent: None.

Also Present: Mr. Atiba-Weza, Superintendent
Dr. Nichelle Rivers, Assistant Superintendent
Mr. Hopke, Director of Management Services
Ms. Culligan, Human Resources Coordinator
Mr. McCarthy, School Attorney

IV. EXECUTIVE SESSION

There was no Executive Session.

V. SUPERINTENDENT'S REPORT

The Superintendent is exploring ways of leveraging its resources without placing an undo burden on the taxpayers. He encouraged the public to attend upcoming meetings during which there will be discussion of the budget process. The Board will be presented next week with another draft of the budget.

VI. BOARD OF EDUCATION COMMITTEE REPORTS

1. Education Committee - February 3, 2010
 - Mrs. Marro-Giroux reported that there was a presentation of the Math Curriculum and update to Odyssey of the Mind.
2. Policy and Planning Committee - February 10, 2010
 - Mrs. Adams reported that the committee reviewed the following policies: School Volunteers and Distribution of Materials from Outside Agencies.
3. Finance Committee - February 2 and 10, 2010
 - Mrs. Scully reported that there were no cash flow problems. Budget discussions continued.
 - Mrs. Scully reported status of retiree incentive and tax levies.
4. Facilities Committee - February 2, 2010
 - 2009 summer work was discussed. Timeline for construction of the Capital Project was reviewed and Mrs. Rounds thanked the public for their support of the Capital Project.

VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

The Board of Education encourages public input at our Board meetings. Persons wishing to speak should identify themselves and the topic they wish to address. Individuals should limit their comments to five minutes in length. Verbal attacks on individual Board and/or staff members will not be tolerated at Board meetings. The Board will not respond to questions during our meeting, however, individual Board Members and Administration will answer your questions and/or concerns at the end of our meeting or during the appropriate committee meeting.

- Catherine Tedesco (School 2 Teacher) - Read attached letter regarding the transfer of a School 2 teacher to School 16 expressing concern for the welfare of the students affected.
- Claire Davis (Substitute Teacher) - Would like the District to partner with Haiti clergy to assist victims of earthquake in Haiti.
- Mary Frances Jaromin (School 2 Psychologist) - Concerns regarding the social and emotional well-being of students at School 2 due to sudden transfer of teacher.
- Andre Morris (School 2 Parent) - Transfer of School 2 teacher had a direct impact on his son.
- Itasha Hilton (School 2 Parent) - Daughter was affected by teacher transfer and she would have liked more notice.

VIII. APPROVAL OF MINUTES

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

A. Board Meetings

1. Board of Education - February 3, 2010
2. Board of Education - February 10, 2010 (Executive Session)

B. Committee Meetings

1. Education Committee - February 3, 2010
2. Policy and Planning Committee - February 10, 2010
3. Finance Committee - February 10, 2010

Motion: Mr. Mayo
 Second: Mrs. Wager-Rounds
 Carried: 9 - 0

IX. SUPERINTENDENT'S RECOMMENDATIONS

A. Staff Matters - Unclassified (Reviewed by Dr. Rivers)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

Items 1-10 were acted on as a Consent Agenda:

Motion to Consent: Mr. Mayo
 Second to Consent: Mrs. Wager-Rounds
 Discussion: Mrs. Harvin stated she does not agree with Item #10 but transfer has already been made. Mr. Mayo indicated this matter was discussed in Executive Session.

Motion to Carry: Mr. Mayo
 Second to Carry: Mr. Schofield
 Carried: 8-1

1. Unclassified Employee - Temporary Appointments

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE(S)</u>	<u>CERTIFICATION STATUS</u>	<u>SALARY RATE</u>
Marjorie Olsen-Isbester	Special Ed	50%	School 2	3/8/10 - 6/30/10	Special Ed, Permanent	\$22,000 (S-1, Col K) (\$44,000 prorated)
Kathryn Galvin	Building Substitute	100%	DMS	3/4/10 - 6/30/10	Mathematics, Initial	\$100.00 per day

2. Unclassified Employee - Regular Substitute Appointments

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE(S)</u>	<u>CERTIFICATION STATUS</u>	<u>SALARY RATE</u>
Ashley Grande (LOA, M. Thornton)	School Counselor	100%	School 1	3/8/10 - 6/30/10	School Counselor, Provisional	\$44,000 (S-1, Col K) (prorated)
Linda Cepiel (Resign, L. McDonald)	Reading	100%	School 2	3/9/10 - until further notice	Literacy B-6, Initial	\$42,500 (S-1, Col E) (prorated)
Crystal SanFilippo (LOA, B. O'Connor)	Elementary	100%	School 14	3/17/10 - until further notice	Childhood Ed 1-6, Initial	\$40,500 (S-1, Col A) (prorated)
Jesse Braverman (LOA, E. Pollock)	Special Ed	100%	School 2	3/8/10 - 6/30/10	Special Education, Permanent	\$42,500 (S-1, Col E) (prorated)

3. Unclassified Employee - 2009-10 Student Interns/Tutors

<u>NAME</u>	<u>COLLEGE</u>	<u>POSITION TITLE</u>	<u>ASSIGNMENT</u>	<u>SUPERVISOR</u>
Brandon Mace	Empire State College	Physical Education	School 12	Tony Fruscio
Amy Coonan	HVCC	Elementary	School 16 (observ hrs only)	Gail Nizinkirck
Krista Mora	Mt. St. Mary College	Elementary	School 16 (observ hrs only)	Courtney Degnan
Brent Vaughn	College of St. Rose	Elementary	School 16 (observ hrs only)	Rebecca Arellano
Samir Benantar	Empire State College	Foreign Language	DMS (observ hrs only)	Monique Serafin
Carol Meeker	Empire State College	Science	DMS (observ hrs only)	Paul Dunleavy
Mary Burton	RPI	Volunteer Tutor	DMS	Ann Capobianco
David Lavigne	RPI	Volunteer Tutor	DMS	Ann Capobianco
MaryBeth Mitchell	RPI	Volunteer Tutor	DMS	Ann Capobianco
Jameson Price	RPI	Volunteer Tutor	DMS	Ann Capobianco
Christine Schoenen	RPI	Volunteer Tutor	DMS	Ann Capobianco
Catina Bianchi	College of St. Rose	Special Education	THS (observation hrs only)	Beth Renna
Pamela Swanigan	SUNY at Albany	Administrative Intern	District	Dr. Nichelle Rivers

4. Unclassified Employee - 2009-10 THS Strategies for Success

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Patricia O'Connor	English	\$30.00 per hour @1.5 hours per day, up to 4 days per week max
Elizabeth Willson	English	\$30.00 per hour @1.5 hours per day, up to 4 days per week max

5. Unclassified Employee - 2009-10 ESL After School Supplementary Intervention Program

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Jamie Bowen	ESL	\$30.00 per hour @1 hour per day, up to 5 days per week max
Diane Hull	ESL	\$30.00 per hour @1 hour per day, up to 5 days per week max
Nina Montepagani	ESL	\$30.00 per hour @1 hour per day, up to 5 days per week max
Laura Arnold	Mathematics	\$30.00 per hour @1 hour per day, 2 days per week max
Justin Haviland	Science	\$30.00 per hour @1 hour per day, 2 days per week max
Caitlin Ziobrowski	Social Studies	\$30.00 per hour @1 hour per day, 2 days per week max

6. Unclassified Employee - 2009-10 Spring Musical

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Charles Mossey	Lighting/Electrical	\$867.00

7. Unclassified Employee - 2009-10 Spring Sport Appointments

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Curtis Nobles	BASEBALL Varsity Coach	\$4,955.00
Gary Mongiardo	BASEBALL JV Co-Coach	\$1,847.50
George Rafferty	BASEBALL JV Co-Coach	\$1,847.50
Casey Halloran	SOFTBALL Varsity Coach	\$4,955.00
Tara Anthony	SOFTBALL JV Co-Coach	\$1,847.50
Thomas Hayes	SOFTBALL JV Co-Coach	\$1,847.50
John Burger	BOYS Track & Field Head Co-Coach	\$2,477.50
Bobby Burns	BOYS Track & Field Head Co-Coach	\$2,477.50
Michael Hurteau	BOYS Track & Field Assistant Coach	\$3,695.00
Michael Murnane	BOYS Track & Field Modified	\$3,066.00
Paul Bearup	GIRLS Track & Field Head Coach	\$4,955.00
Jamie Gargano	GIRLS Track & Field Assistant Coach	\$3,695.00
Duane Nichols	GIRLS Track & Field Modified	\$3,066.00
Brian Benner	LACROSSE Varsity Coach	\$4,955.00

Mark Impellazari	LACROSSE JV Coach	\$3,695.00
Eduardo Gutierrez	BOYS Tennis Head Coach	\$3,275.00

8. Unclassified Employee - 2009-10 6th Period Assignment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
MaryJo Heenehan	Special Education	\$2,900.00 (prorated, effective date 3/4/10 - 6/30/10)

9. Unclassified Employee - 2009-10 Substitutes

TEACHERS CERTIFIED (\$100.00 per day)
 Patience Gully Elem Ed P-6 / SpecEd K-12 / Reading K-12
TEACHERS UNCERTIFIED (\$90.00 per day)
 David Casale Business
 Zachary Snyder Elementary Ed
TEACHING ASSISTANT (\$12.00 per hour)
 Zachary Snyder

10. Unclassified Employee - TRANSFERS

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby acknowledges the following personnel transfers:

<u>NAME</u>	<u>POSITION TITLE</u>	<u>FROM</u>	<u>POSITION TITLE</u>	<u>TO</u>	<u>EFFECTIVE DATE</u>
Carrie Dwyer	Elementary	2	Elementary	16	2/22/10
Lynn Mayack	Elementary	16	Elementary	2	2/22/10

B. Staff Matters - Classified (Reviewed by Mr. Hopke)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

Items 1-4 were acted on as a Consent Agenda:

Motion to Consent: Mr. Mayo
 Second to Consent: Mrs. Wager-Rounds
 Motion to Carry: Mr. Mayo
 Second to Carry: Mr. Schofield
 Carried: 9 -0

1. Classified Employee - Contingent-Permanent Appointments

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>APPOINTMENT EFFECTIVE DATE</u>	<u>SALARY RATE</u>
Paul Russell (Retire, N. Ryan)	Custodian Split Shift	100%	School 14	3/18/2010	\$34,975 (S-1, Gr 12B)

2. Classified Employee - TimeKeepers / ScoreKeeper (@\$26.00 per game)

Lisa Merritt

3. Classified Employee - 2009-10 Substitutes

MONITORS/TEACHER AIDE (\$10.00 per hour)
 Donald Balint

4. Classified Employee - 2009-10 Volunteers

<u>NAME</u>	<u>ASSIGNMENT</u>
Justine Tesiero	School 2

SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS

(Reviewed by Dr. Rivers)

Items 1-5 were acted on as a Consent Agenda:

Motion to Consent:	Mr. Mayo
Second to Consent:	Mr. Schofield
Motion to Carry:	Mr. Mayo
Second to Carry:	Mr. Schofield
Carried:	9 -0

1. Contract with Carol Rasowsky (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve a contract with Carol Rasowsky to conduct workshop entitled "Technology and Early Childhood" for Pre-K teachers to be paid in the amount of \$300.00 from Universal PreK funds.

2. Contract with Questar III (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve a contract with Questar III for supplemental education services beginning March 3, 2010 at a rate of \$2,537.00 per student.

3. Contract with St. Colman's Home Inc. (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve a contract with St. Colman's Home Inc. for one student at a rate of \$2434.30 per month from December 2009 through June 2010 per student.

4. Committee on Pre-School Special Education Placements

BE IT RESOLVED, that the Committee on Pre-School Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for students with special needs:

Annual Review

995508
998159

Early Intervention Transition

998395	998415
998406 - Ineligible	998418
998409	

Initial Eligibility Determination

556224	997654 - Ineligible	997995	998208	998461 - Ineligible
995073	997692	998022 - Ineligible	998293	
995597	997816 - Ineligible	998147 - Ineligible	998443	
995709 - Ineligible	997903 - Ineligible	998202	998444	
995731	997961	998207	998447	

Requested Review

995508
997828
997829
998137

5. Committee on Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for students with special needs:

Annual Review

426600 - Exited

Initial Eligibility Determination

995397
992037
998481
994534 - Ineligible
997998 - Ineligible

Initial Meeting

989067
991648 - Ineligible
992400
992477
992647
998336 - Exited

Program Review

986889	992913	990660
988360	993631	992872
990204	993706	995679

Requested Review

994401
994956
994966
995086
995146
995869 - Declassified

Reevaluation Transfer Student

998457

Transition Plan Review

998463

Manifestation Determination

843778

X. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE

Items 1-7 were acted on as a Consent Agenda:

Motion to Consent: Mr. Mayo
Second to Consent: Mr. Schofield

Discussion: Mrs. Scully questioned Item #7 Cooperative Bid of Duplication Supplies. It was explained that the cooperative bid saves the District \$3,000 and resolution allows us to enter into the bidding process. This resolution does not award the bid.

ITEM #7 PULLED FROM THE AGENDA

Items 1-6 were acted on as a Consent Agenda:

Motion to Carry: Mr. Mayo
Second to Carry: Mr. Schofield
Carried: 9 -0

1. Financial Reports (Addendum IV)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

- (a) Budget Transfers (January 2010)
- (b) Cash Flow (through 7/31/10)
- (c) Treasurer's Report (January 2010)
- (d) Budget Status Reports (ending 1/31/10)
- (e) Internal Claims Auditor Report (January 2010)
- (f) Student Activity Fund (1/31/10)

2. Donation from School Systems Federal Credit Union

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accept donation from School Systems Federal Credit Union for the DMS Career Day in the amount of \$100.00.

3. Memorandum of Understanding - Troy Boys & Girls Club (Addendum V)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Memorandum of Understanding between the Troy Boys & Girls Club and the Troy School District for use of the facility for Physical Education Classes for students of School 1 in the amount of \$7,050.00.

4. Donation from Target

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accept donation for School 12 from the Target Field Trip Grant in the amount of \$700.00.

5. Internal Audit Services with Rensselaer City School District (Addendum VI)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve a three-year agreement with the Rensselaer City School District for Internal Audit Services for an estimated cost of \$30,600 for the three-year term.

6. Hot Water Heater Bid

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the Bid for Removal of existing hot water heater and installation of a new hot water heater from the bid opened on Thursday, February 11, 2010 to:

W.J.V. Mechanical, Inc.
296 Morris Road
Schenectady, NY 12303

For a total award of \$21,900.00

7. Cooperative Bid for Acquisition of Duplicating Supplies **PULLED FROM AGENDA**

BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent, authorize the Enlarged city School district of Troy to participate in a Cooperative Bid for the Acquisition of Duplicating Supplies. The Burnt Hills-Ballston Lake Central Schools will coordinate this effort.

WHEREAS, It is the plan of a number of school districts in New York State, to bid jointly on Duplicating Supplies AND...

WHEREAS, The Enlarged City School District of Troy is desirous of participating with Burnt Hills-Ballston Lake, Scotia-Glenville, Niskayuna, Mohonasen, Schalmont, Ballston Spa and Bethlehem Schools, in New York State in the joint bidding of the Duplicating Supplies mentioned above as authorized by General Municipal Law, Section 119-0. THEREFORE,

BE IT RESOLVED, that the Enlarged City School District of Troy hereby appoints Burnt Hills-Ballston Lake Central Schools to act as bidding agent AND...

BE IT FURTHER RESOLVED, that the Enlarged City School District of Troy authorizes Burnt Hills-Ballston Lake Central Schools to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned bid AND...

BE IT FURTHER RESOLVED, that the Enlarged City School District of Troy agrees: (1) to abide by majority decisions of the participating school districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the bidding agent; (3) that after award of contract it will conduct all negotiations directly with the successful bidder.

Recommend adoption of the following resolution which will authorize this school district to participate in the joint agreement for Duplicating Supplies. The Burnt Hills-Ballston Lake Central School District will coordinate this cooperative effort.

WHEREAS, it is the plan of a number of school in New York State to agree jointly to award the Duplicating Supplies Bid, and

WHEREAS, the Enlarged City School District of Troy is desirous of participating with other school district in New York State in the joint agreement of the products mentioned above as authorized by General Municipal Law, Section 119-0 and,

BE IT RESOLVED, that the Enlarged City School District of Troy hereby authorizes Burnt Hills-Ballston Lake Central School District to represent it in all matter leading up to the entering into a contract for the purchase of the above mentioned products, and

BE IT FURTHER RESOLVED, that the Enlarged City School District of Troy agrees to assume its equitable share of the costs of the agreement, and

BE IT FURTHER RESOLVED, that the Enlarged City School District of Troy agrees: (1) to abide by majority decisions of the participating districts on quality standards; (2) it will negotiate contract according to the recommendations; (3) that after contract agreement it will conduct all negotiations directly with the vendor.

XI. CAPITAL PROJECT RESOLUTIONS

1. Canvass of the Votes

BE IT RESOLVED, that the following is a tabulation of votes cast, determination and results of the Capital Project Referendum Vote held in The Enlarged City School District of Troy, New York, on February 10, 2010.

WHEREAS, pursuant to law, the Capital Project Referendum Vote was duly called to held on February 10, 2010 and was held on said date for the purpose of voting to approve the \$56.36 million referendum of The Enlarged City School District of Troy, NY, and

WHEREAS, statements of the canvass of the votes of the respective polling sites were prepared and signed by the inspector of election for said respective sites and have this day been delivered to the Clerk of the Board of Education, now therefore be it

RESOLVED, by the Board of Education of the Enlarged City School District of Troy, New York, in the County of Rensselaer, State of New York, as follows:

(1) It is hereby determined that said vote was held in all respects in the manner prescribed by the Education Law of the State of New York.

(2) This Board has this day met at its usual place of meeting at 7:00 pm in the evening and has received from the Clerk of the Board of Education the results of the vote and has tabulated them herein below.

(3) The Board has this day canvassed the returns and hereby determining the number of votes cast for the budget as follows:

	SCH <u>2</u>	SCH <u>12</u>	SCH <u>14</u>	SCH <u>16</u>	SCH <u>18</u>	CHS	<u>TOTAL</u>
YES	36	90	125	162	246	89	748
NO	22	38	70	97	175	83	485

(4) The Board hereby declares the results of the canvass of the Capital Project Referendum on February 10, 2010 to be:

YES	748
NO	485

2. Election Inspectors

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Clerk, hereby approves the following individuals as Election Inspectors of the February 10, 2010 Capital Project referendum. Remuneration shall be \$100 for the Capital Project referendum vote on February 10, 2010.

Debbie McNall

Victoria Wells

XII. DISCUSSIONS OF FUTURE MEETINGS

1. Board of Education Meetings

- a. March 24, 2010 - DMS (7:00 pm)
- b. April 21, 2010 - School 12 (7:00 pm)

2. Committee Meetings (dates changed from District calendar)

- a. March 3, 2010 - Education Committee (DMS following BOE meeting)
- b. March 8, 2010 - Finance Committee (DMS) at 6:30 pm
- c. March 10, 2010 - Finance Committee (DMS) at 6:30 pm
- d. March 10, 2010 - Facilities Committee (DMS) at 7:30 pm
- e. March 24, 2010 - Policy and Planning Committee (DMS following BOE meeting)
- f. March 25, 2010 - Diversity Committee (CHS) at 6:00 pm
- g. March 31, 2010 - Finance Committee (DMS) at 6:30 pm

XIII. MOTION TO ADJOURN

At 7:45 pm, Mr. Mayo made a motion to adjourn. It was seconded by Mrs. Wager-Rounds and the motion was carried.

Respectfully submitted by,

Mary Beth Bruno
Clerk of the Board

