

MINUTES

Date of Meeting : December 6, 2006
Location of Meeting : Doyle Middle School
Time of Meeting : 7:00 p.m.
Type of Meeting : Regular Board of Education

I. MEETING CALLED TO ORDER

At approximately 6:10 p.m., Mr. Pollack, President, opened the meeting with the Pledge of Allegiance.

II. ROLL CALL

Members Present

Mrs. Adams
Mrs. Harvin
Mr. Mayo
Ms. Phillips
Mr. Pollack
Mr. Schofield
Mr. Smith

Members Absent

Ms. O'Grady (Illness)
Mrs. Scully (Business)

Also Present

Mr. Palmer - Superintendent
Mr. Haessig - Business Administrator
Mrs. Capobianco - Assistant Superintendent
Mrs. Keane - Assistant Superintendent
Ms. DeFiglio - Clerk of the Board
Mr. McCarthy - School Attorney

III. EXECUTIVE SESSION

At approximately 6:11 p.m., Mr. Pollack made a motion to enter into Executive Session for the purpose of a personnel/contractual matter. This was seconded by Ms. Phillips and the vote carried: 7-0. Mr. Haessig, Mrs. Capobianco, Mrs. Keane and Mr. McCarthy were invited into the Executive Session.

IV. MOVE TO PUBLIC SESSION

At approximately 7:25 p.m., the members of the Board of Education reconvened back into public session.

V. SUPERINTENDENT'S REPORTS

1. Superintendent Oral Report
2. Presentation on the Sunset Program (Mr. Carmello)

Mr. Carmello and Mr. Harper gave a presentation on the Sunset Program, which the Board took a tour of earlier in the evening. He mentioned that CDTA gave the students swiper cards to be used for coming and going from home to school.

VI. BOARD OF EDUCATION COMMITTEE REPORTS

1. Education Committee (Ms. O'Grady)

Mrs. Capobianco gave an update on the Education meeting.

2. Finance Committee (Mr. Smith)

Mr. Smith gave updates on the September 27th and the October 25th Finance meetings.

3. Facilities Committee (Mr. Mayo)

Mr. Mayo will submit his report to the Clerk for distribution to the Board.

VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

Seth Cohen – President, TTA

Mr. Cohen inquired about the postings for the 3 tech positions and discussed the need for them. It was explained that they were waiting to hear from Civil Service on the new job description and Mr. Palmer directed the posting of these positions.

Ray Bronk – Employee

He inquired as to where the postings are posted. He is a building rep and does not see them. He pointed out that everyone does not have access to a computer. In the past the building reps always received the postings. Mr. Palmer stated that they would look into the problem.

VIII. BOARD OF EDUCATION MINUTES

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the following minutes:

- a. Athletic Committee meeting held on October 24, 2006
- b. Transportation Committee meeting held on October 24, 2006
- c. Special Board of Education meeting held on October 25, 2006
- d. Regular Board of Education meeting held on November 1, 2006
- e. Technology Sub Committee meeting held on November 1, 2006
- f. Facilities Committee meeting held on November 8, 2006
- g. Board of Education Workshop meeting held on November 15, 2006
- h. Education Committee Meeting held on November 15, 2006

Motion: Mr. Pollack
Second: Mr. Schofield

Discussion: **Mrs. Adams** felt that the word on the first page of the November 1st minutes should not be “non-stable”. It was decided that the word should be “non-disabled”.

VOTE : 7-0

IX. SUPERINTENDENT’S RECOMMENDATIONS

A. Staff Matters – CERTIFIED/UNCERTIFIED

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following instructional personnel actions:
(reviewed by C. Keane 11/30/06)

Items 1 through 8 were through a Consent Agenda.

Motion: Mr. Pollack
Second: Ms. Phillips
VOTE : Carried: 7-0

1. Retirements/Resignations/Terminations – Instructional

<u>NAME</u>	<u>POSITION</u>	<u>ASSGNMT</u>	<u>EFFECT DATE</u>	<u>REASON</u>
a. Faye Carmichael	Music	School 12/CHS	11/20/2006	Resignation

2. Leave of Absence – Instructional

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Tyrone O’Meally	Library T-Asst	DMS	1/29/07– 6/30/2007
b. Sherry Mazzaro	Grade 1	School 12	11/6/06 – 6/30/2007

3. Appointments – Instructional – Probationary

<u>NAME</u>	<u>POSITION</u> <u>TENURE AREA</u>	<u>ASSGNMT</u>	<u>EFFECT DATE</u>	<u>CERT STATUS</u>	<u>SALARY</u>
a. Diane DiClementi	Math	DMS	12/7/06–12/8/09	Math 7-12 (effec. 2/2005)(S1/Col E)	\$37,532.00
b. Lauren Yauchler	Counselor T.Asst	S12/S14/CHS	12/11/06 – 12/12/09	BA Psychology	\$22,000.00 (S1)
c. Laura Stukenborg	Counseling/TA	S-12/S-14/CHS	1/16/07- 1/17/10	MS Counseling Provisional Cert	\$25,000.00 (S7)

4. Appointments – Instructional – Long Term Substitute

<u>NAME</u>	<u>POSITION</u>	<u>ASSGMT</u>	<u>EFFECT DATE(S)</u>	<u>SALARY</u>
a. Maureen McLaughlin (S. Massaro LOA w/o pay)	Grade 1	School 12	11/6/06 –6/30/07	\$37,532.00 (S1, Col E)
b. Jennifer Langlois <i>Extended LOA</i> (L. Patanian LOA w/o pay)	Grade 3	School 16	1/1/2007–6/30/207	
c. Kristin Curran (A. Mauriello)	Grade 2	School 18	12/22/06- <i>until further notice</i>	\$37,532.00 (S1, Col E)
d. Sheryl Schoonmaker (B. Switzer)	English	DMS	11/6/06– <i>until further notice</i>	\$38,603.00 (S3, col C)
e. Tyrone O’Meally	Soc Studies	THS	2/1/07-6/30/07	\$36,732.00 (Step 1, Col A)

5. Appointments – Instructional – Stipend for Work with Special Education Students

Harry Peterson	9/1/2006 – 6/30/2007	Hourly Rate not to exceed \$5,000.00 (611 Grant)
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6. Appointments – Instructional – Professional Development

December 11, 2006 @2 hours per teacher (Pre-K Grant F07G2510.15)

Teachers (\$24.95 per hour)
Janice DeFazio
Sarah O’Hearn
Joanne Valenti

Teacher Assistants (\$22.00 per hour)
Dianne D’Allaird
Rose Mawad
Lynn Rouleau

7. Appointments – Instructional – 2006-07 Mentors

\$1,250 per teacher mentor (Mentor Program Grant)

School 2 Mentors

Ann Masterson

School 12 Mentors

Rebecca Bednarczyk

Janice DeFazio

Mentee

April Whitbeck

Mentee

Jillian McGuire

Megan McLaughlin

Subject

Grade 2 (Curr Fill-In)

Subject

Special Education

Building Sub

8. Appointments – Instructional – Extended School Day

October 2006 – June 2007 (@1.5 hours per day)

School 2 Teachers (\$30.00 per hour)

Cynthia Ambavaram

Jane Wells

Carrie Dwyer

P.J. Martone

Anna

Quinones

School 12 Teachers (\$30.00 per hour)

Janice DeFazio

Maureen Flemming (substitute)

School 18 Teachers (\$30.00 per hour)

Susan Brady

Eileen Hickey

Samantha Sleasman

School 12 Teacher Assts (\$22.00 per hr) AED
Cert (\$24.95/hr)

Ann Apicella

Marie Miklic

Lynn Rouleau (substitute)

School 18 Teacher Assistants (\$22.00 per hour)

Susan Parrow

CHS Teachers (\$30.00 per hour)

CHS Teacher Assistants (\$22.00 per hour)

Nancy Galarneau

DMS Teachers (\$30.00 per hour)

Deborah Spence *change to*

10/18/2006 Agenda

DMS Teacher Assistants (\$22.00 per hour)

Deborah Spence

CORRECTION

Motion: Mr. Pollack

Second: Mrs. Harvin

Discussion: **Mr. Pollack** congratulated Tyrone O’Meally for getting the Social Studies position and inquired if he would still be doing the After school program and Mr. Palmer stated that he would be. **Mrs. Adams** asked for an explanation with #5 and Mr. Carmello explained what he does with the Special Education students.

VOTE : Carried: 7-0

Mr. Smith left the meeting at 8 p.m.

Items 9 through 13 were through a Consent Agenda.

Motion: Mr. Pollack

Second: Mrs. Harvin

VOTE : Carried: 6-0

9. Appointments – Instructional – After School Detention Program
October 2006 – June 2007

THS Teacher (\$24.95 pre hour)
Sara Mitchell

10. Appointments – Instructional – 2006-07 Substitute Teachers

Eileen Reynolds	Certified	Teacher Assistant
Jacquelyn Giacone	Non Certified	Teacher Assistant
Jessica Duffy	Certified	Childhood Ed/Special Education
Carolyn Elacqua	Certified	Art
Heather Hochberg	Non Certified	B.A. English Literature
Erin Sullivan	Certified	Childhood Education / Literacy
Roberta Davis	Non Certified	Home & Careers (DMS) 12/11/2006 until further notice \$36,732.00 (SI / Column A)
Nicole Rich	Certified	Childhood Education / Literacy

11. PAVE Tutors - \$30 per hour

(reviewed by M. Capobianco 11/29/06)
Meghan Kuhn Justin Birk Justin Haviland

12. Appointments – Instructional – 2006-07 Home Tutors

Kelly Lowe	Non Certified	B.A. Psychology
Stephanie Dash	Certified	Elem Ed; Soc Studies 7-12

13. Appointments – Professional Development – Differentiated Instruction - \$200 each
(received by M. Capobianco 12/5/06)

Cindy Sargent Francine Cotoia

Motion: Mr. Pollack
Second: Mrs. Harvin

Discussion: *Mrs. Adams inquired if the after school program is paid out of the Extended School Day monies and Mr. Palmer stated no, that it is a district budget item. Mrs. Adams requested that at some point they provide in the weekly packet the number of kids in the after school program.*

VOTE : Carried: 6-0

14 Position Created

a. Business Office Coordinator

Motion: Mr. Pollack
Second: Mrs. Harvin

Discussion: **Ms. Phillips** inquired as to what this position is for and Mr. Palmer stated that it is to assist the Assistant Superintendent for Business and help address the function of the Business Office. This is an upgrade of the Treasurer. **Ms. Phillips** inquired if this had to go to Civil Service and Mr. Palmer stated no. She recalled how Civil Service had a problem with the Treasurer position originally and inquired if we would have a problem with them and Mr. Palmer stated no because it is a management/confidential position. There was also question as to the treasurer position reporting to the Board and Mr. Palmer mentioned that that changed with the new restructuring. Ms. Phillips felt that

we will have a problem with Civil Service and this position. Mr. McCarthy did not believe there would be a problem. **Mrs. Adams** requested at a future Finance meeting to discuss what positions in the Business Office report to the Board.

VOTE : Carried: 5-0-1 (No: Ms. Phillips)

B. Staff Matters – CLASSIFIED/UNCLASSIFIED

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following non-instructional personnel actions:
(reviewed by C. Keane 11/30/06)

Items 1 through 5, excluding item 2b, were through a Consent Agenda.

Motion: Mr. Pollack
Second: Mrs. Harvin
VOTE : Carried: 6-0

1. **Retirements/Resignations/Terminations – Non-Instructional**

<u>NAME</u>	<u>POSITION</u>	<u>ASSNMT</u>	<u>EFFECT DATE(S)</u>	<u>REASON</u>
a. Jessica Marble	Typist	School 14	8/19/2006	Termination (BOE Agenda 8/2/2006 – RESCIND RESOLUTION)
b. Jessica Marble	Typist	School 14	11/29/2006	Resignation (authorize payment of \$9,311.00 for wages from 8/19/2006-11/29/2006)

2. **Appointments – Non-Instructional**

a. Robert Darmetko	Custodian	District (Weatherwax)	11/2/2006–5/3/2007 <i>change to</i> 11/1/2006	\$32,391.00 Agenda CORRECTION
b. Katrina Vacarelli	Temp Clerk	Transportation Ofc	11/17/06-1/26/07	\$11 per hour

Motion: Mr. Pollack
Second: Mr. Schofield

Discussion: **Mr. Mayo** inquired if this is a part time position and Mr. Palmer mentioned that this is a temporary position for Jen Sawyer, which they are still having transportation problems. This person mans the telephones while Jen is on the road.

VOTE : Carried: 5-1 (No: Mr. Mayo)

3. **Appointments – Instructional – Extended School Day**

October 2006 – June 2007 (@ 1.5 hours per day)

School 2 Monitor (Per hour rate)
Derrick Mauzon

4. **Appointments – Non-Instructional – 2006-07 School 16 Volunteers**

Amy Demers

5. Appointments – Non-Instructional - 2006-07 Substitutes

Peter DeBeatham	Substitute Monitor
Devon King	Substitute Monitor / Substitute Maintenance Helper
Kimberly LaWare	Substitute Monitor
Jake Rankinen	Substitute Maintenance Helper

Motion: Mr. Pollack
 Second: Mrs. Harvin
 VOTE : Carried: 6-0

C. Superintendent’s Recommendations – PROGRAMS

1. Committee on Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education fifty-eight (58) students having the registration numbers as listed below in classes for students with special needs, and be it

Initial Referral

555697	987416	987675	988641	992765	992821
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Program Review

010960	076607	417398	439070	446103	555964	594955
	660950	742691				
769177	961340	986443	986605	987315	989094	990197
	990501	991165				
991922	992556	992637	992824	992864	992884	993042
	993095	993117				
993119						

Reevaluation Transfer Student

145703	613733	988631	988636	988637	989869	991425
		991475	992564			
992673	992676	992713	992733	992763	992764	992850
		992851	882852			
992917	992945	992957	993004	993045	993049	

FURTHER RESOLVED, that these placements be approved. (Reviewed by K. Kieffer 11/17/06)

Motion: Mr. Pollack
 Second: Mr. Schofield
 VOTE : Carried: 6-0

2. Committee on Pre-School Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Pre-School Special Education has submitted to the Board of Education seven (7) students having the registration numbers as listed below in classes for students with special needs, and be it

Early Intervention Transition

556046

Initial Referral

556042	556045
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Program Review

555775	555895	555980	555963
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FURTHER RESOLVED, that these placements be approved. (Reviewed by K. Kieffer 11/17/06)

Motion: Mr. Pollack
Second: Ms. Phillips
VOTE : Carried: 6-0

3. Capital Region BOCES

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby enters into agreement with the Capital Region BOCES to provide consultant teacher services (\$92 per 60 minute per individual session and \$47 per 60 minute group session) to one special education student for the period November 6, 2006 through June 30, 2007. (Reviewed by K. Handy 11/28/06)

Motion: Mr. Pollack
Second: Mrs. Harvin

Discussion: **Ms. Phillips** questioned as to why we were using Capital Region BOCES and Mr. Palmer stated that it is because of the location of the student. **Mrs. Harvin** was not in favor of BOCES. **Mr. Pollack** questioned the length of time before it comes to the Board and Mr. Palmer mentioned that is because of the process it has to go through with the committees.

VOTE : Carried: 5-1 (No: Mrs. Harvin)

D. Superintendent's Recommendations – BUSINESS FINANCE

Items 1 through 6 with the exclusion of item 3 were through a Consent Agenda.

Motion: Mr. Pollack
Second: Mrs. Harvin
VOTE : Carried: 6-0

1. Financial Reports

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports: (reviewed by M. O'Neill 11/30/06)

- a. Student Activities Account (Addendum I)
- b. Budget Transfers (Addendum II)
- c. Cash Flow Statement (Addendum III)
- d. Budget Status Report (Addendum IV)
- e. Treasurer's Report – October 2006 (Addendum V)

2. Bid Award – Cafeteria Equipment (Addendum VII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the bid for cafeteria equipment to the following companies:

Buffalo Hotel Supply Co., Inc. Item 2 for \$3,577.00
2 Charles Blvd.
Guilderland, NY 12084

The Wasserstrom Co. Items 4, 7, 8 and 10 for \$4,223.82
477 S. Front Street
Columbus, Ohio 43215

US Food Service Items 3 and 6 for \$1,531.41
755 Pierce Rd.
Clifton Park, NY 12065

B & G Restaurant Equipment Items 1 and 5 for \$8,090.00
48 Eagle St.
Pittsfield, MA 011201

For a total award of 9 items for an amount of \$17,422.23. (Reviewed by P.
Apicella 11/30/06)

3. Business Management Consultant Services – Questar III

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve a contract with Questar III for consultant services not to exceed \$4,250.00. (Reviewed by P. Haessig 11/29/06)

Motion: Mr. Pollack
Second: Ms. Phillips

Discussion: **Ms. Phillips** inquired what this was for and **Mr. Haessig** had mentioned it in his Friday report. It is to study the long term transportation contracts and work on the RFP. This would be BOCES aidable. The Clerk requested a Roll Call Vote, which resulted as follows:

<u>YES</u>	<u>NO</u>
Mrs. Adams	Mrs. Harvin
Mr. Mayo	Ms. Phillips
Mr. Pollack	Mr. Schofield

VOTE : Defeated: 3-3

4. Agreement with R.P.I.'s Center for Initiatives in Pre-College Education

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby enters into agreement with R.P.I.'s Center for Initiatives in Pre-College Education to provide workshops to math teachers for the period November 2006 through June 2007. Remuneration shall be \$5,600. (Title IID Non-Competitive Grant) (Reviewed by M. Capobianco 11/29/06)

5. Revised Budget Calendar (Addendum VI)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, adopt the Revised Budget Calendar. (Reviewed by P. Haessig 11/30/06)

6. EYP Reconstruction Work 2007

(Received 12/1/06 P. Haessig)

RESOLUTION: **WHEREAS, the Board of Education of the Troy School District has proposed to effect the repair and reconstruction of the Troy High School to include classroom renovations, bathroom and locker room reconstruction, electrical**

upgrades, asbestos abatement, miscellaneous security upgrades, exterior masonry repairs, ADA compliance, gym renovations and elevator replacement

WHEREAS, the Board wishes to fully comply with its obligations under the State Environmental Quality Review Act (“SEQRA”) and the regulations hereunder with respect to the proposed acting and

WHEREAS, the Board has carefully considered the nature and scope of the proposed action; and

WHEREAS, upon review of the foregoing, the Board makes the following determination:

- 1) The proposed action involves the repair and reconstruction of Troy High School to include classroom renovations, bathroom and locker room reconstruction, electrical upgrades, asbestos abatement, miscellaneous security upgrades, exterior masonry repairs, ADA compliance, gym renovations, and elevator replacement*
- 2) The proposed project represents maintenance or repair involving no substantial changes in the existing structure of facility within the meaning of 6 NYCRR section 617.5(c)(1), and alternatively represents a routine activity of an educational institution within the meaning of 6 NYCRR section 617.5(c)(8);*
- 3) The proposed action will in no case have a significant adverse impact based on the environment based on the criteria contained in 6 NYCRR Section 617.7(c), and is not otherwise a Type I action as defined by 6 NYCRR Section 617.4*
- 4) The proposed action is a Type II action within the meaning of 6 NYCRR Section 617.5 and is therefore not subject to review under SEQRA and the regulations hereunder.*

NOW, THEREFORE, BE IT RESOLVED, that the Board finds and concludes that the proposed action is a Type II action within the meaning of 6 NYCRR Section 617.5 and therefore is not subject to review under SEQRA and the regulations hereunder.

Motion: Mr. Pollack
Second: Mr. Schofield

Discussion: **Mrs. Adams** addressed the transfers about the magnet grant and Mr. Palmer explained why the money was there, because they did not use the consultants for the Magnet planning.

VOTE : Carried: 6-0

PART II

X. DISCUSSION OF FUTURE MEETINGS

December 6, 2006 **Regular Board of Education Meeting** **DMS**
6:00 or 6:30 pm Executive Session (if needed) **7:00 p.m. Public Meeting**

Policy & Planning Committee Meeting
Doyle Middle School Media Center
Following Regular Board meeting **review of policies**

- December 12, 2006** **Athletic Committee Meeting**
Doyle Middle School Media Center **6:00 p.m.**
- Transportation Committee Meeting**
Doyle Middle School Media Center
Following the Athletic Meeting
- December 18, 2006** **Finance Committee Meeting**
Doyle Middle School Media Center **7:00 p.m.**
- Facilities Committee Meeting**
Doyle Middle School Media Center
Following the Finance Meeting
- December 20, 2006** **Board of Education Workshop**
Doyle Middle School Media Center
6:00 or 6:30 p.m. Executive Session (if needed)
7:00 p.m. Public Meeting
- Education Committee Meeting**
Doyle Middle School Media Center
Following the Board Workshop
- 1. Curriculum and Instruction**
a. Teacher/Administrator Professional Development Updates
- 2. Special Education**
a. Goals Update
b. Demographics
- December 21, 2006** **Special Board of Education Meeting**
Doyle Middle School Media Center
6:30 p.m. – Jim Baldwin

XI. MOTION TO ADJOURN

At approximately 8:25 p.m., Mr. Pollack made a motion to adjourn the public meeting. This was seconded by Ms. Phillips and the vote carried: 6-0.

Respectfully submitted,

Eva DeFiglio
Clerk of the Board

THE FOLLOWING ITEMS WERE ACTED ON NOVEMBER 27, 2006

Michael Ouimet – Assistant Superintendent for Business and Support Services

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby appoints and hires Michael Ouimet as Assistant Superintendent for Business and Support Services effective January 29, 2007.

FURTHER, the Board of Education authorizes the Board President to execute an employment agreement with Mr. Ouimet for the period January 29, 2007 through January 28, 2010. Mr. Ouimet's salary for the period January 29, 2007 through January 28, 2008 shall be \$117,000 plus benefits.

VOTE : Carried: 5-0

Visionary Policy Institute

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves payment of \$10,500 to Visionary Policy Institute for payment for staff development to be held on December 4, 2006, February 13, 2007 and April 2, 2007.

VOTE : Carried: 5-0