



**BOARD OF EDUCATION
MINUTES**

Date of Meeting: May 20, 2015
Type of Meeting: **REGULAR MEETING**
Location: Troy Middle School - Troy Room

I. MEETING CALLED TO ORDER

At 5:30 pm Mr. Schofield called the meeting to order.

II. ROLL CALL

Members Present: Mr. Jason Schofield, President
Mr. Bill Strang, Vice President
Mrs. Ann Apicella
Ms. Mary Marro-Giroux
Mr. Tom Mayo
Mr. Michael Tuttman

Members Absent: Ms. Elizabeth Denio
Mrs. Carol Harvin
Mrs. Anne Wager-Rounds

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction
Mr. Terry Blanchfield, Interim Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Mrs. Erin O'Grady-Parent, School Attorney

III. EXECUTIVE SESSION

Mr. Schofield made a motion at 5:30 pm to move to Executive Session to discuss pending litigation matters. Invited in were Mr. Carmello, Dr. Watson, Mr. Blanchfield, Mrs. Miaski and Mrs. O-Grady-Parent.

IV. PUBLIC SESSION

At 6:05 pm Mr. Schofield called the public meeting to order with the Pledge of Allegiance.

V. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

None.

ACTION ITEMS

VI. BOARD RESOLUTIONS - BUDGET VOTE/BOE ELECTION

Mr. Schofield read the results of the May 19, 2015 Budget Vote and School Board Election, then made a motion for Consent Agenda for Items 1-3.

Second: Mr. Strang

Carried: 6-0

1. Canvass of the Budget (voter results - handout)

BE IT RESOLVED, that the following is a tabulation of votes cast, determination and results of the voting in the Annual Election and Budget Vote held in The Enlarged City School District of Troy, New York, on May 19, 2015.

WHEREAS, pursuant to law, the Election was duly called to be held on May 19, 2015, and was held on said date for the purpose of: electing 3 board members for 3-year terms ending June 30, 2018 and to adopt the 2015-16 Budget, and

WHEREAS, statements of the canvass of the votes of the respective election districts were prepared and signed by the inspector of election for said respective districts and have this day been delivered to the Clerk of the Board of Education, now therefore be it

RESOLVED, by the Board of Education of the Enlarged City School District of Troy, New York, in the County of Rensselaer, State of New York, as follows:

- (a) It is hereby determined that said election was held in all respects in the manner prescribed by the Education Law in the State of New York.
- (b) This Board has this day met at its usual place of meeting at 6:00 p.m. in the evening, and has received from the Clerk of the Board of Education the results of the election and budget vote have been tabulated below.
- (c) The Board has this day canvassed the returns and hereby determining the number of votes cast for each candidate and the budget as follows:

OFFICIAL 5-20-15

| School 2 | | | | School 12 | | | | School 14 | | | | | | | |
|-------------------|-----------------|-----------|-----------|-------------------|-----------------|-----------|-----------|-------------------|-----------------|--------------|-----------|-----------|------------|-----------|----------|
| | | Budget | | | | Budget | | | | Budget | | | | | |
| | | Yes | No | | | Yes | No | | | Yes | No | | | | |
| Machine | | 18 | 11 | Machine | | 47 | 26 | Machine | | 92 | 26 | | | | |
| Absentee | | 8 | 3 | Absentee | | 14 | 8 | Absentee | | 14 | 4 | | | | |
| Affidavit | | 2 | 0 | Affidavit | | 2 | 0 | Affidavit | | 6 | 1 | | | | |
| Total | | 28 | 14 | Total | | 63 | 34 | Total | | 112 | 31 | | | | |
| Candidates | | | | Candidates | | | | Candidates | | | | | | | |
| | Jason Schofield | | | | Jason Schofield | | | | Jason Schofield | | | | | | |
| | Bonnie Allman | | | | Bonnie Allman | | | | Bonnie Allman | | | | | | |
| | M. Marro-Grioux | | | | M. Marro-Grioux | | | | M. Marro-Grioux | | | | | | |
| | Elizabeth Denio | | | | Elizabeth Denio | | | | Elizabeth Denio | | | | | | |
| Machine | 18 | 21 | 27 | 21 | Machine | 80 | 32 | 47 | 54 | Machine | 84 | 56 | 83 | 75 | |
| Absentee | 0 | 7 | 7 | 8 | Absentee | 15 | 15 | 16 | 19 | Absentee | 0 | 12 | 11 | 15 | |
| Affidavit | 1 | 0 | 0 | 2 | Affidavit | 1 | 1 | 0 | 1 | Affidavit | 4 | 4 | 6 | 4 | |
| Total | 28 | 28 | 34 | 31 | Total | 76 | 48 | 63 | 74 | Total | 97 | 72 | 100 | 94 | 0 |

| School 16 | | | | School 18 | | | | Carroll Hill | | | | | | |
|--------------|-----------------|---------------|-----------------|-----------------|--------------|----------------------------|-----------|--------------|-----------------|---------------|-----------------|-----------------|-----------|-----------|
| Budget | | | | Budget | | | | Budget | | | | | | |
| | Yes | No | | Yes | No | combine Troy and Brunswick | | Yes | No | | | | | |
| Machine | 84 | 51 | | 146 | 45 | | | 64 | 28 | | | | | |
| Absentee | 10 | 5 | | 13 | 6 | | | 11 | 3 | | | | | |
| Affidavit | 7 | 1 | | 6 | 1 | | | 3 | 0 | | | | | |
| Total | 101 | 57 | | 165 | 52 | | | 78 | 31 | | | | | |
| Candidates | | | | Candidates | | | | Candidates | | | | | | |
| | Jason Schofield | Bonnie Allman | M. Marro-Giroux | Elizabeth Denio | | | | | Jason Schofield | Bonnie Allman | M. Marro-Giroux | Elizabeth Denio | | |
| Machine | 121 | 53 | 80 | 91 | Machine | 131 | 65 | 142 | 146 | Machine | 89 | 38 | 57 | 69 |
| Absentee | 15 | 5 | 11 | 13 | Absentee | 11 | 5 | 12 | 16 | Absentee | 9 | 0 | 0 | 8 |
| Affidavit | 7 | 5 | 4 | 5 | Affidavit | 3 | 4 | 7 | 7 | Affidavit | 3 | 0 | 0 | 0 |
| Total | 143 | 63 | 95 | 109 | Total | 145 | 74 | 161 | 169 | Total | 101 | 44 | 66 | 77 |

(d) The Board hereby declares the results of the canvass of the voting for the candidate for the office of a member of the Board of Education to be:

| | |
|-------------------|-----|
| Jason Schofield | 590 |
| Elizabeth Denio | 554 |
| Mary Marro-Giroux | 519 |
| Bonnie Allman | 329 |

(e) It is hereby determined that, Jason Schofield is elected a three year term commencing July 1, 2015 through June 30, 2018.

(f) It is hereby determined that, Elizabeth Denio is elected to a three year term commencing on July 1, 2015 through June 30, 2018.

(g) It is hereby determined that, Mary Marro-Giroux is elected to a three year term commencing July 1, 2015 through June 30, 2018.

(h) This Board hereby declares the results of the canvass of the voting for the 2015-2016 School Budget to be:

| | BUDGET | | | | | | | | | | | |
|--------------|------------|-----------|--------------|-----------|------------|-----------|------------|-----------|------------|-----------|--------------|-----------|
| | School #2 | | School #12 | | School #14 | | School #16 | | School #18 | | Carroll Hill | |
| | Yes | No | Yes | No | Yes | No | Yes | No | Yes | No | Yes | No |
| Machine | 16 | 11 | 47 | 26 | 92 | 26 | 84 | 51 | 146 | 45 | 64 | 28 |
| Absentee | 8 | 3 | 14 | 8 | 14 | 4 | 10 | 5 | 13 | 6 | 11 | 3 |
| Affidavit | 2 | 0 | 2 | 0 | 6 | 1 | 7 | 1 | 6 | 1 | 3 | 0 |
| Total | 26 | 14 | 63 | 34 | 112 | 31 | 101 | 57 | 165 | 52 | 78 | 31 |
| | 40 | | 97 | | 143 | | 158 | | 217 | | 109 | |
| YES | 545 | | | | | | | | | | | |
| NO | 219 | | TOTAL | | 764 | | | | | | | |

2. Election Inspector Rate (amendment to BOE 4-1-15)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the District Clerk, hereby approves the payment to Election Inspectors to be paid \$10 for attendance at an orientation meeting and hourly rate of \$9.00 for inspector services on Vote Day.

3. Appointment of Election Inspector (addendum to BOE 4-1-15)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the District Clerk, hereby approves the following individual as Election Inspector for Vote Day held May 19, 2015:

Louise Liberty

VII. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

Mr. Schofield made a motion to approve Items 1-5 as a Consent Agenda.

Second: Mr. Strang

Carried: 6-0

A. Staff Matters - Unclassified (reviewed by D. Watson)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Leave of Absence

| | <u>NAME</u> | <u>TENURE AREA / POSITION TITLE</u> | <u>% SERVICE</u> | <u>ASSIGN</u> | <u>EFFECTIVE DATE</u> |
|----|-----------------|---|------------------|---------------|-----------------------|
| a. | Emma Fitzgerald | Teaching Assistant | 100% | CHS | 5/11/15 - 6/30/15 |
| b. | Patricia Cohen | Teaching Assistant | 100% | PS-2 | 5/26/15 - 5/28/15 |

2. Unclassified Employee - Resignations

| | <u>NAME</u> | <u>TENURE AREA / POSITION TITLE</u> | <u>% SERVICE</u> | <u>ASSIGN</u> | <u>EFFECTIVE DATE</u> |
|----|-----------------|---|------------------|---------------|-----------------------|
| a. | Sara Gonsiewski | Special Ed-General | 100% | PS-16 | 6/30/15 |
| b. | Gala Kmack | Elementary | 100% | PS-2 | 6/30/15 |
| c. | DeAnne Sapel | Teaching Assistant | 100% | PS-2 | 6/30/15 |
| d. | Antwan Morrison | Teaching Assistant | 100% | PS-2 | 6/30/15 |

3. Unclassified Employee - Temporary Appointment

| | <u>NAME</u> | <u>TENURE AREA / POSITION TITLE</u> | <u>% SERVICE</u> | <u>ASSIGN</u> | <u>EFFEC DATE</u> | <u>CERT STATUS</u> | <u>SALARY RATE</u> |
|----|-------------------------------|---|----------------------|---------------|-----------------------------------|------------------------|-------------------------------------|
| a. | Kristin Barnes (J.Johnson) | Health | 100% | TMS | 5/14/15 - until further notice | Health, Permanent | \$44,500 (prorated) (S-1, Col E) |

4. Unclassified Employee - 2014-15 Student Interns (Unpaid)

| | <u>NAME</u> | <u>COLLEGE</u> | <u>AREA OF STUDY</u> | <u>SUPERVISOR</u> | <u>ASSIGN</u> |
|----|-----------------|----------------|----------------------|-------------------|---------------|
| a. | Michael Neumann | MCLA | Administration | Brian Dunn | TMS |
| b. | Tyrone O'Meally | MCLA | Administration | Brian Dunn | TMS |

5. Unclassified Employees - 2014-15 Substitutes

| NAME | ADMIN (\$400 / day) | TEACHERS | | TEACHING ASST | | HOME TUTOR | |
|----------------------|------------------------|----------------------------|-----------------------------|-------------------------------|-------------|-------------------------------|--------|
| | | Certified (\$100 / day) | Uncertified (\$90 / day) | Certified (\$12.00 / hour) | Uncertified | Certified (\$31.00 / hour) | Uncert |
| Emma Fitzgerald | | X | | | | | |
| Sarah Mentipty | | | | | X | | |
| Genevieve M. Stinson | | | | | X | | |
| Amy Leonard | | X | | X | | X | |

B. Staff Matters - Classified (Reviewed by K. Miaski)

Mr. Schofield made a motion to approve Items 1-6 as a Consent Agenda.

Second: Ms. Marro-Giroux

Carried: 6-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - Leave of Absence

| NAME | POSITION TITLE | % SERVICE | ASSIGN | EFFECTIVE DATE |
|----------------------|----------------|-----------|--------|--------------------------|
| a. Karen Blanchfield | School Nurse | 100% | PS-14 | 5/4/15 - 5/8/15 (5 days) |

2. Classified Employee - Provisional Appointment

| NAME | POSITION TITLE | % SERVICE | ASSIGN | EFFEC DATE | SALARY RATE |
|----------------------|--------------------|-----------|----------|------------|---|
| a. Deborah McCormick | Purchasing Manager | 100% | District | 6/5/15 | \$55,007 (prorated) (S-1, Grade 24A) |

3. Classified Employee - Temporary Appointment

| NAME | POSITION TITLE | ASSIGN | EFFEC DATE | SALARY RATE |
|---------------------|------------------------------------|----------|------------------|-------------------|
| a. Giovona Driscoll | Bookloan Supvr / Central Treasurer | District | 7/1/15 - 6/30/16 | \$8,500 (stipend) |

4. Classified Employee - Summer Bookloan Staff

| NAME | POSITION TITLE | EFFECTIVE DATE | MAX HOURS | SALARY RATE |
|--------------------|--------------------|------------------|---------------------|----------------|
| a. MaryLee Nichols | Bookloan Assistant | 6/1/15 - 10/2/15 | up to 35 hrs / week | \$13.00 / hour |

5. Classified Employee - 2014-15 Substitutes

| NAME | CLERK | NURSE | MONITOR | TEACHER AIDE | MAINT HELPER |
|----------------|-------------|-------------|-------------|--------------|--------------|
| | (\$11 / hr) | (\$14 / hr) | (\$10 / hr) | (\$10 / hr) | (\$11 / hr) |
| Sarah Mentipty | X | | | | |

6. 2014-15 Volunteers

| PS-2 | PS-14 | PS-16 |
|-------------|--|-------------|
| Kerry Allen | Shannon Lipscomb Daniel Rehm Stacy Smith | Kerry Allen |

VIII. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE

Mr. Schofield made a motion to approve Items 1-2 as a Consent Agenda.

Second: Mr. Strang

Carried: 6-0

1. 2014-15 Health Services Contracts (payable) (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, upon the recommendation of the Superintendent, approve the following Health Service Contracts to be payable for reimbursement of health services for District students who attend private and parochial schools outside the Troy City School District.

| <u>School District</u> | <u>Cost per Pupil</u> | <u>Students</u> | <u>Amount</u> |
|---|---------------------------|-----------------|---------------|
| Averill Park Central School District | \$ 547.27 | 8.00 | \$ 4,378.16 |
| Bethlehem Central School District | \$ 731.00 | 3.00 | \$ 2,193.00 |
| Lansingburgh Central School District | \$ 480.41 | 99.00 | \$ 47,560.59 |
| Niskayuna Central School District | \$ 531.88 | 1.00 | \$ 531.88 |
| North Colonie Central School District | \$ 565.74 | 32.00 | \$ 18,103.68 |
| North Greenbush Common School District | \$ 250.44 | 35.00 | \$ 8,765.40 |
| Rensselaer City School District | \$ 475.81 | 13.00 | \$ 6,185.53 |
| Shenendehowa Central Schools | \$ 506.00 | 1.00 | \$ 506.00 |
| South Colonie Central Schools | \$ 637.78 | 18.00 | \$ 11,480.04 |
| Waterford-Halfmoon Union Free School District | \$ 697.68 | 4.00 | \$ 2,790.72 |
| Wynantskill Union Free School District | \$ 578.00 | 46.00 | \$ 26,588.00 |

2. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

| <u>Donor</u> | <u>Purpose</u> | <u>Amount</u> |
|---------------------------|--------------------|---------------|
| Troy Unified Firefighters | Grade 6 Field Trip | \$500.00 |
| TMS PTO | Grade 7 Field Trip | \$1272.96 |
| Walmart | Math Competition | \$150.00 |

NON-ACTION ITEMS

IX. TREASURER'S REPORT - K. CIETEK

April Financials - Ms. Kathleen Cietek, District Treasurer, reported on the April financial report. She stated the majority of budget transfers for April were related to salary, contractual or tuition expenses. The internal claims auditor has reviewed 311 payments totaling \$9.3 million. There was nothing significant to report in the General Fund, School Lunch or Special Aid funds. The Treasurer's report of all accounts have been reconciled. Board members had no questions.

X. POLICY REVIEW - J. CARMELLO

Mr. Carmello reviewed policies the Committee discussed at its April 27th meeting. These policies will be on the next agenda for approval.

1. Recommended for Revision:

- 8134 Emergency Closings
- 8500 Food Service Management
- 8505 Charging School Meals

8520 Free and Reduced Lunch Food Services
9000 Personnel Policies Goals
9260 Conditional or Emergency Condition Appointed Employees and School Safety
9500 Compensation and Benefits (new)
9645 Disclosure of Wrongful Conduct
9700 Staff Development (new)

Abolish: (procedural or contractual unless otherwise noted)

4510.1 Instructional Technology
7200 Financing Facilities Development
*332/7330/7340 Plans, Specifications and Cost Estimates
7360 Construction Contracts, Bidding and Awards (covered in 6700)
8111 Reporting of Hazards
8111R Reporting of Hazards Regulation
8121 First Aid
8132 Fire Drills
8123R Hygiene Precautions and Contagious Disease Regulations (included in 8123)
8135 Safe Schools (included in 8130)
8200 Buildings and Grounds Management
8220 Buildings and Grounds Security
8423 Transportation Contracts
8650 School District Compliance with Copyright Law
9130 Staff-Student Relations
9270.1 Arrangements for Professional Staff Substitutes
9310 Support Staff Positions
9311 Support Staff Qualifications
9280 Professional Staff Development (replaced by 9700)
9540 Employees with HIV-Related Illness (covered in 0150)

X. FUTURE MEETINGS

1. 2014-15 Meetings:

- a. June 3, 2015 at 7 pm (TMS) - Honors Student Reception at 6 pm
- b. June 8, 2015 at 5:30 pm (TMS) - Executive Session only
- c. June 17, 2014 at 6:00 pm (TMS) - Retirees Reception at 6 pm
- d. June 22, 2015 at 6 pm - Executive Session only

2. Summer Meetings:

- a. July 1, 2015 at 6:00 pm (TMS) - Re-organization Mtg.
- b. August 5, 2015 at 6:00 pm (TMS)
- c. August 19, 2015 at 6:00 pm (TMS)

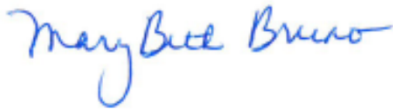
3. NYSSBA 96th Annual Convention

Mr. Schofield stated the annual NYSSBA convention will be Sunday, October 18 through Tuesday, October 20, 2015 in New York City. Board members should let Mrs. Bruno know by June 1st if they would like to attend.

XI. ADJOURN

At 6:10 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Strang and carried 6-0.

Respectfully submitted by,



Mary Beth Bruno
Board Clerk