The Enlarged City School District of Troy, New York Board of Education

Meeting Minutes

Date of Meeting: June 17, 2009

Location of Meeting: Doyle Middle School

Time of Meeting: 6:00 pm – Executive Session

7:00 pm - Public Session

I. <u>MEETING CALLED TO ORDER</u>

At 6:00 pm, Mr. Schofield, President, opened the meeting with the Pledge of Allegiance.

II. ROLL CALL

Members Present: Mr. Schofield, President

Mr. Mayo, Vice President

Mrs. Adams Mrs. Clinton Mrs. Harvin Mr. Pollack Mrs. Scully

Mrs. Wager-Rounds

Also Present: Mrs. Marro-Giroux, Board Member – Elect

Mrs. Walsh, Board Member – Elect Mr. Atiba-Weza, Superintendent Dr. Rivers, Assistant Superintendent

Mr. Hopke, Director of Management Services Mrs. O'Neill, School Business Administrator

Mrs. Culligan, Human Resources Mr. McCarthy, School Attorney

III. EXECUTIVE SESSION

At approximately 6:02 pm, Mr. Schofield made a motion to enter into Executive Session for a personnel matter. This was seconded by Mr. Mayo and the vote carried: 6 - 0. (Mrs. Harvin and Mrs. Adams arrived late).

IV. MOVE TO PUBLIC SESSION

At approximately 7:05 pm, the members of the Board of Education reconvened back into Public Session.

V. <u>SUPERINTENDENT'S REPORTS</u>

1. Superintendent's Report (Oral)

The Superintendent acknowledged that this time of the year is the most rewarding because occasions like these remind us why we are in business as we recognize our students for work well done.

2. <u>Presentation of Honor Grads</u>

The Superintendent then introduced Mr. Carmello, Troy High School Principal, to present the Senior Honor Scholars.

Valedictorian: Catherine Crone Salutatorian: Kelly Dufel

Honor Graduates: Christopher Anslow

Hope McCaffrey Katharine Angel Utkarsh Sinha Ahmad-Hariz Azhari Zachary Dolan

Jasmine Horton Shannon Jones

Emily Jones
Carlo Sorriento
Kelsey Jensen
Benjamin Murray
Iris Pechenik
Nathaniel Golden
Daniel McLaren
Zoe Krumanocker
Peter Backhaus
Meagan McHale

Michael Muthersbaugh

Marcolina Santana

Colleen Cassidy Margaret Conroy Gabriella Rounds Matthew Dunson Nabilah Kabir

Sierra Begin Zachariah Giaramita

James McAuley

Mary McGrath Krystine Plekan Jonathan Curley

Ivana Addo Maria Drost

Charles Spaulding

Zakar Abdo

Elizabeth DeFazio
Joseph Houghtaling

Kelly Quinn
Morgan McHale
Meghan Cooney
Adam Farrell
Kathleen Fagan
Jerrod Plekan
Gina Tedesco
Bhisma Thapa
Jonathan Turner
Brian Gasparro
Rachel Hogan
Danielle Howard
Ramon Reyes
Christina Piscitella

Beth Haley Adrian Haley

Christianne Shrader

Shakira Canty

3. THS and DMS Presentations

The Superintendent introduced Mr. Paolino and Mr. Carmello, who made presentations on behalf of the Doyle Middle School and the Troy High School respectively.

The Board returned to the Executive Session to complete work. At approximately 8:15 pm, the Board reconvened the Public Session.

VI. BOARD OF EDUCATION COMMITTEE REPORTS

There were no Committee Reports.

VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

Parent, School #18: Expressed concern regarding field trips.

<u>Teacher, Carroll Hill:</u> Expressed concern regarding the budget and whether or not it is in the best interest of the children and teachers.

Mrs. Sadowski, Parent: Expressed concern regarding policy on field trips and the need to thoroughly review/revise it prior to adoption.

VIII. APPROVAL OF MINUTES

RESOLUTION:

BE IT RESOLVED, that the Board of Education hereby approves the following minutes:

a. May 20, 2009 Board of Education Meeting

Motion: Mr. Schofield Vote: Carried: 7 – 0 - 1

Second: Mr. Pollack Abstained: Mrs. Harvin

IX. SUPERINTENDENT'S RECOMMENDATIONS

A. <u>Staff Matters – UNCLASSIFIED</u> (Reviewed by Dr. Rivers)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. <u>Unclassified Employee – Abolish positions effective 7-1-09 in the following tenure areas:</u>

Art (1) Mathematics (1) Special Education (9)**Business Education** (2)Music (2)Teaching Assistants (9)Technology -Elementary Education (12)Phys. Ed. & Recreation (3) (2)English (3)Speech-Remedial (1) (Technical Subjects) Home Economics (1) Vocational Education - (1) (Trade Subjects)

A motion was made to table the discussion of this matter until a later date.

Motion: Mr. Schofield Vote: Carried, 8 – 0

Second: Mrs. Wager-Rounds

2. <u>Unclassified Employee – Resignations</u>

NAMEPOSITIONASSIGNMENTEFFECTIVE DATEStephanie Dash
Katie NevilleGrade 4
MathematicsElementary Summer School
Secondary Summer School7/1/09
7/1/09

Motion: Mr. Schofield Vote: Carried, 8 – 0

Second: Mr. Pollack

3. Unclassified Employee – Probationary Appointment

NAME: Jennifer Span

TENURE AREA: Principal, Middle School

% SERVICE: 100% ASSIGNMENT: DMS

PROBATION DATES: 7-1-09 TO 6-30-11 CERTIFICATION STATUS: SAS/SDA, Perm.

SALARY RATE: \$117,611. (Sch B, Step 5)

Motion: Mr. Schofield Vote: Carried, 8 – 0

Second: Mr. Pollack

4. <u>Unclassified Employee – Temporary Appointment</u>

NAME: Julianna Giacone POSITION: Pre-K Facilitator

% SERVICE: 100% ASSIGNMENT District

EFFECTIVE DATES: 7-1-09 to 6-30-10

SALARY RATE: \$44,500.

Motion: Mr. Schofield Vote: Carried, 8 – 0

Second: Mrs. Adams

5. <u>Unclassified Employee – Tenure Appointment</u>

	TENURE AREA % SERVI	EFFECTIVE CERTIFICATION	
M. Gianfagna Teaching Assistant 100% 9/1/09 Nursery-6, Permanent L. Nicklaus Elementary 100% 7/1/09 PreK-6, Permanent	Teaching Assistant 1009 Elementary 1009	9/1/09 Nursery-6, Permanent 7/1/09 PreK-6, Permanent	.al

Motion: Mr. Schofield Vote: Carried, 8 – 0

Second: Mrs. Adams

6. <u>Unclassified Employees – Reassignments</u>

<u>NAME</u>	<u>TO</u>	SALARY	EFFECTIVE DATE
Joseph Emma	DMS	current salary per contract	7/1/09
Mozella Irving	DMS	current salary per contract	7/1/09
Kathleen Slezak	School 2	current salary per contract	7/1/09

Motion: Mr. Schofield Vote: Carried, 8 – 0

Second: Mr. Pollack

7. Appointments – 2008-09 DMS Clubs

Games Club Sergio Espinal \$419.50 (2nd semester only)

Motion: Mr. Schofield Vote: Carried, 8 – 0

Second: Mr. Mayo

8. Appointments – 2009 Secondary Summer School

<u>TEACHER</u>	<u>SUBJECT</u>	STEP	<u>SALARY</u>
Janey DiNicola	Global Studies	2	\$4,353.00
Nafisa Roshan	Mathematics	2	\$4,353.00
AnaLiza Silon	Mathematics	1	\$3,965.00
Sean Moriarty	Mathematics	1	\$3,965.00

Motion: Mr. Schofield Vote: Carried, 8 – 0

Second: Mr. Mayo

9. <u>Appointments – 2009 Summer Special Education Support Services</u> (7-6-09 to 8-14-09)

NAME Patricia Loughman Tammie Lockrow	POSITION Special Education Teaching Assistant	STEP 1	<u>SALARY</u> \$2,643.00 \$25.00 per hour @3.5 hours per day
Cheryl Mace	Teaching Assistant		\$25.00 per hour @3.5 hours per day
Pamela Colozza	Speech Therapist		\$55.00 per hour up to 4 hours max/week

Vote: Carried, 8 – 0 Motion: Mr. Schofield

Second: Mr. Pollack

10. <u>Appointments – 2009 Summer School Counselors</u>

COUNSELOR	SCHOOL	SALARY
Marion DeWitt	2	per diem rate
Ann Capobianco	DMS	per diem rate
Laura Stukenborg	12	per diem rate
Christine Potaczala	DMS	per diem rate
Lauren Yauchler	14	per diem rate
Sonya Shaw	DMS	per diem rate
Immaculine Jolivert	18	per diem rate
Catherine Boice	THS	per diem rate
Matthew Thornton	CHS	per diem rate
Christine Dauphinais	THS	per diem rate
Heather Gelatt	16	per diem rate
Colleen O'Flaherty	THS	per diem rate
Charles Ricci	THS	per diem rate
COUNSELOR ASSISTANT		•
Patricia McSparron	THS	ner diem rate

Patricia McSparron per diem rate THS

> Motion: Mr. Schofield Vote: Carried, 8 − 0

Second: Mrs. Adams

11. Appointments – 2009 Summer School Psychologists

<u>PSYCHOLOGIST</u>	<u>SCHOOL</u>	SALARY
Patricia Bayly	1	per diem rate
Holly Toteno	12	per diem rate
Andrea Murray	14	per diem rate
Maxine Brisport	16/18	per diem rate
Maitri Blednick	CHS	per diem rate
Amy Khuzwayo	DMS	per diem rate
Colleen Syrett	THS	per diem rate
NAME	<u>POSITION</u>	SALARY
Nancy Chicoine	CSE Chairperson	per diem rate
Rebecca DeVries	CPSE Chairperson	per diem rate
Karen Driscoll	CSE Chairperson	per diem rate

Motion: Mr. Schofield Vote: Carried, 8 – 0

Second: Mr. Pollack

12. <u>Appointments – 2009 Summer 21st Century Program</u>

SESSION	<u>NAME</u>	POSITION	SALARY (\$28-field trips/\$30- instructional) up to 40 hours maximum each
July 6-24, 2009	Kathleen Balint Karen Loatman Christine Deitz Sergio Espinal	Teacher Teacher Teaching Assistant Teaching Assistant	\$28.00-30.00 per hour \$28.00-30.00 per hour \$25.00 per hour \$25.00 per hour
August 3-21, 2009	Christina Kole Katy Loomis Kellie O'Brien Bridget Woods SUBSTITUTE	Teacher Teacher Teaching Assistant Teaching Assistant	\$28.00-30.00 per hour \$28.00-30.00 per hour \$25.00 per hour \$25.00 per hour
ALL Sessions	Cara Maslowsky Zakia Nizam Sarah Watson MaryLee Nichols Charles Walker	Teacher Teacher Teaching Assistant Teaching Assistant Teaching Assistant	\$28.00-30.00 per hour \$28.00-30.00 per hour \$25.00 per hour \$25.00 per hour \$25.00 per hour

July staff listed approved to be substitutes for August session August staff listed approved to be substitutes for July session

Motion: Mr. Schofield Vote: Carried, 8 – 0 Second: Mrs. Adams

Items 13 through 15 were acted on through a Consent Agenda.

Motion to Consent: Mr. Schofield Vote: Carried, 8 - 0

Second to Consent: Mr. Pollack

Motion to Carry: Mr. Schofield Vote: Carried, 8 – 0

Second to Carry: Mrs. Adams

13. Appointments 2009 Elementary Summer School Interns

COLLEGE SUPERVISORS
SUNY Albany Lisa Grippo-Gardner

Matthew LaFave

INTERNS

Jessica AlmyJessica LebowitzTeresa SpagnolaElizabeth WilsonJessica CsakanyJessica PowalykAmy ThomasLinda WojtalaBreanna HilkoEmily RoseDanielle VartigianKelly Hurley

Jessica Snyder Elizabeth Walker

14. Appointments 2009-10 Interns

<u>INTERNS</u>	COLLEGE	POSITION	<u>SUPERVISORS</u>	ASSIGNMENT	<u>EFFECTIVE</u>
Kristin Feeley Jennifer Flagg	St. Rose St. Rose	Mathematics Art	Christina Kole Janet Entwistle	DMS DMS	October-December 2009 September-October 2009
Nicole Gallo	Siena College	Mathematics	Jennifer DeMarco	DMS	September-October 2009
Rebecca Jennison		Art	Janet Entwistle	DMS	February-June 2010
Jamie Karlquist	Sage College	Physical Ed.	Michael Murnane	School 2	September-October 2009
Christine Kawczak	St. Rose	Special Ed.	Tara Evans	DMS	September-October 2009
Kate Muscarella	St. Rose	Art	Maria Goodwill	DMS	September-October 2009
Katie Rich	SUNY Cortland	Health	Lance Matter	DMS	September-October 2009
Eric Sposato	SUNY Albany	Mathematics	Carol Bazan	DMS	October-December 2009
Jessica Stevens	St. Rose	ELA	Hope DeBevoise	DMS	September-October 2009
Kathleen Sutphin	St. Rose	ELA	Hope DeBevoise	DMS	October-December 2009
Kathryn Vece	SUNY Albany	Media Specialist	Nancy Serson	DMS	October-December 2009

15. Appointments 2009-10 CSE/CPSE Chairperson Stipends

NAME	<u>POSITION</u>	<u>SALARY</u>
Nancy Chicoine	CSE Chairperson	\$5,800.00
Rebecca DeVries	CPSE Chairperson	\$5,800.00
Karen Driscoll	CSE Chairperson	\$5,800.00

16. Staff Matters - Classified

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the unpaid leave of absence for Mara Wager, a Tenured Teacher, for the period of June 15, 2009 through June 30, 2009.

Motion: Mr. Schofield Vote: Carried, 8 - 0

Second: Mr. Pollack

B. <u>Staff Matters –CLASSIFIED</u> (Reviewed by P. Hopke)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions.

Items 1 through 6 were acted on through a Consent Agenda.

Motion to Consent: Mr. Schofield Vote: Carried, 8 - 0

Second to Consent: Mr. Pollack

Motion to Carry: Mr. Schofield Vote: Carried, 8 – 0

Second to Carry: Mr. Mayo

1. <u>Classified Employee - Resignation</u>

NAME POSITION % SERVICE ASSIGNMENT EFFECTIVE DATE
Richard Crider Steam Boiler Operator 100% District 6/5/09

2. Classified Employee - Leave of Absence

NAME POSITION % SERVICE ASSIGNMENT EFFECTIVE DATE REASON Steven Ratigan Custodian PM 100% DMS 6/25/09 – 7/8/09 w/o pay

3. <u>Classified Employee – Provisional Appointments</u>

NAME	POSITION	% SERVICE	ASSIGNMENT	EFFECTIVE DATE	SALARY
James Maloney	PM Custodial Supervisor	100%	District	7/1/09	\$46,646.
Antoine Harrison	Chief Technology Officer	50%	District	7/1/09	\$42,642.
Louis Meunier	Computer Network Enginee	er 100%	District	7/1/09	\$71,479.
					(G-34A, S-3)
Chris Smith	Computer Systems Engine	er 100%	District	7/1/09	\$71,479.
					(G-34A, S-3)

4. <u>Classified Employee – Temporary Appointments</u>

NAME POSITION ASSIGNMENT EFFECTIVE DATE SALARY RATE

Donald Kearns Audio Video Specialist District 7/1/09 - 6/30/10 \$23.00 per hour

5. <u>Appointments–2009 Summer Special Education Support Services</u> (7/6/09–8/14/09)

NAME POSITION SALARY

Jennifer Nizer Occupational Therapist \$36.00 per hour (up to 3 hours max/week)
Michelle Gladd Physical Therapist \$37.00 per hour (up to 3 hours max/week)

6. Appointments - 2009-10 Substitutes

MAINTENANCE HELPERS (\$11.00 per hour)
Aldolphus Canty
Eugene Joy
Joseph Stafford
John Sorriento
Brian Ormsbee

C. <u>Superintendent Recommendations – PROGRAMS</u> (Reviewed by Dr. Rivers)

Agreement between Rensselaer County Chapter NYSARC (Addendum I)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the agreement between the Rensselaer County Chapter NYSARC for the 2009-2010 school year in the amount of \$221,832.

Motion: Mr. Schofield Vote: Carried, 8 – 0

Second: Mrs. Harvin

D. <u>Superintendent's Recommendations – BUSINESS FINANCE</u> (Reviewed by M. O'Neill)

Items 1 through 9 were acted on through a Consent Agenda.

Motion to Consent: Mr. Schofield Vote: Carried, 8 - 0

Second to Consent: Mrs. Harvin

Motion to Carry: Mr. Schofield Vote: Carried, 8 – 0

Second to Carry: Mr. Pollack

1. <u>Health Service Contracts</u>

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Health Service Contracts for Troy School District students attending private and parochial schools in the following:

Schenectady City School District	\$	976.36
Averill Park Central School District	\$	3,804.24
Albany City School District	\$1	57,939.35

2. Financial Report(s)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial report(s):

Student Activity Fund (Addendum II)

3. <u>Bid Award – Food Service Management</u> (Addendum III)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award Bid for a Food Service Management Company to:

Compass Group USA, Inc. Chartwell's Division 3 International Drive Rye Brook, NY 10573.

For meals at the following prices: Breakfast: \$1.161

Lunch: \$ 2.443 Snacks \$ 0.762

With a guaranteed return to the District of \$75,000. per addendum.

4. Change Order – Energy Management Technologies, Inc.

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Change Order HC-01 for Energy Management Technologies, Inc. in the amount of \$62,000. This Change Order provides for a new contract sum of \$251,016.00.

5. <u>Bid Award – Stage Curtains</u> (Addendum IV)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award Bid for the Purchase and Installation of Stage Curtains, opened on Monday, June 8, 2009 at 11:30 am to:

Reynolds Drapery Service, Inc. 7440 Main Street Newport, NY 13415

For a total amount of \$8,180.

6. <u>Bid Award – Musical Instruments</u> (Addendum V)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award bid for the Purchase of Violins, Cellos and Violas, opened on Monday, June 8, 2009 at 11:30 am to:

John Keal Music Company, Inc. 919 Livingston Avenue Albany, NY 12206

For the amount of \$28,278.

7. <u>Bid Award – Custodial Supplies</u> (Remainder)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the remainder (14 items) of the Custodial Supply Bid of May 18, 2009 to the following company:

Lusco Paper Company, Inc. 1401 5th Avenue Troy, NY 12180

For a total award of \$10,140.

8. <u>Contract – Kinney Management Systems</u> (Addendum VI)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, enter into a contract with Kinney Management Systems for the 2009-2010 school year for a total amount of \$27,220.

9. Retainer Agreement

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, enter into a retainer agreement with Tetra Tech Architect and Engineers for the Conceptual Engineering Design of the structural reinforcements of the Doyle Middle School. The services are to be provided on a time and materials basis under the District's current Task Specific Retainer Agreement. The project is estimated to require between 150 and 200 engineering hours at a total estimated cost of \$20,000.

X. BOARD OF EDUCATION RESOLUTION #1

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, herby appoints Jamie Mroczko, effective immediately, as Acting District Clerk until such time as a permanent Clerk is hired, at no additional compensation.

Motion: Mr. Schofield Vote: Carried, 8 – 0

Second: Mr. Mayo

PART II

XI. <u>DISCUSSION OF FUTURE MEETINGS</u>

June 24, 2009 Policy and Planning Committee Meeting

Doyle Middle School Media Center

7:00 pm

XII. MOTION TO ADJOURN

Respectfully Submitted,

Jamie Mroczko Acting Clerk of the Board