



Board of Education Minutes

Date of Meeting: March 16, 2016
Type of Meeting: **REGULAR MEETING**
Location: Carroll Hill School

I. Call to Order

At 5:15 pm Mr. Schofield called the meeting to order.

A. ROLL CALL

Members Present: Mr. Jason Schofield, President
Mrs. Ann Apicella
Ms. Elizabeth Denio
Mrs. Carol Harvin
Ms. Mary Marro-Giroux
Mr. Bill Strang (not present for Executive Session)
Mr. Michael Tuttman
Mrs. Anne Wager-Rounds

Members Absent: Mr. Thomas Mayo, Vice President

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Assistant Superintendent for Curriculum & Instruction
Mr. Adam Hotaling, Assistant Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Erin O'Grady-Parent, School Attorney

CAC Present: Mr. Ken Hughes

B. EXECUTIVE SESSION

Mr. Schofield made a motion at 5:15 pm to move to Executive Session regarding a personnel matter. Invited into Executive Session were Mr. Carmello, Dr. Watson, Mr. Hotaling, Ms. Miaski and Mrs. O'Grady-Parent.

C. PUBLIC SESSION

6:00 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance.

D. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

Julian Schlemmer and Mutaz Ali - Troy High School students enrolled in New Visions Law and Government Class were recent winners of *We the People* competition. Students are seeking financial support for their trip to attend the national competition in Washington DC in April. Cost is \$1300 per student; request made for \$250 per student. They have begun other fundraising as well.

II. Non-Action Item

A. Carroll Hill School Principal's Presentation

Dr. Casey Parker, CHS Principal, gave a powerpoint presentation. CHS has been identified as a priority school. Dr. Parker highlighted programs in place to make students more successful, such as team planning and DFS meetings, inter-district visits to other buildings and classrooms, academically based parent outreach programs, and working with Questar ELA/math/behavioral specialist. CHS is working hard with the efficacy initiative which is changing the mindset for achievement with teachers, parents and students. This includes changing words and the way we look at success and failure; students are taught to believe in their success.

B. Treasurer's Report

Ms. Kathleen Cietek, District Treasurer, reported on February financials. Budget transfers for February included minor salary movement and the majority of transfers are in anticipation of year-end purchases. There will be no spending after April 1st from the general fund without additional approval. School Lunch fund balance remains constant and we are continuing to make improvements to cafeterias throughout the District.

Special Aid has one grant under review. All accounts have been reconciled. The internal claims auditor reviewed 560 claims totaling \$6.4 million.

C. 2016-17 Budget Development

Mr. Carmello reported that we are in a holding pattern and waiting on final State Aid. Mr. Carmello gave an update to the Building Condition Surveys. \$23.3 million are Priority 1 repairs and upgrades needed in the Capital Project. \$3.5 million is needed to offset the local share so there will be a transfer to Capital Project in the budget. We will move forward with the Capital Project and hold a special meeting on March 23 to approve it for public vote on May 17. Mr. Schofield thanked Mr. Carmello and Mr. Hotaling for responding quickly to prepare a capital project.

Mr. Michael Fanning from Mosaic Associates was present to answer questions about the Building Condition Surveys. Mrs. Harvin asked if the costs shown in Priority 1 list are estimates. Mr. Fanning replied the amount allows for contingency costs because it is expected that items crop up during construction. Ms. Marro-Giroux expressed concern about repair of roofs. It takes 36-45 weeks for SED approval. Patching will be done in the interim to maintain roof conditions. Voting on Capital Project in May helps move up our priority projects. If there is a repair emergency, work can be done during the waiting period if there is a pressing health or safety issue.

III. Action Items

A. Approval of Minutes

Mr. Schofield made a motion for approve the following minutes.

Second: Mrs. Wager-Rounds

Carried: 8-0

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

1. [February 3, 2016](#)
2. [February 10, 2016](#)
3. [February 24, 2016](#)

B. Superintendent's Recommendations - Human Resources

Staff Matters - Unclassified (reviewed by D. Watson)

Mr. Schofield made a motion for Consent Agenda for items 1-10.

Second: Mrs. Wager-Rounds

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - 2015-16 Leave of Absences (without pay)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Caitlyn Ziobrowski	Social Studies	100%	THS	3/30/16 - 6/30/16

2. Unclassified Employee - 2015-16 Probationary

<u>NAME</u>	<u>TENURE AREA/</u>	<u>%</u>	<u>ASSIGN</u>	<u>PROB APPT</u>	<u>PROB APPT</u>	<u>CERT</u>	<u>SALARY</u>
	<u>POSITION TITLE</u>	<u>SERVICE</u>		<u>START DAT</u>	<u>END DATE</u>	<u>STATUS</u>	<u>RATE</u>

Mary Katherine Prendergast	Teaching Assistant	100%	PS-16	3/17/2016	3/16/2020	TA Level 1	\$24,750 (pro-rated)
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(Resigned - S. Rivet)

3. Unclassified Employee - 2015-16 Temporary

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATES</u>	<u>CERTIFICATION STATUS</u>	<u>SALARY RATE</u>
a.	Patricia Bateman	Reading	50%	PS-2	3/16/2016 - 6/30/2016	PreK, K, Grades1-6 Permanent	\$44,500 Step 1, Col. E (pro-rated)
<i>(Resigned - S. Graber)</i>							
b.	Michael Boland	Social Studies	100%	THS	3/22/2016 - 6/30/2016	SS 7-12, Initial	\$42,500 Step 1, Col. A (prorated)
<i>(LOA - C. Ziobrowski)</i>							

5. Unclassified Employee - 2015-16 Extra Assignments

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGN</u>	<u>SALARY RATE</u>
William Decker	Special Ed.-General	TMS	6th period (effective 2/29/16) \$6,000 (prorated)

6. Unclassified Employee - 2015-16 District Parent Engagement/Involvement Activities

<u>NAME</u>	<u>TENURE AREA / POSITION TITLE</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
a. Celine Boule	Science	TMS	\$31.00/hour up to 15 hours max
b. Dawn Napolitano	Grade 6	TMS	\$31.00/hour up to 15 hours max
c. Kellee Bonenfant	Special Education	TMS	\$31.00/hour up to 15 hours max

7. Unclassified Employee - 2015-16 Odyssey of the Mind Coach

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
Nicole Dominikoski <i>(replace F. LoGiudice, resigned)</i>	Elementary	PS-14 Intermediate Co-Coach	\$31.00/hour up to 3 hours/day, up to 3 days per week

8. Unclassified Employee - 2015-16 Data Liaison - TMS

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
Jaimy Johnson <i>(replace J. Christopher, resigned)</i>	Health	\$2,500 (stipend) pro-rated

9. Unclassified Employee - 2015-16 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
Angela Cerrone	Canisius College	Administration	Karen Driscoll	PS-14
David Previtali	SUNYA	Elementary	Siobhan Kelly	PS-16
Mackayla Sullivan	HVCC	Elementary	Mrs. Connelly	PS-16
Jennifer DeMarco	MCLA	Administration	Brian Dunn	TMS
Kelly Vandenburg	Siena College	10 hours of Field	Celine Boule	TMS

Experience

10. Unclassified Employee - 2015-16 Substitutes

NAME	TEACHERS	TEACHING ASST	HOME TUTORS
	Certified/Uncertified	Certified/Uncertified	Certified/Uncertified
	(\$100/Day) / (\$90/day)	\$12.00/hour	\$31.00/hour
Lydia Cappadonia	X		X
Melinda Kennedy	X		X

Staff Matters - Classified (reviewed by K. Miaski)

Mr. Schofield made a motion for Consent Agenda for items 1-4.

Second: Ms. Marro-Giroux

Carried: 7-0-1 (Mr. Tuttmann recused himself from Item 4 - M. Tuttmann as TMS volunteer)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee 2015-16 Change in Status (Return to Full Time)

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>SALARY RATE</u>
Sarah Conyers	Deputy Treasurer	100 %	District	3/2/2016	\$53, 795 (prorated)

2. Classified Employee 2015-16 Resignation

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a.	Jessica Boomhower	Lunch Aide	100%	CHS	3/1/2016
b.	Donna Ned	Secretary	100%	Business Office	3/22/2016

3. Classified Employee - 2015-16 Substitutes

<u>NAME</u>	<u>CLERK</u>	<u>NURSE</u>	<u>MONITOR</u>	<u>TEACHER AIDE</u>	<u>MAINTENANCE</u>
	(\$11/hr)	(\$14 / hr)	(\$10 / hr)	(\$10 / hr)	(\$11 / hr)
Carl Calautti					X

4. 2015-16 Volunteers

<u>PS-2</u>	<u>PS-16</u>	<u>TMS</u>
Anne Beth Casale	Karen Mason	Kathryn Nixon
Judy Brady	Tonya Massey	Guy Rivenburg
Ellen Niles	Michael Tripoli	Sandra Rivenburg
Patricia O'Brien		John Rodat

C. Superintendent's Recommendations - Programs (reviewed by D. Watson)

Mr. Schofield made a motion for Consent Agenda for items 1-5.

Second: Ms. Marro-Giroux

Carried: 8-0

1. Contract - Sharon Lastique

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Sharon Lastique for eight (8) parent engagement sessions at Schools 2, 14, CHS and TMS from March 28, 2016- June 6, 2016 at a cost of \$2,000 to be paid from Title I funds.

[Sharon Lastique - Click Here](#)

2. Contract - Maria College

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Maria College for occupational therapy fieldwork from March 1, 2016- June 30, 2016 at no cost to the District.

[Maria College - Click Here](#)

3. MOU - Commission on Economic Opportunity (Foster Grandparent Program).

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a Memorandum of Understanding with Commission on Economic Opportunity for Foster Grandparent Program at Carroll Hill School from March 1, 2016- June 30, 2016 at no cost to the District.

[Commission on Economic Opportunity - Click Here](#)

4. Contract - CASDA (CHS)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve an agreement with CASDA CO 85-15-15 for literacy training and instruction support at Carroll Hill School from March 1, 2016- June 30, 2016 not to exceed \$15,000.

[CASDA - Click Here](#)

5. Out of State Field Trip/Conference

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following out of state field trip:

<u>Field Trip/Conference</u>	<u>Attendees</u>	<u>Date of Trip</u>	<u>Paid By</u>
Mass MOCA, North Adams, MA	Art Club/Jeff Burger (THS)	4/21/2016	Art Club Funds

D. Superintendent's Recommendations - Business Finance (reviewed by A. Hotaling)

Mr. Schofield made a motion for Consent Agenda for items 1-4.

Second: Ms. Marro-Giroux

Discussion: Mr. Tuttman asked about Nathan Simon Humanities Award. Mr. Hotaling explained the trust was established many years ago. There is a balance of \$619 to be paid as a one-time award.

Carried: 8-0

1. Establish Nathan Simon Humanities Award

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby authorizes establishing a scholarship to be named the Nathan Simon Humanities Award at Troy High School.

2. Recycle Equipment

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the attached list of Technology Equipment that is no longer of value to be recycled.

[Technology Equipment - Click Here](#)

3. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose/Items</u>	<u>Amount</u>
TMO PTO	field trip (West Mountain)	\$872.65
THS Jessica Murray	field trip (World Trade Center Memorial)	\$1,400.00
Kiwanis Club of Troy, NY	field trip (K-Kids to Ronald McDonald House)	\$107.00

4. Technology Project Change Orders

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following change orders:

<u>Vendor</u>	<u>Change Order #</u>	<u>Original Amount</u>	<u>Decrease</u>
Advanced Network	CC-05	\$262,000	-\$10,615
Advanced Network	CC-06	\$262,000	-\$7,169
Advanced Network	CC-07	\$262,000	-\$4,423
Change Orders - Click Here			

E. Board Resolutions

Mr. Schofield made a motion for Consent Agenda for items 1-5.

Second: Mr. Strang

Carried: 8-0

1. Family Court Residency Proceeding

RESOLVED, that the Board of Education of the Enlarged City School District of Troy hereby authorizes the law firm of Guercio & Guercio, LLP to move to intervene in the Family Court proceeding referenced on confidential schedule "A" with respect to the residency of the minor child therein.

BE IT FURTHER RESOLVED that any actions taken by said law firm in connection with or in furtherance of the foregoing authorization of the Board of Education be and hereby are ratified and confirmed.

2. CSEA Grievance Settlement Agreement

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby approves a Stipulation of Settlement with respect to the settlement of a grievance filed by CSEA (AAA No. 01-15-0004-3676) and hereby authorizes the President of the Board of Education to execute the written Settlement Agreement.

F. Future Meetings

Discussion: Mrs. Wager-Rounds said she was a Mystery Reader at School 2. It was a wonderful experience and students drew a picture to thank her.

1. Tuesday, April 5, 2016 at 6:30 pm (TMS)
2. Tuesday, April 19, 2016 at 6:00 pm (THS) Questar Vote

IV. Adjourn

At 7:50 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Strang and carried 8-0.

Respectfully submitted by,

Mary Beth Bruno

Mary Beth Bruno, Board Clerk

