

THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY

**TODAY'S
STUDENTS.**



**TOMORROW'S
LEADERS.**

Date of Meeting: May 1, 2013
Type of Meeting: **REGULAR MEETING**
Location: Doyle Middle School

MINUTES

I. MEETING CALLED TO ORDER

At 6:00 pm Mrs. Wager-Rounds, President, called the meeting to order.

II. ROLL CALL

Members Present: Mrs. Anne Wager-Rounds, President
Mr. Bill Strang, Vice President
Ms. Ilene Clinton
Ms. Elizabeth Denio
Mrs. Carol Harvin
Mr. Tom Mayo
Mr. Jason Schofield
Ms. Martha Walsh

Members Absent: Mr. Michael Tuttman

Also Present: Dr. Brian Howard, Interim Superintendent
Mr. John Carmello, Assistant Superintendent
of Curriculum and Instruction
Ms. Mary O'Neill, Assistant Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Kathleen Cietek, District Treasurer

III. EXECUTIVE SESSION

At 6:00 pm Mrs. Wager-Rounds, President, made a motion to move to Executive Session for the purpose of a litigation matter. This was seconded by Mr. Strang and carried 8-0. Dr. Howard, Mr. Carmello, Ms. O'Neill, Mrs. Miaski and Ms. Ahearn also attended the meeting.

IV. PUBLIC SESSION

At 7:05 pm, Mrs. Wager-Rounds called the public meeting to order with the Pledge of Allegiance.

V. DISTRICT COMMUNITY ANNOUNCEMENTS

In honor of National Teacher Day, Mrs. Rounds thanked Troy teachers for all they do for our students. Voter personal registration day is May 1st and Doyle's Multicultural Night is May 9th. Mrs. Rounds extended condolences to Board member Michael Tuttmann whose father just passed away.

VI. CAPITAL PROJECT UPDATE

Marc Rivers of U.W. Marx presented photographs of the progress on the reconstruction of the Middle School on Burdett Avenue. He reported that the floors in the cafeteria and gymnasium entry archways are completed. Photos showed the natural lighting in an interior classroom. The parking lots and sidewalks will be done over the summer.

Mrs. Harvin said she toured the new middle school and it is beautiful. Mrs. Wager-Rounds added that it is very impressive.

VII. SUPERINTENDENT'S REPORT

Dr. Howard, Interim Superintendent made a power point presentation giving an overview of Troy elementary schools. It was a summary of acculturation, transformation and achievement since his appointment as Interim Superintendent in July 2011. These included closing School 12, APPR, Common Core, new reading program, new Assistant Superintendent for Curriculum and Instruction and a new Interim Superintendent.

In September 2011 Dr. Howard toured two elementary schools with new students and new staff resulting from the redistricting. The two schools had different cultures but by June 2012 these two groups had become one, a transformation to an acculturation. The adjustment period was relatively brief because our faculty and staff worked together for Troy students. Dr. Howard commended the elementary schools for their accomplishments. He stated he was very proud to be a part of this.

Charter school tuition continues to be a challenge. We pay for their special education, psychological services, transportation and health services. For every 100 students attending charter schools, it costs the District an additional \$1,598,000. We can overcome this through public relations, survey data and the building on our successes in Troy Schools. We can continue to make gains through the School Improvement Grant for School 2 of \$4.25 million over three years which will ultimately benefit the entire District.

Doyle Middle School Principal's Report

Principal Brian Dunn reported that the Middle school staff is focused on two District goals to increase proficiency on ELA and Math scores and a decline in violation of student code of conduct. DMS staff is also mindful in preparing students for high school. Mr. Dunn said DMS state testing data was the most improved in the District for 2011-12 with 33 percent of students scoring 3 or 4. Math performance index was 48% of students at the proficient level.

Doyle is a Focus School. In April 2013, the Focus team comprised of 11 educators conducted a rigorous review of instructional programs. DMS is making progress since initial JIT report with many improvements including principal leadership data liaisons, instructional planning and awareness of data drive instruction. He pointed out there is need for improvement with Common Core implementation, differential instruction, consistent use of data, classroom management and protocols for referrals. He plans to prepare all students for the transitional future of 6th through 8th grades; 8th grade into 9th grade. Mr. Dunn highlighted the strengths of the review and use of data to drive instruction. DMS PTO has helped plan and implement student extracurricular activities and contributed \$3000 toward the end of year field trip.

Mr. Carmello requested an official report of 8 weeks from April visit. Mrs. Harvin thanked Mr. Dunn for a great job and appreciated his honesty regarding areas of improvement.

Dr. Howard stated Mr. Dunn is doing a great job and taking DMS in the right direction.

VIII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

No public comments.

IX. APPROVAL OF MINUTES

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

Mrs. Wager-Rounds made a motion to approve the following minutes

Second: Mr. Strang

Carried: 8-0

A. Board Meetings

1. Board of Education - March 27, 2013 (Budget Workshop)
2. Board of Education - April 10, 2013 (Regular Meeting)

X. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

A. Staff Matters - Unclassified (reviewed by J. Carmello)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

Mrs. Wager-Rounds stated the following item was withdrawn from the agenda.

1. Unclassified Employee - Appointment **WITHDRAWN**

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>CERTIFICATION</u>	<u>EFFECTIVE DATES</u>	<u>SALARY RATE</u>
a. _____	Asst Superintendent Curriculum & Instruction	100%	District	_____	7/1/13	_____

Mrs. Wager-Rounds made a motion for Consent Agenda on Items 2-9.

Second: Mr. Strang

Carried: 8-0

2. Unclassified Employee - Leave of Absence

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>	<u>REASON</u>
a.	Laura Hickey	Teaching Assistant	100%	School 14	4/23/13 - 6/30/13	w/o pay
b.	Laura Tedesco	Science	100%	THS	2/3/14 - 6/30/14	sabbatical

3. Unclassified Employee - Tenure

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>CERTIFICATION</u>	<u>TENURE DATE</u>
a.	MARYLISA Lyons	Teaching Assistant	100%	School 14	Teaching Assistant, Level III	6/21/13

4. Unclassified Employee - Temporary

<u>NAME</u>	<u>TENURE AREA / POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>CERTIFICATION</u>	<u>EFFECTIVE DATES</u>	<u>SALARY RATE</u>
a. Edward Bein	Science	100%	THS	Chemistry, Permanent	4/23/13 - 6/30/13	\$44,500 (prorated) (S-1, Col E)
b. Kiante Jones	Secondary Summer School Principal	100%	THS	SBL, Internship	Summer 2013	\$5,500
c. Judi Gawinski	Elementary Summer School Principal	100%	School 14	SBL, Initial	Summer 2013	\$3,500

5. Unclassified Employee - 2012-13 Admin/Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a. Laura Nurawski	Union College	Science	Caroline Lee	DMS

6. Unclassified Employee - 2012-13 School 2 Parent Engagement/Outreach Programs (Title I)

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
a. Diane Allen	Reading	\$31.00 per hour for 6 hours max
b. Elizabeth Dowd	Elementary	\$31.00 per hour for 6 hours max
c. MaryFrancis Jaromin	School Psychologist	\$31.00 per hour for 6 hours max
d. Daniel McHale	Elementary	\$31.00 per hour for 6 hours max
e. Sarah O'Hearn	Elementary	\$31.00 per hour for 6 hours max
f. Kristin Philpotts	Special Education	\$31.00 per hour for 6 hours max
g. Gail Willner-Giwerc	Special Education	\$31.00 per hour for 6 hours max

7. Unclassified Employee - 2012-13 DMS Parent Engagement/Outreach Program (Title I)

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
a. Helena Bohl	English	\$31.00 per hour for 8 hours max
b. Hope DeBevoise	English	\$31.00 per hour for 8 hours max
c. Tanya Kane	Reading	\$31.00 per hour for 8 hours max
d. Nancy Serson	Media Specialist	\$31.00 per hour for 8 hours max
e. Jeanne Berard	Home Economics	\$31.00 per hour for 6 hours max
f. Antoinette Costa	English	\$31.00 per hour for 6 hours max
g. Diane Hull	ESL	\$31.00 per hour for 6 hours max
h. Kiante Jones	Social Studies	\$31.00 per hour for 6 hours max
i. Lisa Serafini-Alonzi	Foreign Language	\$31.00 per hour for 6 hours max
j. Nancy Naples	Teaching Assistant	\$26.00 per hour for 6 hours max

8. Unclassified Employee - 2012-13 Pre-K Professional Development

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>	
a. Rebecca Bogart	Elementary	\$31.00 per hour for 5 hours max	(CEO PreK Teacher)
b. Dawn Bulmer	Elementary	\$31.00 per hour for 5 hours max	
c. Kaela Weatherwax	Teaching Assistant	\$26.00 per hour for 5 hours max	

9. Unclassified Employee - 2012-13 Substitutes

<u>NAME</u>	<u>CERTIFIED</u>	<u>UNCERTIFIED</u>	<u>TEACHING ASST</u>		<u>HOME TUTOR</u>	
	<u>(\$100.00 / day)</u>	<u>(\$90.00 / day)</u>	<u>Certified</u>	<u>Uncertified</u>	<u>Certified</u>	<u>Uncertified</u>
Ashley Eberle		X				X
Brad Hupfl						X
Taylor Jenkins		X				X

B. Staff Matters - Classified (Reviewed by K. Miaski)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

Mrs. Wager-Rounds made a motion for Consent Agenda on Items 1-7.

Second: Mr. Strang

Carried 8-0

1. Classified Employee - Retirements

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>
a.	Lawrence O'Bryan	SteamBoiler Operator	100%	District	11/16/13

2. Classified Employee - Leave of Absence

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>
a.	Peter Zucaro	School Monitor	100%	THS	5/2/13 - 5/3/13

3. Classified Employee - Probationary Appointments

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB START DATE</u>	<u>PROB END DATE</u>	<u>SALARY RATE</u>
a.	James McClure	Computer Network Engineer	100%	District	4/16/13	10/15/13	\$70,792 (S-1, Gr 34A)

4. Classified Employee - Provisional Appointment

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>START DATE</u>	<u>SALARY RATE</u>
a.	Vincenzo Popolizio	Director of Facilities & Security	100%	District	4/15/13	\$80,000 (M/C)

(amend appointment type from BOE Agenda 4/10/13, page 3)

5. Classified Employee - 2012-13 DMS Parent Engagement/Outreach Program (Title I)

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a.	Jason Kimball	School Monitor	\$21.04 per hour for 4 hours max
b.	Kevin Pompey	School Monitor	\$21.42 per hour for 4 hours max
c.	Alfred Prater	School Monitor	\$21.79 per hour for 4 hours max
d.	Stacey Sadowski	School Monitor	\$18.34 per hour for 4 hours max

6. Classified Employee - 2012-13 Substitutes

	<u>NAME</u>	<u>CLERK</u> (\$11 / hr)	<u>NURSE</u> (\$14 / hr)	<u>MONITOR</u> (\$10 / hr)	<u>TEACHER AIDE</u> (\$10 / hr)	<u>MAINT WORKER</u> (\$11 / hr)
	Chukuyem Obasuyi			X		X
	Jeremiah Thomas					X
	Michele Vogt					X

7. 2012-13 Volunteers

SCHOOL 18 (Junior Achievement)
Bailey Naples
Drew Prescott

XI. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by J. Carmello)

Mrs. Wager-Rounds stated that Item 2 has been withdrawn.

Mrs. Wager-Rounds made a motion for Consent Agenda on Items 1, 3-5.

Second: Mr. Strang

Discussion: Mr. Carmello discussed the 2013-14 Student Attendance Calendar. He stated that after consulting with TTA representatives regarding Jewish holidays, it was decided not to close school on the first day of classes which is Rosh Hashanah. Yom Kippur will be observed on Saturday. The proposed calendar indicates the District is closed on December 24 with a disclaimer that this may not happen next year. There is a longer holiday recess and the last day of school is June 26.

Carried: 8-0

1. 2013-14 School Calendar (Addendum I)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the 2013-2014 School Calendar for student attendance for the Enlarged City School District of Troy.

2. Memorandum of Understanding - GE Energy (THS) **WITHDRAWN** (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a Memorandum of Agreement with GE Energy and the District for a solar energy project at Troy High School at no cost to the District.

3. Contract - Capital Area Development Association (CASDA) (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with the Capital Area School Development Association (CASDA) for Systemic Support and Turn Around services from October 1, 2012 to June 30, 2013 at cost of \$63,750.00 to be paid from the Systemic Support Grant.

4. Contract - Capital Area Development Association (CASDA) (Addendum IV)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with the Capital Area School Development Association (CASDA) for Systemic Support and Turn Around services from July 1, 2013 to August 31, 2013 at a cost of \$21,250.00 to be paid from the Systemic Support Grant.

5. Special Education Placements (Addendum V)

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in the attached addendum in classes for students with special needs.

XII. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by M. O'Neill)

Mrs. Wager-Rounds made a motion for Consent Agenda on Items 1-5.

Second: Mr. Strang

Carried: 8-0

1. Approval of Property Tax Report Card (Addendum VI)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the 2013-14 Property Tax Report Card.

2. 2012-13 Health Service Contracts (reimbursement of services) (Addendum VII)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following Health Service Contracts to be billed for reimbursement for health services for non-district students who attend private and parochial schools within the Troy City School District. Rate per student is \$561.11.

<u>School District</u>	<u>Students</u>	<u>Invoiced Amount</u>
Albany City School District	5.47	\$3151.32
Averill Park School District	18	\$10,369.98
Berlin Central School District	7	\$4,032.77
Bethlehem Central School District	2	\$1,152.22
Brunswick Central School District	2	\$1,152.22
Cobleskill School District	2	\$1,152.22
Cohoes City School District	7	\$4,032.77
Coxsackie-Athens Central School District	1	\$576.11
East Greenbush Central School District	3	\$1,728.33
Green Island Union Free School District	5	\$2,880.55
Guilderland Central School District	2	\$1,152.22
Hoosick Falls School District	1	\$576.11
Lansingburgh School District	85	\$48,969.35
Mechanicville City School District	1	\$576.11
<u>School District</u>	<u>Students</u>	<u>Invoiced Amount</u>
Menands School District	3	\$1,728.33
North Colonie Central School District	5	\$2,880.55
Rensselaer City School District	2	\$1,152.22
Schodack Central School District	1	\$576.11
Shenendehowa Central School District	3	\$1,728.33
South Colonie Central Schools	2	\$1,152.22
Voorheesville Central School District	2	\$1,152.22
Waterford-Halfmoon Union Free School District	2	\$1,152.22
Watervliet City School District	14	\$8,065.54
TOTAL	175	

3. Becky Gagliardi-Vonfricken Memorial Scholarship

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby establishes the Becky Gagliardi-Vonfricken Memorial Scholarship.

4. Financial Reports (March)

(Addendum VIII)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

- a. Budget Transfers
- b. Internal Claims Auditor Report
- c. Treasurer's Report
- d. Budget Status Reports
- e. Student Activity Fund

5. Donation

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donation:

	<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
a.	School 18 PTA	Palace Theatre field trip	\$66.75

XIII. BOARD RESOLUTIONS

Mrs. Wager-Rounds made a motion for Consent Agenda on Items 1-2.

Second: Mr. Schofield

Carried: 8-0

1. Approval of Policy

(Addendum IX)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY hereby approves an amendment to the following policy:

- a. Admission of Non-Resident Students 5152

2. Section 75 Disciplinary Action

WHEREAS, disciplinary charges have been filed and served against the employee named on the attached confidential list as "Employee A" (hereinafter referred to as "Subject Employee") pursuant to Section 75 of the Civil Service Law; now, therefore

BE IT RESOLVED, that Alfred T. Riccio be appointed as the Hearing Officer to conduct the hearing required by Civil Service Law Section 75 and make a determination of the disciplinary charges against the Subject Employee, and to make a recommendation thereafter to the Board of Education.

BE IT FURTHER RESOLVED, that pending the hearing and determination of the disciplinary charges against the Subject Employee, said Employee shall be suspended without pay for a period not exceeding thirty (30) days commencing May 2, 2013.

XIV. 2013-14 BUDGET AND BOE ELECTION

Mrs. Wager-Rounds made a motion to approve Item 1.

Second: Mr. Strang

Discussion: Mrs. Wager-Rounds requested Board members to notify us if they were unable to attend a budget presentation.

Mrs. Harvin congratulated Mr. Popolizio. She congratulated BOE incumbents Mrs. Rounds and Mr. Tuttmann on upcoming election. She will miss Ms. Clinton who will not be seeking re-election.

Carried: 8-0

1. Appointment of Election Inspectors

BE IT RESOLVED, that the Board of Education, upon the recommendation of the District Clerk, hereby approves the following individuals as Election Inspectors for the Annual School Board Election and Budget Vote to be paid \$10 for attendance at Orientation Meeting and \$100 for inspector services on May 21, 2013.

- a. Michael Gregg
- b. Brenda Harrison
- c. Kathy Tremblay

2. Important Dates

- a. Personal Registration Day (PS1) - May 7, 2013 (Noon - 4:00 pm)
- b. Budget Hearing and Town Hall Meeting (PS1) - Monday, May 13, 2013 (6:00 pm)
- c. Meet the Candidates (PS1) - Monday, May 13, 2013 (7:00 pm)
- d. Budget Vote/BOE Election - Tuesday, May 21, 2013 (Polls Open 10 am - 9 pm)

3. Budget Presentation Schedule

Tuesday, May 7	High School	7:00 PM	Booster Club and DMS PTO
Wednesday, May 8	Middle School	6:00 PM	DMS and So. Troy Community
Wednesday, May 8	Carroll Hill	6:00 PM	PTO Mtg.
Wednesday, May 8	School 2	6:00 PM	PTA Mtg.
Wednesday, May 8	School 14	7:15 PM	PTA
Wednesday, May 8	School 16	7:15 PM	PTA
Wednesday, May 8	School 18	7:15 PM	PTA
Monday, May 13	School 1	6:00 PM	Town Hall Meeting
Monday, May 13	School 1	7:00 PM	Meet the Candidates
Tuesday, May 21	BUDGET VOTE		

XV. FUTURE MEETINGS

- a. May 22, 2013 at 6:00 pm (Troy High School) - Workshop Meeting
- b. June 5, 2013 at 7:00 pm (Troy High School) - Business Meeting (Honor Students Reception at 6 pm)
- c. June 19, 2013 at 7:00 pm (Troy High School) - Workshop (Retirees Reception at 6 pm)

XVI. ADJOURN

At 7:50 pm Mrs. Wager-Rounds made a motion to adjourn the meeting. This was seconded by Mr. Strang and carried 8-0.

Respectfully submitted by,

Mary Beth Bruno
Board Clerk