



**BOARD OF EDUCATION  
Minutes**

Date of Meeting: March 19, 2014  
Type of Meeting: **REGULAR MEETING**  
Location: School 12

I. MEETING CALLED TO ORDER

At 5:15 pm Mr. Jason Schofield, President, called the meeting to order.

II. ROLL CALL

Members Present: Mr. Jason Schofield, President  
Mr. Bill Strang, Vice President  
Ms. Elizabeth Denio  
Mr. Tom Mayo  
Mr. Michael Tuttman  
Mrs. Anne Wager-Rounds

Members Absent: Mrs. Ann Apicella  
Mrs. Carol Harvin  
Ms. Martha Walsh

Also Present: Mr. John Carmello, Superintendent of Schools  
Dr. Donna Watson, Assistant Super (Executive Session only)  
of Curriculum and Instruction  
Ms. Mary O'Neill, Assistant Superintendent for Business  
Mrs. Kristen Miaski, Director of Human Resources  
Ms. Kathleen Cietek, District Treasurer  
Mrs. Erin O-Grady-Parent, School Attorney

CAC Members Present: Mary Ellen Adams      Mary Marro-Giroux  
David Heyward      Tom Meyer  
Ken Hughes      Aimee Rigney

CAC Member Absent: Jeannie Steigler

### III. EXECUTIVE SESSION

At 5:15 pm Mr. Schofield made a motion to move to Executive Session for the purpose of discussing a pending litigation. This was seconded by Mr. Strang and carried 9-0. Invited to attend were Mr. Carmello, Dr. Watson, Ms. O'Neill, Mrs. Miaski and Mrs. O'Grady-Parent.

### IV. PUBLIC SESSION

At 6:05 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance.

### V. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

No public comments.

### **NON-ACTION ITEMS**

### VI. PRINCIPAL'S PRESENTATION - J. CANFIELD

Mr. James Canfield, Principal of the Alternative Learning Program at School 12, gave a presentation. The ALP program serves 100 students in Grades 7-12. Grades 7 and 8 self-contained classes were recently added. The purpose of the program is to help students deal with lack of hope, absenteeism, court system and mental health issues. Mr. Canfield asked students enrolled in the program for feed back. Students say that "our teachers really care" and "we have more success because teachers push us to get our work done."

How ALP accomplishes our purpose: Strong relationships with students, home visits, daily morning meetings with staff, in-take meetings with flexible times, committed to APEX program, afterschool tutoring, student cell phones are collected at the door, community art program and basketball.

The ALP difference is small class size, attendance accountability, employment training, APEX courses, Regents review. This has contributed to decrease in suspensions from 185 last year to 60 suspensions this year. Nine students are on track to graduation.

### VIII. P-TECH GRANT UPDATE - D. WATSON

Dr. Donna Watson, Assistant Superintendent for Curriculum and Instruction, reported on the P-Tech Grant awarded to the District. Troy is 1 of 16 schools across NYS to have this grant. It is a 6-year program of college level study and 300 students will receive a regents diploma and HVCC degree putting them first in line for employment opportunities. We are identifying the first cohort of 30 students to start in September. 53 students have made preliminary applications and selection will be competitive. There was a parent meeting at the Middle School on March 18th which was well-attended by approximately 100 people.

## VII. BUDGET PRESENTATION - J. CARMELLO

Mr. Carmello presented Draft 3 of the 2014-15 budget. The budget must be looked at through two lenses: Educational and Financial. The goal is to have the least impact on student programs as possible. At that same time we need to close the gap and be good stewards of the taxpayers' money.

Draft 3 - Draft 1 showed the budget at \$109,463,762 with levy increase of 27.21%. Draft 2 showed the budget at \$109,463,762 with a levy increase of 20.36%. Adjustments to Draft 3 resulted in a budget of \$105,797,794 with a levy increase of 9.64%. There was a savings in Transportation of \$372,023; Retirement \$400,000; Reduction in Debt Service \$80,000; Health Insurance rate change \$213,023; Charter School reduction \$1,242,112 and the Ark Charter School reduction \$1,358,810.

Charter Schools - Charter school projections are at the current tuition rate. Last year we estimated a 20% increase but only saw 6% increase. Currently we estimate 10% for next year. Tuition rates for charter schools was frozen but there is a bill that could change this; but not yet confirmed. We would be looking at \$2000 less that would mean \$1.7 million in savings. It was announced the Ark Charter School will close in June. There are 112 students enrolled at Ark and we estimate that half will come back to Troy Schools. We are planning an outreach event to Ark families at the Troy Middle School. Mr. Schofield added that the savings from the Ark will allow for staff needed when students return to Troy.

Advocacy Efforts - Mr. Carmello, Ms. Denio and Mr. Strang attended Lobby Day and met with 4 legislators. They delivered over 1,700 letters and we are hopeful our efforts will yield positive results. State aid is less than half of our revenue and the burden falls on taxpayers; 59% of property owners in the District are tax-exempt. The Governor misstated enrollment reduction at 10%; Troy is actually down only 3%. However, we have reduced staff by 18% over the past five years. Foundation aid effectively has had no increase since 2008 despite rising mandated costs. Mr. Carmello hopes to have State Aid numbers by next workshop. Mr. Schofield suggested the 3/26 workshop be postponed to 3/31 to allow for State Aid information and Charter School tuition rate. Next workshop meeting will be rescheduled to 3/31.

Ms. Marro-Giroux asked about Ark families moving their children out of their elementary catchment area. Mr. Carmello explained this would cause major transportation issues. Last year he authorized School Choice into School 2 as well as out of School 2.

## VIII. TREASURER'S REPORT - K. CIETEK

February Financials - Ms. Cietek stated the Hakimian Remainder Unitrust provided a donation for technology in the high school. Lunch Fund and School Dinner will now appear in the reports. All accounts have reconciled. There were no questions.

## IX. POLICY REVIEW - J. CARMELLO

Mr. Carmello reported that the Policy Review Committee met on February 25th. The following policies were reviewed by legal counsel and changes have been underscored.

### 1. Recommended for Revision: (handout)

- 4200 Curriculum Development
- 4710 Grading Systems
- 4750 Promotion and Retention of Students

- 4321.5 Confidentiality and Access to IEP Plans
- 4321.1 Use of Time Out Rooms, Physical Restraints

**ACTION ITEMS**

X. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

**Mr. Schofield made a motion to approve Items 1-12 as a Consent Agenda.**

**Second: Ms. Walsh**

**Carried: 9-0**

A. Staff Matters - Unclassified (reviewed by D. Watson)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Resignation

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Sherry Massaro	Elementary	100%	PS-2	3/18/14

2. Unclassified Employee - Leave of Absence (Unpaid)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Joann Voitkoski	Art	100%	PS-14	3/12/14 - 3/14/14
b. Mara Wager	Elementary	100%	TMS	3/21/14
c. Katie Miller	Mathematics	100%	THS	3/18/14 - 6/30/14

3. Unclassified Employee - Temporary Appointment

<u>NAME</u>	<u>TENURE AREA/ POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN THS</u>	<u>EFFEC DATES</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a. Taylor Jenkins (K. Miller)	Mathematics	100%	THS	3/10/14 - 6/30/14	Mathematics, Initial	\$44,500 (prorated) (S-1, Col E)

4. Unclassified Employee - 2013-14 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a. James Belcastro	Union College	English	Daniel Hayes	THS
b. Kristin Donlon	UM Amherst	Elementary	Ronald West	PS-14

5. Unclassified Employee - 2013-14 TMS 21st Century Program

<u>NAME</u>	<u>POSITION TITLE</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Tara Piana	Substitute Teacher	up to 10 hrs / week	\$31.00 / hour

6. Unclassified Employee - 2013-14 School 18 Extended School Day Program

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a. Casey Offringa	Substitute Teacher	\$31.00 / hour up 6 hours / week
b. Cara Salvi	Substitute Teacher	\$31.00 / hour up 6 hours / week
c. Emily Sellman	Substitute Teacher	\$31.00 / hour up 6 hours / week

7. Unclassified Employee - 2013-14 TMS Parent Engagement Activities (Title I)

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
a. Nancy Smith	Mathematics	\$31.00 / hour up to 4 hours each
b. MaryGrace Tompkins	Mathematics	\$31.00 / hour up to 4 hours each

8. Unclassified Employee - 2013-14 Professional Development

<u>NAME</u>	<u>TENURE AREA</u>	<u>PROGRAM</u>	<u>SALARY RATE</u>
a. Matthew Chapkosky	Social Studies	P-Tech Grant Curr Mapping	\$31.00 / hr up to 100 hrs
b. Nicole MacNeil	Mathematics	P-Tech Grant Curr Mapping	\$31.00 / hr up to 100 hrs
c. Ryan Meikle	School Counselor	P-Tech Grant Curr Mapping	\$31.00 / hr up to 100 hrs
d. William Whitty	Technology	P-Tech Grant Curr Mapping	\$31.00 / hr up to 100 hrs
e. Michael Neumann	Mathematics	P-Tech Grant Curr Mapping	\$31.00 / hr up to 100 hrs
f. Tyrone O'Meally	Social Studies	P-Tech Grant Curr Mapping	\$31.00 / hr up to 100 hrs
(amend max hours BOE Agenda 2/12/14, page 5)			
g. Meghan Kuhn	Science	P-Tech Grant Curr Mapping	\$31.00 / hr up to 100 hrs
h. Mark Mostransky	English	P-Tech Grant Curr Mapping	\$31.00 / hr up to 100 hrs
i. MaryGrace Tompkins	Mathematics	P-Tech Grant Curr Mapping	\$31.00 / hr up to 100 hrs
j. Jeffrey Carminati	Science	P-Tech Grant Curr Mapping	\$31.00 / hr up to 50 hrs
k. Jennifer DeMarco	Mathematics	P-Tech Grant Curr Mapping	\$31.00 / hr up to 50 hrs
l. Caroline Lee	Science	P-Tech Grant Curr Mapping	\$31.00 / hr up to 50 hrs

9. Unclassified Employee - 2013-14 Spring Musical

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a. Jason Boemio	Box Office / House Manager / PR	\$228.00
b. Rhonda Hermance	Box Office / House Manager / PR	\$228.00

10. Unclassified Employees - 2013-14 Spring Sports

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a. Katie Rossettini	Volunteer C GIRLS TRACK	-0-

11. Unclassified Employees - 2013-14 SAT Review

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
a. Marc Mostransky	English	\$31.00 / hour @ 2 hours / week for 6 weeks
b. Michael Wilt	Mathematics	\$31.00 / hour @ 2 hours / week for 6 weeks

12. Unclassified Employees - 2013-14 Substitutes

NAME	CERTIFIED	UNCERTIFIED	TEACHING ASST		HOME TUTOR	
			Certified	Uncertified	Certifi	Uncertified
Tracy Everleth	X					
Jennie Williams	X					
(amend certified substitute teacher salary BOE Agenda 3/5/13, page 3)						
Graig Chapman	X					
Emma Fitzgerald						X
Amy Greene	X					
Katlyn Lemperle						X
Jillian Morris						X
Matthew Robinson		X				
Shauna Sibincich						X
Madelyn Weaver	X					
Kiersten Wilde	X					

B. Staff Matters - Classified (Reviewed by K. Miaski)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

**Mr. Schofield made a motion to approve Items 1-6 as a Consent Agenda.**

**Second: Mr. Strang**

**Carried: 9-0**

1. Classified Employee - Resignations

NAME	POSITION TITLE	% SERVICE	ASSIGNMENT	EFFECTIVE DATE
a. John Delap	School Monitor	100%	PS-14	3/14/14
b. James McClure	Computer Network Engineer	100%	District	3/19/14

2. Classified Employee - Probationary Appointment

NAME	POSITION TITLE	% SERVICE	ASSIGN	PROB APPT START DATE	PROB APPT END DATE	SALARY RATE
a. Dawn Costello	Laborer	100%	CHS	3/20/14	9/19/14	\$36,168 (prorated) (S-1, Gr 13)

3. Classified Employee - Provisional Appointment

NAME	POSITION TITLE	% SERVICE	EFFECT ASSIGN	DATE	SALARY RATE
a. Richard Janke	High Pressure Boilerman	100%	THS	3/20/14	\$39,406 (prorated) (S-1, Gr 16)

4. Unclassified Employee - 2013-14 School 18 Extended School Day Program

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a. Monica Scattareggia	School Nurse	\$24.57 / hour up to 7 hrs / week

5. Classified Employee - 2013-14 Substitutes

<u>NAME</u>	<u>CLERK</u> (\$11.00 / hr)	<u>NURSE</u> (\$14.00 / hr)	<u>MONITOR</u> (\$10.00 / hr)	<u>TEACHER AIC</u> (\$10.00 / hr)	<u>BOILERMAN</u> (\$11.00 / hr)
Robina Hussain			X	X	
Gregory Keville					X
Katlyn Lemperle	X		X	X	
Jillian Morris	X		X	X	
Shauna Sibincich	X		X	X	

6. 2013-14 Volunteers

PS-16 Jamie Lenseth      PS-18 Candace Ryan

XI. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by D. Watson)

**Mr. Schofield made a motion to approve Items 1-3 as a Consent Agenda.**

**Second: Mr. Strang**

**Carried: 9-0**

1. Approval of NYSED Local Assistance Plan (LAI) (Addendum I)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the Local Assistance Plan for Carroll Hill School in accordance with all federal and State Education Department requirements pertaining to the self assessment, accountability and expected student performance achievements.

2. Contract - Northeast Parent and Child Society (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Northeast Parent and Child Society for special education services from January 15, 2014 through June 30, 2014 at a tuition rate of \$33,923.00 per student for 10-month period to be paid from special education funds.

3. Out of Country Field Trip

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a field trip by Troy High School's French Club to Paris, France in April 2015 to be paid by student funds and fundraising.

XII. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by M. O'Neill)

**Mr. Schofield made a motion to approve Items 1-5 as a Consent Agenda.**

**Second: Ms. Walsh**

**Carried: 9-0**

1. Mosaic Associates Architects - Technology Capital Project (Addendum III)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves a proposal from Mosaic Associates Architects to provide architectural and engineering design services for the Information Technology (IT) network components and security systems infrastructure for all elementary buildings and THS in the amount of \$553,000.00 to be paid from Capital Project funds.

2. Addendum to Transportation Agreement - Durham Student Services (Addendum IV)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve Addendum No. 5 to the Transportation Agreement with Durham Student Services and extend the term of agreement for an additional one year from July 1, 2014 through June 30, 2015, and other terms and conditions as described in Addendum No. 5 to Agreement.

3. Final Payment

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following final payment:

<u>Vendor</u>	<u>Purchase Order</u>	<u>Amount</u>
Mosaic Architects Associates	119275 (Softball Fields)	\$212.00

4. Change Order

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following final payment:

<u>Vendor</u>	<u>Change Order</u>	<u>Original Amount</u>	<u>Decrease</u>
Sano-Rubin Construction	GC-55	\$23,470,000	(\$2,992)

5. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>	
School 14 PTA	5th Grade Field Trip	\$136.50	
School 16 PTA	Field Trips	\$4,000.00	
School 18 PTA	Field Trips	\$2,000.00	
THS Jessica Murray	Transportation to NYC 4-30-14	\$1,300.00	
Audio Visual	Math Competition	\$300.00	
NYSIR	Math Competition	\$300.00	
Walmart	Math Competition	(3) ipod shuffles	(\$150 value)



### XIII. BOARD RESOLUTION

**Mr. Schofield made a motion to approve Item 1.**

**Second: Mr. Walsh**

**Carried: 9-0**

#### 1. Section 75 Settlement Agreement

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby approves the Settlement and Release Agreement between the Enlarged City School District of Troy and the employee identified on confidential schedule "A", settling and dismissing the charges brought pursuant to Civil Service Law §75 on the terms and conditions set forth therein.

### XIV. FUTURE MEETINGS

Mr. Schofield reminded the Board regarding the Questar annual meeting on April 9th.

1. March 26, 2014 at 6 pm (School 12)
2. April 2, 2014 at 7 pm (TMS)
3. April 22, 2014 at 6 pm (THS)

### XV. ADJOURN

At 7:15 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Strang and carried 9-0.

Respectfully submitted by,

Mary Beth Bruno  
Board Clerk