

**TODAY'S
STUDENTS.**



**TOMORROW'S
LEADERS.**

THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY

BOARD OF EDUCATION

Date of Meeting: November 19, 2012
Type of Meeting: **WORKSHOP**
Location: School 1

MINUTES

I. MEETING CALLED TO ORDER

At 6:00 pm Mrs. Wager-Rounds, President, called the meeting to order.

II. ROLL CALL

Members Present: Mrs. Anne Wager-Rounds, President
Mr. Bill Strang, Vice President
Ms. Ilene Clinton
Ms. Elizabeth Denio
Mr. Tom Mayo
Mr. Jason Schofield
Mr. Michael Tuttman
Ms. Martha Walsh

Members Absent: Mrs. Carol Harvin

Also Present: Dr. Brian Howard, Interim Superintendent
Mr. John Carmello, Assistant Superintendent
of Curriculum and Instruction
Ms. Mary O'Neill, Assistant Superintendent for Business
Ms. Kristen Miaski, Human Resources Director
Ms. Kathy Ahearn, School Attorney

III. EXECUTIVE SESSION

At 6:00 pm Mrs. Wager-Rounds made a motion to move to Executive Session to discuss pending litigation and a personnel contractual matter. The motion was seconded by Mr. Mayo and carried 8-0. Also invited in were Dr. Howard, Mr. Carmello, Ms. O'Neill, Ms. Miaski and Ms. Ahearn.

IV. PUBLIC SESSION

The Board recognized members of the Varsity Boys Soccer Team as 2012 Section II Class A Regional Champions. Each student was given a certificate.

Mrs. Wager-Rounds also announced Thanksgiving traditions in the district. PS14 students prepared food baskets for families in need and PS1 faculty/staff will prepare a Thanksgiving meal for students. Dr. Howard said there will be a team of administrators and teachers running in the Troy Turkey Trot. Approximately 30 T-shirts were ordered.

IV. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

Tina VanEpp (THS parent) - Would like to know status of THS musical. Dr. Howard said the location of musical is between two sites which Mr. Mariano will determine after he visits them.

NON-ACTION ITEMS

V. BUSINESS FINANCE REPORT

Ms. Kathleen Cietek, District Treasurer reviewed October financial reports. There was nothing unusual to report and no questions.

Ms. Mary O'Neill, Assistant Superintendent for Business, distributed a budget binder to Board members. At this point, the information is confidential.

Mr. Strang asked for budget to be broken down line-by-line for a future meeting.

VI. REVIEW POLICIES

1. School Involvement in Political Activities 1310

Mr. Strang was concerned about changes to policy from original version. He feels incumbents have an advantage with access to school grounds and it appears policy is making petitions for new candidates more difficult. Other districts do not restrict board members from getting candidate petitions on school grounds. Kathy Ahearn, school attorney, stated that current policy refers to "partisan" activities; which is not a school election. She also said that board members wear "two hats" as a representative of the district and a member of the community. Dr. Howard said there needs to be a level playing field for new candidates and incumbents.

It was decided to leave policy 1310 as is and no changes. Mr. Strang will review policy further and anyone wishing a change in language should email Board Clerk by 12/5.

2. Voting Procedures 2120

NYSSBA recommendations accepted. Merge 2120.1 into 2120.

3. Agenda Format 2341

NYSSBA recommendations accepted. Merge 2341.1 into 2341.

4. Agenda Preparation and Dissemination 2342

NYSSBA sample accepted as written. This is a new policy.

5. Cocurricular and Extracurricular Activities and Eligibility 5200

Mr. Carmello recommended we remove language requiring a minimum GPA for clubs. Participation in sports does have a minimum GPA requirement and that is indicated in the Code of Conduct. Page 1, item 5 change "school" to "administration".

6. Interscholastic Sports 5280

NYSSBA changes accepted.

7. Student Records 5500

Ms. Ahearn confirmed that the district would not release students social security numbers because they are not part of "directory information". Parents additionally have the option to "opt out" if desired.

Ms. Clinton asked about PTA directories providing contact information. Ms. Ahearn said parents are choosing to share address and phone numbers.

8. School Building Safety 8110

NYSSBA sample accepted as written. This is a new policy. Dr. Howard said it is a good idea to have a Health and Safety Committee as stated in policy.

VII. 2013 ELECTION

1. Absentee Ballot Application

Board discussed proposed changes to application form made by school attorney. Ms. Ahearn said that Education Law is silent regarding a third party picking up ballot for voters and does not address this issue. Therefore, it does not prohibit a third party designee. She does not recommend the absentee ballot application be posted to the website. Board Clerk will verify signatures with Board of Elections if there is an issue.

2. Voting Locations

Mr. Tuttman would like voters to follow the district elementary school boundary map for assigning polling sites. However, this would become an issue for voters if their child is in special education or have children enrolled in different schools. The County Board of Elections does not oversee school district voting lines. The district has followed the county voting districts which are published in the local newspaper.

VIII. NYSSBA CONVENTION REPORT

Five Board members: Mrs. Wager-Rounds, Mr. Strang, Mrs. Harvin, Mr. Mayo and Mr. Tuttman; Dr. Howard and Mr. Carmello attended the convention in Rochester.

This is first time an Assistant Superintendent for Curriculum has attended the convention. There is a lot of information for Assistant Superintendent for Business as well. Mrs. Wager-Rounds would like to alternate between Assistant Superintendents going to future conventions.

Mrs. Wager-Rounds was Troy's voting delegate. Attendees reported on workshops they attended.

IX. COMMITTEE UPDATES

1. School 2 Playground

Mr. Strang reported on progress. Donations are at \$7000 but equipment is estimated to be \$120,000. HVCC is helping with grant application process. Committee is looking to purchase some equipment for children to use by spring.

2. 6th Grade Transition Committee/Middle School Name

Mr. Carmello reported that there has been good dialogue among the committee members addressing concerns. He will be meeting with teachers regarding curriculum for 6th grade. Mr. Dunn is holding meetings with 5th grade parents who will be transitioning to the Middle School next year.

Mrs. Wager-Rounds stated that architects need to know the name of Middle School so they can order signage. They would like be consistent with THS campus.

Dr. Howard is in support of a new name for the Middle School to remove any negative association with DMS. A new name would be a new beginning and he would like to see W. Kenneth Doyle's name on an interior space.

Mr. Dunn, DMS Principal, said he is supportive of a new name which will help regain the trust of the community.

Board will vote at December 5th meeting regarding name change of W. Kenneth Doyle Middle School to Troy Middle School.

3. Building Use Committee

Dr. Howard reported that the committee has met twice and toured PS12 and PS1. Next meeting will be at School 14 and Zak House will be toured.

ACTION ITEMS

X. SUPERINTENDENT'S RECOMMENDATIONS

Mrs. Wager-Rounds made a motion to approve Items 1-2 as a Consent Agenda.

Second: Mr. Schofield

Carried: 8-0

1. TTA Memorandum of Agreement for APPR (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy hereby approves the Memorandum of Agreement between the District and the Troy Teachers' Association regarding the Annual Professional Performance Review (APPR) Plan and modification of the parties' Collective Bargaining Agreement.

2. Unclassified Employee - Resignation

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Enlarged City School District of Troy hereby accepts the resignation of Billy Roy McLaughlin from his position as Computer Network Engineer effective November 20, 2012.

3. Unclassified Employee - Resignation (GREEN SHEET)

Mrs. Wager-Rounds made a motion to approve the following resolution.

Second: Mr. Schofield

Carried: 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Enlarged City School District of Troy accept the resignation of Julia Ielapi from her position as Typist effective November 30, 2012, and grant her unpaid leave of absence from November 1, 2012 through November 30, 2012.

XI. FUTURE MEETINGS

1. December 5, 2012 at 7:00 pm (PS2) - Business Meeting
2. December 19, 2012 at 6:00 pm (PS1) - Workshop Meeting

BOE RETREAT - MONDAY, DECEMBER 10TH AT 6:00 PM (PS1)

XII. ADJOURN

At 8:20 pm, Mrs. Wager-Rounds made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 8-0.

Respectfully submitted by,

Mary Beth Bruno
Board Clerk