

THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY

BOARD OF EDUCATION
Meeting Minutes

Date of Meeting: December 16, 2009
Type of Meeting: Board of Education
Location: Carroll Hill School
Time: 6:00 pm - Executive Session
6:30 pm - Capital Plan Presentation
7:00 pm - Public Meeting

I. MEETING CALLED TO ORDER

At approximately, 6:00 pm, Mr. Mayo opened the meeting with the Pledge of Allegiance.

II. ROLL CALL

Members Present: Mr. Mayo, President
Mrs. Wager-Rounds, Vice President
Mrs. Adams
Mrs. Clinton
Mr. Schofield
Mrs. Scully
Mrs. Walsh

Members Absent: Mrs. Harvin
Mrs. Marro-Giroux

Also Present: Mr. Atiba-Weza, Superintendent
Mr. Hopke, Director of Management Services
Ms. O'Neill, School Business Administrator
Ms. Culligan, Human Resources Coordinator
Mr. McCarthy, School Attorney

III. EXECUTIVE SESSION

At approximately 6:05 pm Mr. Mayo made a motion to enter into Executive Session for the purpose of discussing personnel matters. This was seconded by Mr. Schofield and the vote carried: 7– 0. Mr. McCarthy also attended the Executive Session.

IV. CAPITAL PROJECT PRESENTATION

At 6:35 pm, Anne Wager-Rounds, Chairperson of the Facilities Committee, made a presentation of the Capital Plan to the Carroll Hill School PTO members.

V. MOVE TO PUBLIC SESSION

At approximately 7:10 pm, the members of the Board of Education reconvened into a Public Session.

VI. SUPERINTENDENT'S REPORT (oral)

The Superintendent addressed issues regarding safety and academics at the secondary schools, specifically focusing on Doyle Middle School, and the need for us to develop and implement protocols and procedures for improving the school.

Dr. Casey Parker, Principal of Carroll Hill School, presented a DVD introducing faculty members and illustrating the programs provided by CHS. CHS was recently recommended to apply for national Blue Ribbon School honor. CHS is 1 of 19 schools among thousands in the country who has been chosen to apply.

VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

The Board of Education encourages public input at our Board meetings. Persons wishing to speak should identify themselves and the topic they wish to address. Individuals should limit their comments to five minutes in length. Verbal attacks on individual Board and/or staff members will not be tolerated at Board meetings. The Board will not respond to questions during our meeting, however, individual Board Members and Administration will answer your questions and/or concerns at the end of our meeting or during the appropriate committee meeting.

- Janet Fowler (DMS and THS parent) - Concerned regarding increased violence. Parents are worried and requests that Superintendent and BOE meet with parents regarding a plan for safety.
- Mark Walsh (TTA President) - Teachers are supportive of the Capital Project. Congratulations to Mrs. DeVries on her tenure and to CHS for Blue Ribbon honor. Retirement incentive is not an incentive but an option.
- Stacey Sadowski (School 14 and THS parent) - Suggested that suspended students use time to be taught positive behavior.

VIII. SUPERINTENDENT'S RECOMMENDATIONS

A. Staff Matters - Unclassified (Reviewed by Dr. Rivers)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

Items 1 through 12 were acted on as a Consent Agenda:

Motion to Consent:	Mr. Mayo
Second to Consent:	Mr. Schofield
Motion to Carry:	Mr. Mayo
Second to Carry:	Mrs. Rounds
CARRIED:	7 - 0

1. Unclassified Employee - Retirements/Resignations/Terminations

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>REASON</u>
Nancy Brown	Media Ctr Specialist	100%	Schools 2/12/18	12/31/2009	retirement
Lois McDonald	Reading	100%	School 2	12/23/2009	resignation

2. Unclassified Employee - Leave of Absence

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE(S)</u>	<u>REASON</u>
Brooke Tarullo	Reading	100%	Schools 16/18	12/8/09 - 12/23/09	w/o pay
Marcia Galuski	Special Ed	100%	THS	1/4/10 - 6/30/10	w/o pay
Jennifer DeMarco	Mathematics	100%	DMS	1/29/10 - 6/30/10	w/o pay

3. Unclassified Employee - Probationary Appointments

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERTIF STATUS</u>	<u>SALARY RATE</u>
Judith Wright	Remedial Reading	100%	School 12	1/11/2010	1/10/2012	Literacy B-6 Initial	\$47,000 (S-5, Col I)

4. Unclassified Employee - Temporary Appointments

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATES</u>	<u>CERTIFIC STATUS</u>	<u>SALARY RATE</u>
Courtney Shepherd (J. Sokero)	Art	100%	Sch 2/18	1/12/10 - until further notice	Vis Arts, Initial	\$42,500 (S-1, Col E) (prorated)
Alissa DiCocco (J. Wisniewski)	English	100%	THS	12/21/09 until further notice	English, Initial	\$43,225 (S-2, Col E) (prorated)
Carol Nolett (LOA M. Galuski)	Special Ed	100%	THS	1/15/10 - 6/30/10	Special Ed, Permanent	\$46,500 (S-6, Col E) (prorated)

5. Unclassified Employee - Tenure Appointments

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>TENURE EFFECT DATE</u>	<u>CERT STATUS</u>
Rebecca DeVries	School Psychology	100%	1/23/2010	School Psych, Perm

6. 2009-10 Student Interns/Tutors

<u>NAME</u>	<u>COLLEGE</u>	<u>POS TITLE</u>	<u>ASSIGNMENT</u>	<u>SUPERVISOR</u>
Miles Pangburn	SUNY Albany	Science	DMS	Celine Boule
Lyndsay Stein	SUNY Albany	Science	DMS	Celine Boule
Dylan Clark	College of St. Rose	English	DMS	Lisa Nocella (observe only)
Carrie Douglas	College of St. Rose	English	DMS	Lisa Nocella (observe only)
Mallory Marotta	College of St. Rose	Elementary	School 12	Jennifer Kristel
Lindsey Curan	Sexual Assault & Crime Victims Program		School 12	Holly Toteno (volunteer)
Jessica Lucas	Sexual Assault & Crime Victims Program		School 12	Holly Toteno (volunteer)

Susanna Shamounian	College of St. Rose	Music	School 14	Tara Higgins-Pascucci
Caitlin Lennon	College of St. Rose	Elementary	School 16	Gail Nizinkirck
Samantha Scanlon	College of St. Rose	Reading	School 16	Therese Goyette
Sarah Bonk	College of St. Rose	Mathematics	THS	Stacy Fisher
Molly Cook	SUNY Albany	ESL	THS	Diane Hull
Steven Williams	Sage College	Social Studies	THS	Anthony Foster

7. Unclassified Employee - 2009-10 Parent Outreach

(change to stipend BOE Agenda 8/5/09, page 5 and BOE Agenda 9/16/09, page 4)

<u>NAME</u>	<u>POSITION TITLE</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
Janet Morandi	School Coordinator	School 2	\$2,000.00 stipend
Janice DeFazio	School Co-Coordinator	School 12	\$1,000.00 stipend
Maureen Flemming	School Co-Coordinator	School 12	\$1,000.00 stipend
Patricia Weaver-Lipscomb	School Coordinator	School 14	\$2,000.00 stipend
Christina Scharnott	School Coordinator	CHS	\$2,000.00 stipend
Tyrone O'Meally	School Coordinator	DMS	\$2,000.00 stipend

8. Unclassified Employee - 2009-10 Elementary Extended School Day

<u>NAME</u>	<u>PROGRAM NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
MaryLynn Webster	Jazz Ensemble	Schools 2/18	\$30.00 per hour @ 1.5 hrs/day, 2-3 days/wk)

9. Unclassified Employee - 2009-10 Winter Sport Appointments

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Jessica Plumley	Athletic Trainer	\$35.00 per hour up to 275 total hours for the year (addition to maximum hours BOE Agenda 11/4/09, page 4)

10. Unclassified Employee - THS Regents Prep (Extended Day Grant)

(12/09 - 1/10 @ 1.5 hours per day, 2 days per week)

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Laura Arnold	Mathematics	\$30.00 per hour
Seth Cohen	Science	\$30.00 per hour
Stacy Fisher	Mathematics	\$30.00 per hour
Cassandra Gronlund	English	\$30.00 per hour
Justin Haviland	Science	\$30.00 per hour
Linda Kostun	Science	\$30.00 per hour
Christina Mumford	Social Studies	\$30.00 per hour
MaryGrace Tompkins	Mathematics	\$30.00 per hour
Elizabeth Willson	English	\$30.00 per hour
Caitlin Ziobrowski	Social Studies	\$30.00 per hour

11. Unclassified Employee - 2009-10 Spring Musical

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Barbara Davis-Dickman	Director	\$2,601.00
Lori McAllister	Musical Director	\$1,734.00

Erin Mack	Vocal Director	\$1,734.00
Erin Mack	Accompanist	\$ 722.50
Margaret Conroy	Choreographer	\$ 867.00
Virginia Madore	Costumes	\$1,300.50
Deborah Friedman	Make-Up	\$ 433.50
Courtney Shephard	Set Decoration/Graphic Art	\$1,156.00
Donald Poutre	Set Construction/Stage Manager	\$1,734.00
Jessica Murray	Box Office/House Manager/PR	\$ 433.50

12. Unclassified Employee - 2009-10 Substitutes

ADMINISTRATOR (\$375.00 per day)

John Metallo SDA

TEACHERS CERTIFIED (\$100.00 per day)

Linda Cepiel Literacy

TEACHERS UNCERTIFIED (\$90.00 per day)

Julie Deitz Biology

Leah Kyratzis Early Childhood / Special Education

TEACHING ASSISTANT (\$12.00 per hour)

Katherine Howe

Anne Miller

Krystyn Watson

B. Staff Matters - Classified (Reviewed by Mr. Hopke)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

Items 1 through 3 were acted on as a Consent Agenda:

Motion to Consent:	Mr. Mayo
Second to Consent:	Mr. Schotfield
Motion to Carry:	Mr. Mayo
Second to Carry:	Mrs. Rounds
CARRIED:	7 - 0

1. Classified Employee - Contingent Permanent Appointments

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECT DATE</u>	<u>SALARY RATE</u>
Thomas Esposito	Custodian Split Shift	100%	THS	1/4/2010	\$34,975 (S-1, Gr 12B)
James Russell	Custodian PM	100%	THS	12/17/2009	\$35,455 (S-1, Gr 13)

2. Classified Employee - 2009-10 Ticket Taker

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Nicole Davin	Ticket Taker	\$8.00 per hour as needed

3. Classified Employee - 2009-10 Substitutes

MAINTENANCE HELPER (\$11.00 per hour)
Adam Maynard

IX. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by Dr. Rivers)

Items 1 through 5 were acted on as a Consent Agenda:

Motion to Consent:	Mr. Mayo
Second to Consent:	Mr. Schofield
Motion to Carry:	Mr. Mayo
Second to Carry:	Mrs. Rounds
CARRIED:	7 - 0

1. Contract with Barbara Collins for RDI Services (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Barbara J. Collins, O.T.R., M.S. for RDI services in the amount of \$8,800.00 for September 10, 2009 to June 24, 2010.

2. Contract with LaSalle School (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with LaSalle School for educational services for two students in the amount of \$32,908 per student for September 9, 2009 to June 25, 2010.

3. Contract with Childhood Educational Associates, LLC (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Childhood Educational Associates, LLC for vision therapy services at a rate of \$120 per session for September 1, 2009 to August

4. Contract with Rensselaer County Social Services (Devereux) (Addendum IV)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Rensselaer County Social Services (Devereux) for educational services for one student in the amount of \$11,000 for September

5. Contract with Upstate Cerebral Palsy, Utica (Addendum V)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Upstate Cerebral Palsy, Utica for residential educational services for one student in the amount of \$48,429.00 for September 2009

X. SUPERINTENDENT'S RECOMMENDATIONS - FINANCE

(reviewed by M. O'Neill)

Items 1 through 7 were acted on as a Consent Agenda:

Motion to Consent:	Mr. Mayo
Second to Consent:	Mr. Schofield
Motion to Carry:	Mr. Mayo
Second to Carry:	Mr. Schofield
CARRIED:	7 - 0

1. Financial Reports (Addendum VI)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

- a. Budget Transfers (November 2009)
- b. Cash Flow Projection for General Fund through 3/13/10
- c. Treasurer's Report (November 2009)
- d. Budget Status Report (ending 11/30/09)
- e. Extra-Classroom Activity Fund
- f. Internal Claims Auditor Report (November 2009)

2. Donation from School 16

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to accept a donation from School 16 PTA for a monetary donation in the amount of \$2,230 for the sole and express purpose of School 16 students to be used for field trips.

3. Donation from BBL Construction Services, LLC

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to accept a donation from BBL Construction Services, LLC in the amount of \$2,000 for the "Strive for 5" summer reading program.

4. Final Payment - Malone & Tate Builders, Inc.

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve final payment to Malone & Tate Builders, Inc. in the amount of \$7,908.00.

5. Final Payment - Malone & Tate Builders, Inc.

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve final payment to Malone & Tate Builders, Inc. in the amount of \$3,207.00.

6. Change Orders - Merit Plumbing & Heating, LLC (Addendum VII)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, upon the recommendation of the Superintendent, approve the following change orders for district-wide renovations:

	<u>Description</u>	<u>Increase</u>	<u>New Total</u>
Change Order No. PC-01	Plumbing (THS)	\$16,557.00	\$219,357.00
Change Order No. PC-02	Plumbing (DMS)	\$49,668.00	\$269,025.00
Change Order No. PC-03	Plumbing (THS)	\$36,099.00	\$305,124.00
Change Order No. PC-04	Plumbing (THS)	\$24,798.00	\$329,922.00
Change Order No. PC-05	Plumbing (THS)	\$5,417.00	\$335,339.00
Change Order No. PC-06	Plumbing (Sch 1, 2, 14, 16 & CHS)	(\$267.00)	\$335,072.00

7. Retirement Incentive (Addendum VIII)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, upon the recommendation of the Superintendent, approve a retirement incentive per Addendum VIII.

XI. DISCUSSION OF FUTURE MEETINGS

1. Board of Education Meetings

- a. January 6, 2010 - School 14* (7:00 pm) *new location
- b. January 20, 2010 - School 18 (7:00 pm)

2. Committee Meetings

- a. December 16, 2009 - Policy and Planning Committee (following BOE meeting)
- b. January 6, 2010 - Education Committee (School 14 following BOE)
- c. January 20, 2010 - Policy and Planning Committee (School 18 following BOE)
- d. January 27, 2010 - Finance Committee (6:30 pm at DMS)
- e. January 27, 2010 - Facilities Committee (7:15 pm at DMS)

3. Capital Project Presentations

- a. January 6, 2010 - School 14 PTA (5:30 pm)
- b. January 12, 2010 - School 2 PTA (6:30 pm)
- c. January 13, 2010 - TOWN HALL MEETING & DMS TOUR (6:30 pm)
- d. January 19, 2010 - School 16 PTA (6:45 pm)
- e. January 20, 2010 - School 18 PTA (6:30 pm)
- f. January 28, 2010 - THS Parent Council (6:30 pm)

XII. MOTION TO ADJOURN

At 7:55 pm, Mr. Mayo made a motion to adjourn the meeting. The motion was seconded by Mr. Schofield and the vote carried 7-0.

Respectfully submitted by,

Mary Beth Bruno
Clerk of the Board

