



THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY

BOARD OF EDUCATION

Date of Meeting: June 15, 2011
Type of Meeting: BOARD OF EDUCATION
Location: Doyle Middle School

MINUTES

The Board of Education hosted a reception at 6:00 pm to recognize Troy High honor students.

I. MEETING CALLED TO ORDER

Mr. Mayo called the meeting to order at 6:55 pm with Pledge of Allegiance.

II. ROLL CALL

Members Present: Mr. Tom Mayo, President
Mrs. Anne Wager-Rounds, Vice President
Mrs. Ilene Clinton
Mrs. Carol Harvin
Ms. Mary Marro-Giroux
Mr. Jason Schofield
Mr. Bill Strang
Mr. Michael Tuttman
Mrs. Martha Walsh

Members Absent: No one

Also Present: Mrs. Lorraine Colistra, Interim Assistant Superintendent for Curriculum
Ms. Mary O'Neill, Assistant Superintendent for Business
Ms. Kathy Ahearn, School Attorney
Ms. Erin O'Grady-Parent, School Attorney

III. EXECUTIVE SESSION

At 6:56 pm Mr. Mayo made a motion to enter into Executive Session for a contractual matter.

IV. MOVE TO PUBLIC MEETING

At 7:05 pm the Board resumed the public meeting.

V. SAFETY PLAN HEARING

Public Hearing on District's Safety Plan was held in accordance with NYSED requirements and for protection of our students. Superintendent Atiba-Weza reported that each building has a safety plan to allow our schools to stage an emergency if one occurred; final plan from principals will be forwarded to state police. Plan is not a public document because it could violate safety of students. VADIR reports are also filed but we have not had any major safety issues. District is certain students and staff are safe due to proper planning. The Superintendent recommended the District hire a Coordinator of Safety. There were no comments from the public.

VI. SUPERINTENDENT'S REPORT

Dr. Atiba-Weza congratulated high school students honored at reception this evening. Graduation rate is 75 percent but we need to strive for higher goals by building a foundation which begins in elementary school. District is waiting for SED report regarding improvement for the Middle School. Mr. Carmello will lead a team for Capital Area School Development Association to raise the bar for middle school and high school student achievement levels.

VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

- (1) Stacey Sadowski (parent) - thanked BOE for reception for THS students. Congratulated Mr. Carmello, Mr. Mariano and Cara Salvi. We need a director for safety and please keep officers in our schools.
- (2) Ebi Campbell (teacher assistant) - Thanked BOE and staff for supporting art program at School 1. We will write grants and continue with program next year.
- (3) Marge Davey (CSEA President) - Congratulated Mr. Carmello and Mr. Mariano. Board recently discussed outsourcing Business Office to save money; how is HR Director salary increase financially responsible?
- (4) Mark Walsh (TTA President) - Congratulations to tenure appointments and Mr. Carmello and Mr. Mariano on their promotions. We need to change suspension procedures;
- (5) Rita Hotaling (teacher) - Teachers represented the District in recent "Relay for Life" and raised over \$3,300 for cancer.

Mrs. Harvin stated that this is Dr. Atiba-Weza's last Board meeting. The Superintendent has worked hard and has had to make difficult decisions. She wished him the best in the future.

VIII. SUPERINTENDENT'S RECOMMENDATIONS

A. Staff Matters - Unclassified

Mr. Mayo made a motion to pull Item 1c (John Carmello).

Mr. Mayo made a motion to act on Items 1-2 as a Consent Agenda.

Second to Consent: Mr. Schofield

Discussion: Mrs. Harvin stated that Mr. Carmello is doing a wonderful job at THS but she cannot support him in this role. Mr. Schofield stated the Board agreed to Asst. Superintendent salary of \$125,000; previous person was paid \$129,000. New person will be \$135,000 and salaries should be set fairly.

Motion to Carry: Mr. Mayo

Second to Carry: Ms. Marro-Giroux

Carried: 8-1 (Mrs. Harvin - no)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Resignation

	<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a.	Barbara Davis	English	Summer School	6/8/11
b.	Richard Steinbach	Social Studies	Summer School	6/8/11
c.	John Carmello	Principal, HS	High School	6/30/11 PULLED
d.	Joseph Mariano	Asst. Principal	High School	6/30/11

2. Unclassified Employee - Appointment

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFEC DATE</u>	<u>SALARY RATE</u>
a.	John Carmello	Asst Superintendent Curriculum & Instruction	100%	District	7/1/11	\$135,000

Mr. Mayo made a motion to act on Items 3-11 as a Consent Agenda.

Second to Consent: Mr. Schofield

Motion to Carry: Mr. Mayo

Second to Carry: Mrs. Wager-Rounds

Carried: 9-0

3. Unclassified Employee - Probationary Appointments

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a.	Joseph Mariano	Principal, High School	100%	THS	7/1/11	6/30/14	SDA, Permanent (Step 4)	\$119,769

4. Unclassified Employee - Temporary Appointments

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATES</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a.	Julianna Giacone	Perk Grant Facilitator	100%	District	7/1/11 - 6/30/12	Early Child B-2, Professional	\$50,750 (S-6, Col K)

5. Unclassified Employee - Tenure Appointments

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>TENURE</u>	<u>CERTIFICATION</u>
a.	Sheryl Schoonmaker	English	100%	School 1	9/1/11	English, Professional

b. Deborah Friedman	Music	100%	Elementary	9/1/11	Music, Permanent
c. Cara Salvi	Remedial Reading	100%	School 14	9/1/11	Literacy B-6, Initial

6. Unclassified Employees - 2011 Elementary Summer School (7/5/11 - 7/29/11)

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>STEP</u>	<u>SALARY RATE</u>
a.	Jamie Bowen	ESL	3	\$2,384.00
b.	Nancy Greco	Substitute Teacher		\$67.00 / day
c.	Kristie Laviolette	Substitute Teacher		\$67.00 / day

7. Unclassified Employees - 2011 Secondary Summer School (7/5/11 - 8/12/11)

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>STEP</u>	<u>SALARY RATE</u>
a.	Sarah Beale	English	1	\$4,177.00
b.	Janey DiNicola	Social Studies	3	\$5,362.00

8. Unclassified Employees - 2011 Elementary Special Education Support Services (7/5/11 - 8/12/11)

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>STEP</u>	<u>SALARY RATE</u>	
a.	Kristen Philpotts	Special Education	1	\$2,784.00	
b.	Tammie Lockrow	Teaching Assistant		\$26.00 / hour	
c.	Debra Prince	Teaching Assistant		\$26.00 / hour	
b.	Pamela Colozza	Speech Therapist		\$55.94 / hour	6 hours per week max

9. Unclassified Employees - 2011 Summer CSE Meetings

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>	<u>MAX HOURS</u>
a.	Kellee Bonenfant	Special Education	\$43.13 / hour	10 hours
b.	Janice DeFazio	Regular Education	\$56.56 / hour	10 hours

10. Unclassified Employees - 2011 School Counselors Summer Work

	<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>	<u>MAX DAYS</u>
a.	Marion Dewitt	School 2	\$455.00 / day	2 days
b.	Laura Stukenborg	School 12	\$272.50 / day	2 days
c.	Lauren Yauchler	School 14	\$248.50 / day	2 days
d.	Immaculine Jolivert	School 16/18	\$258.38 / day	2 days
e.	Qiana Young	CHS	\$237.50 / day	2 days
f.	Ann Capobianco	DMS	\$267.13 / day	7 days
g.	Christine Potaczala	DMS	\$243.50 / day	7 days
h.	Sonya Shaw	DMS	\$273.25 / day	7 days
i.	Ashley Grande	School 1	\$230.00 / day	15 days
j.	Catherine Culkin-Boice	THS	\$265.00 / day	15 days
k.	Christine Dauphinais	THS	\$248.50 / day	15 days
l.	Heather Gelatt	THS	\$232.50 / day	15 days
m.	Colleen O'Flaherty	THS	\$267.13 / day	15 days
n.	Charles Riccio	THS	\$455.00 / day	15 days

11. Unclassified Employees - 2011 School Psychologists Summer Work

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>	<u>MAX DAYS</u>
a. Brianna Wattie	School 1	\$238.75 / day	7 days
b. MaryFrances Jaromin	School 2	\$365.00 / day	7 days
c. Holly Toteno	School 12	\$258.38 / day	7 days
d. Andrea Murray	School 14	\$262.50 / day	7 days
e. Maxine Brisport	School 16/18	\$380.00 / day	7 days
f. Maitri Blednick	CHS	\$455.00 / day	7 days
g. Amy Khuzwayo	DMS	\$262.50 / day	7 days
h. Colleey Syrett	THS	\$262.50 / day	7 days
i. Nancy Chicoine	CSE Chairperson	\$455.00 / day	15 days
j. Rebecca DeVries	CPSE Chairperson	\$258.38 / day	15 days
k. Karen Driscoll	CSE Chairperson	\$393.75 / day	15 days

Mr. Mayo made a motion to approve Item 12.

Second: Ms. Marro-Giroux
 Discussion: Mr. Schofield requested this be tabled until Finance Committee can discuss this position. He would like to hire someone who is paid based on a percentage of grants received.

Motion to Table: Mr. Mayo
 Carried: 9-0

12. Recreate Position - Director of Grants & Funded Programs ITEM TABLED

B. Staff Matters - Classified

Mr. Mayo made a motion to act on Items 1-4 as a Consent Agenda.
 Second to Consent: Mr. Schofield
 Discussion: Mrs. Harvin stated that Item 1(a) increase for Kathy Culligan is not enough. Ms. Culligan is doing an excellent job and congratulated her.
 Mr. Schofield said the person who previously held the HR position was paid \$120,000; current person is paid \$66,000.
 Motion to Carry: Mr. Mayo
 Second to Carry: Mrs. Wager-Rounds
 Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFEC DATE</u>	<u>SALARY RATE</u>
a. Kathleen Culligan	Director of Human Resources	100%	District	7/1/11	\$66,000

2. Classified Employee - 2011 Summer School Support Staff

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>EFFECTIVE DATES</u>	<u>MAX HRS</u>	<u>SALARY RATE</u>
a.	Marguerite Brock	Registration Clerk	6/27/11 - 6/29/11	15 hours	\$14.00 / hour
b.	Anne Miller	Registration Clerk	6/27/11 - 6/29/11	15 hours	\$14.00 / hour

3. Classified Employee - 2011 Summer Bookloan Staff

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>EFFECTIVE DATES</u>	<u>MAX HRS</u>	<u>SALARY RATE</u>
a.	MaryLee Nichols	Bookloan Assistant	7/1/11 - 8/31/11	30 hrs / week	\$13.00 / hour
b.	Mary Lee Nichols	Bookloan Assistant	9/1/11 - 9/30/11	15 hrs / week	\$13.00 / hour
c.	Sandra Agars	Bookloan Aide	7/1/11 - 8/31/11	25 hrs / week	\$10.00 / hour
d.	Patricia Cook	Bookloan Aide	7/1/11 - 8/31/11	25 hrs / week	\$10.00 / hour
e.	Kenneth Dillon	Bookloan Aide	7/1/11 - 8/31/11	25 hrs / week	\$10.00 / hour
f.	Peter Zucaro	Bookloan Aide	7/1/11 - 8/31/11	25 hrs / week	\$10.00 / hour
g.	Stacey Sadowski	Textbook Distribution	8/15 /11 - 8/31/11	5 hrs / day	\$10.00 / hour
h.	Patti Zlotnick	Textbook Distribution	(approx 5-7 days)	5 hrs / day	\$10.00 / hour

4. Classified Employee - 2011 Summer Maintenance Staff

	<u>NAME</u>	<u>POSITION TITLE</u>	<u>EFFECTIVE DATES</u>	<u>MAX HRS</u>	<u>SALARY RATE</u>
a.	Dawn Costello	Maintenance Helper	7/1/11 - 8/31/11	35 hrs / week	\$12.00 / hour
b.	Lillie Lomax	Maintenance Helper	7/1/11 - 8/31/11	35 hrs / week	\$12.00 / hour
c.	Daniel Maloney	Maintenance Helper	7/1/11 - 8/31/11	35 hrs / week	\$12.00 / hour
d.	Joseph Safford	Maintenance Helper	7/1/11 - 8/31/11	35 hrs / week	\$12.00 / hour
e.	John Sorriento	Maintenance Helper	7/1/11 - 8/31/11	35 hrs / week	\$12.00 / hour
f.	Shaunte Strickland	Maintenance Helper	7/1/11 - 8/31/11	35 hrs / week	\$12.00 / hour

VI. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS

(reviewed by L. Colistra)

Mr. Mayo made a motion to act on Items 1-4 as a Consent Agenda.

Second to Consent: Ms. Marro-Giroux
 Motion to Carry: Mr. Mayo
 Second to Carry: Mrs. Wager-Rounds
 Carried: 9-0

1. Contract - Vanderhyden Hall, Inc. (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Vanderhyden Hall, Inc. for April 28, 2011 to June 24, 2011 for special education services at tuition rate of \$34,195.00 per student for 10 month period.

2. Contract - Vanderhyden Hall, Inc. (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Vanderhyden Hall, Inc. for April 29, 2011 to June 24, 2011 for special education services at tuition rate of \$34,195.00 per student for 10 month period.

3. Committee on Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for students with special needs:

Annual Review

414252	998611	999421	999420
989491	998612	999451	
991133	998614	999492	
991419	998627	999510	
991969	998666	999575	
992658	998751	999045	
995683	998819	999418	

Early Intervention

999762 (2010-2011)
999762 (2011-2012)

Initial Eligibility Determination

998664 Ineligible
999171 Ineligible

4. Committee on Preschool Special Education Placements

BE IT RESOLVED, that the Committee on Preschool Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for students with special needs:

Annual Review

	998611	999421
994470	998612	999451
998302	998614	999492
998384	998627	999510
998417 Declassified	998666	999575
998429	998751	
998516	998819	
998564	999045	
998584	999418	
998605	999420	
998606		

Early Intervention

999762 (2010-2011)
999762 (2011-2012)

Initial Eligibility Determination

998664 Ineligible
999171 Ineligible

VII. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by M. O'Neill)

Mr. Mayo made a motion to action Items 1-3 as a Consent Agenda.

Second to Consent: Ms. Marro-Giroux
Motion to Carry: Mr. Mayo
Second to Carry: Mrs. Wager-Rounds
Carried: 9-0

1. Contract - Omni Services (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Omni Services to act as third party 403(b) plan administrator for the District in the amount of \$4,533.75.

2. Heath Services Contract - Rensselaer City School (Addendum IV)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following health care services contract (reimbursement of services) for students attending private and parochial school within Troy City School District for period of September 2010 to June 2011:

3. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accept the following donations:

<u>Donor</u>	<u>Amount</u>	<u>Purpose</u>
Dorleen Johnson	\$900.00	CHS - Cape Cod field trip
Abra Bentley	\$132.75	PS 18 - Liberty Ridge field trip
PS 16 Parents	\$53.10	PS 16 - Prospect Park trip
PS 16 Parents	\$132.75	PS 16 - Great Escape trip
PS 16 Parents	\$79.75	PS 16 - Grafton State Park trip
PS 16 Parents	\$52.00	PS 16 - Prospect Park trip

VIII. BOARD RESOLUTIONS

Mr. Mayo made a motion to withdraw policies 1(a) and 1(d) below.

Mr. Mayo made a motion to approve Item 1 and 2 as a Consent Agenda.

Second to Consent: Ms. Marro-Giroux
 Motion to Carry: Mr. Mayo
 Second to Carry: Mrs. Wager-Rounds
 Carried: 9-0

1. Approval of Policies (Addendum V)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy hereby adopts the revisions to the following policies:

- (a) 4526.1 Internet Safety
- (b) 8414.5 School Bus Safety and Testing of Bus Drivers
- (c) 8414 School Bus Safety**
- (d) 5252 Student Activities Fund Management**
- (e) 5154 Assignment of Students to Classes
- (f) 5200 Cocurricular and Extracurricular Programs
- (g) 5280 Interscholastic Athletics
- (h) 6240 Investments

**WITHDRAWN
WITHDRAWN**

- (i) 6685 Medicaid Compliance
- (j) 5460 Child Abuse in Domestic Setting
- (k) 5470 Missing Children
- (l) 9620 Child Abuse in Educational Setting
- (m) 8131 Pandemic Planning

2. Abolish Policy:

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy hereby adopts the revisions to the following policies:

- (a) 8414 School Bus Safety (included in 8414.5)

IX. SURVEY AUTHORIZATION FOR RPI LANDSWAF

Mr. Mayo read the following resolution for approval (green sheet):

Second: Ms. Marro-Giroux
Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby approves the retention of The Chazen Companies, for an amount not to exceed \$4,500.00, to conduct a survey of a parcel of land owned by the District and a roughly equivalent size parcel adjacent to District lands for the purpose of exploring the possible future exchange of said parcels to improve school house sites.

X. FUTURE MEETINGS

Mr. Schofield stated there will be a special BOE meeting on June 22nd at 6:00 pm prior to Finance and Facilities meetings.

1. Board of Education Meetings

- (a) July 6, 2011 - 7:00 pm (DMS) - Re-Organization Meeting

2. Committee Meetings

- (a) June 15, 2011 - Education Committee (following BOE at DMS)
- (b) June 22, 2011 - Facilities Committee 6:00 pm (DMS)
- (c) June 22, 2011 - Finance Committee - 6:30 pm (DMS)

XI. MOTION TO ADJOURN

At 7:50 pm Mr. Mayo made a motion to adjourn the meeting. This was seconded by Mrs. Wager-Rounds and carried 9-0.

Respectfully submitted by,

Mary Beth Bruno
Clerk of Board