

THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY

BOARD OF EDUCATION

Date of Meeting: May 4, 2011

Type of Meeting: BOARD OF EDUCATION Location: Doyle Middle School

MINUTES

I. MEETING CALLED TO ORDER

Mr. Mayo called the meeting to order at 6:00 pm with the Pledge of Allegiance.

II. ROLL CALL

Members Present: Mr. Tom Mayo, President

Mrs. Anne Wager-Rounds, Vice President

Mrs. Ilene Clinton Mrs. Carol Harvin Ms. Mary Marro-Giroux Mr. Jason Schofield Mr. Michael Tuttman Mrs. Martha Walsh

Member Absent: Mary Ellen Adams

Also Present: Dr. Fadhilika Atiba-Weza, Superintendent

Mrs. Lorraine Colistra, Interim Asst. Superintendent for Instruction

Ms. Mary O'Neill, Assistant Superintendent for Business Ms. Kathleen Culligan, Human Resources Coordinator

Ms. Kathy Ahearn, School Attorney

III. EXECUTIVE SESSION

At 6:01 pm, Mr. Mayo made a motion to move to Executive Session for a contractual matter. Ms. Ahearn was invited to attend.

IV. BUDGET HEARING

At 6:40 pm, the Board convened the Budget Hearing. The Superintendent made a power point presentation regarding 2011-12 budget and responded to questions from the public:

Michael O'Brien (teacher) -teachers' salary freeze is 1/10 of budget; teachers have ideas for saving TA positions.

Stacy Sadowski (parent) - would like to see increased security in budget

Mark Walsh (TTA president) - would like to keep resource officers even if we must pay for them.

V. MOVE TO PUBLIC SESSION

At 7:15 pm, the Board moved to the regular Board meeting agenda.

VI. SUPERINTENDENT'S REPORT

- Re-districting Presentation Dr. Atiba-Weza discussed the challenge of 400 students from School 12 into remaining elementary buildings which will be least disruptive, cost effective transportation and not overwhelm staff with large class sizes. Two scenarios were presented with proposed registration zones. Boundaries were discussed at April 25th Redistricting Meeting but was not final until students were counted. If Scenario 1 is used, we will need to reduce number of students per building. Scenario 2 showed better numbers based on physical size of the building and this would be least disruptive. The second scenario is based on location of children's home.
- <u>DMS Principal's Report</u> Brian Dunn reported on Middle School progress and plans for next year to remove DMS from state list as school in need of improvement. State has given recommendations which are binding and goal is to have 2 consecutive years of solid test scores. He indicated he was proud of the improved culture at the Middle School where the Code of Conduct is enforced. There are 16 middle school students who attend Alternative Learning Program at School 1. Mr. Dunn is part of weekly meetings regarding the Capital Project.

VII. BOARD OF EDUCATION COMMITTEE REPORTS

- 1. Policy and Planning Committee April 25 and April 27, 2011 There was no report made.
- 2. Education Committee no April meeting held
- 3. Finance Committee Mr. Schofield gave a budget update from meetings of April 5 and April 6, 2011. He reported that the Committee agreed on \$92.4 budget to go out to voters.
- 4. Facilities Committee Mrs. Wager-Rounds reported on April 27th meeting and Capital Project update.
- 5. Diversity Committee Mrs. Harvin reported on March 22nd and April 26th meetings. There are no future meetings scheduled until after the reorganization meeting.

VIII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

Susan Himes (teacher) - BOE should look beyond the streets and into the community to continue to embrace diversity. CHS students work well together despite socio-economic differences. Look at map Michael O'Brien (teacher) - would like re-districting to be socio-economically fair. Teachers need time to form a plan to support needs of new students.

Mark Walsh (TTA president) - thank you for calendar and allowing 2 professional development days before classes begin; congratulations to retirees with 210 years of service in total.

Rachel Moon (parent) - When will parents know where PS12 teachers will be going because PS12 students need certain teachers; would like to know if District is selling School 12. Stacey Sadowski (parent) - What is timeline to move students; likes next year's calendar.

Mr. Mayo stated that the holidays on the calendar where not coded and this will be corrected. There will be 185 instructional days.

IX. APPROVAL OF MINUTES

Mr. Mayo made a motion to approve the minutes.

Second: Mr. Schofield

Carried: 8-0

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

A. Board Meetings

- 1. Board of Education March 16, 2011
- 2. Board of Education April 6, 2011
- 3. Board of Education April 13, 2011 (special meeting)
- 4. Board of Education April 26, 2011 (special meeting)

X. SUPERINTENDENT'S RECOMMENDATIONS

A. Staff Matters - Unclassified

Mr. Mayo made a motion to act on Items 1-6 as a consent agenda.

Second to Consent: Ms. Marro-Giroux

Discussion: Mr. Schofield congratulated the retirees and tenure appointment.

Motion to Carry: Mr. Mayo

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Retirements

<u>NAME</u>	TENURE AREA	% SERVICE	<u>ASSIGNMENT</u>	EFFECTIVE DATE
a. Gayle Allen	Speech - Remedial	100%	School 16	6/30/11
b. Wayne Brott	Physical Educ & Recreation	100%	School 16	6/30/11
c. Robert Button	Music	100%	DMS	6/30/11
d. Tricia Koberger	Special Education	100%	DMS	6/30/11
e. Deborah LaMontagne	Home Economics	100%	DMS	6/30/11
f. Pamela Mulligan	Elementary	100%	School 18	6/30/11
g. Joseph Vece	Social Studies	100%	THS	6/30/11

2. Unclassified Employee - Leave of Absence

<u>NAME</u>	TENURE AREA	% SERVICE	<u>ASSIGNMENT</u>	EFFECTIVE DATE
 a. Amy Howie 	Elementary	100%	School 16	6/3/11 - 6/30/11 (w/o pay)

3. Unclassified Employee - Tenure Appointments

<u>NAME</u>	TENURE AREA	% SERVICE	<u>ASSIGN</u>	TENURE EFFEC DATE	CERTIFICATION STATUS
a. Christopher Caputo	Mathematics	100%	THS	9/1/11	Math 7-12,
b. Casey Halloran	Teaching Assistant	100%	THS	9/1/11	Teaching Asst, Level III
c. Caitlin Ziobrowski	Social Studies	100%	THS	9/1/11	Social Studies 7-12. Initial

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4. Unclassified Employee - Temporary Appointments

				EFFECT	
	<u>NAME</u>	<u>POSITION</u>	<u>%</u>	DATE(S)	SALARY RATE
		<u>TITLE</u>	SERVICE		
a.	Dennis Bye	Secondary Summer Principal	100%	Summer 2011	\$5,500.00
b.	Judi Wright	Elementary Summer Principal	100%	Summer 2011	\$3,500.00
C.	Esma Simohamed	21st Century Program Director	100%	7/1/11 - 6/30/12	\$45,445 (grant)
d.	Richard Hurley	21st Century Asst Prog Director	50%	7/1/11 - 6/30/12	\$23,575 (grant)
e.	Joseph Emma	Adult & Continuing Ed Director		7/1/11 - 6/30/12	\$8,000.00

5. Unclassified Employee - 2010-11 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	TENURE AREA	SUPERVISOR	<u>ASSIGNMENT</u>
 a. Heather Berlin 	Sage College	Elementary	Cynthia Kilgallon	School 18
b. Gemma Halfi	Sage College	Special Education	Mark Osganian	School 18

6. <u>Unclassified Employees - 2010-11 THS Evening School 'Sunset Program'</u>

	<u>NAME</u>	TENURE AREA	MAX DAYS	SALARY RATE
a.	Laura Arnold	Mathematics	12 hours / week	\$30.00 per hour
b.	Justin Haviland	Science	12 hours / week	\$30.00 per hour
C.	MaryGrace Tompkins	Mathematics	12 hours / week	\$30.00 per hour

7. <u>Unclassified Employees - 2010-11 Substitutes</u>

UNCERTIFIED TEACHER (\$90.00 / day)

Edwin Ogbu Economics

B. Staff Matters - Classified

Mr. Mayo made a motion to act on Items 1-4 as a consent agenda.

Second to Consent: Ms. Marro-Giroux

Mr. Mayo Motion to Carry:

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - Permanent Serving Probationary Appointment

				<u>PERM SERV</u>	<u>PROB</u>	
		<u>%</u>		<u>PROB</u>	<u>PERIOD</u>	SALARY
<u>NAME</u>	POSITION TITLE	SERVICE	<u>ASSIGN</u>	START DATE	EXP DATE	<u>RATE</u>
a. Antoine Harrison	Chief Technology	50%	District	5/5/11	7/28/11	\$42,642
	Officer					

2. Classified Employee - Temporary Appointments

<u>NAME</u>	POSITION TITLE	% SERVICE	ASSIGNMENT	EFFECT DATE	<u>RATE</u>
a. Katherine Gorman	Records Mgmt	35 hrs / wk	School 12	5/5/11 - 6/30/11	\$14.00 per hr
	Clerk		& District		(grant)
b. Harriet Gleason	Records Mgmt	35 hrs / wk	School 12	5/5/11 - 6/30/11	<u>RATE</u>
	Clerk				\$14.00 per hr

\$14.00 per hr

(grant)

3. Classified Employee - 2010-11 Volunteers

School 18
Jamie LaMora
Jennifer Navarette

4. Approval of Retirement with Incentive

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the retirement of Richard Crider from his maintenance worker position effective June 30, 2011 with the \$5,000.00 retirement incentive that the Board of Education approved on April 6, 2011.

XI. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS

Mr. Mayo made a motion to amend Item 1 (calendar) to reflect holidays.

Second to Amend: Mr. Schofield

Mr. Mayo made a motion to act on Items 1-13 as a Consent Agenda.

Second to Consent: Mr. Scofield Motion to Carry: Mr. Mayo Carried: 8-0

1. 2011-12 School Calendar (Addendum I)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the 2011-2012 School Calendar for student attendance for the Enlarged City School District of Troy.

2. Pre-calculus Textbooks (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve the request for new pre-calculus text books for Troy High math department at a cost of \$9325.05.

3. Amendment to Out-of-State Field Trip - The Breakers (approved 3-16-11)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve (25) THS and DMS students from LEP (Limited English Program) to attend out-of-state field trip to The Breakers in Newport, Rhode Island and 1-hour sailing cruise on Newport Cruise Company on May 26, 2011. Trip will be financed by Title III funds set aside for this purpose.

4. Contract - Sinopoli Dance Company (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Sinopoli Dance Company for performance at School 16 on May 25, 2011 at a cost of \$1200 to be paid by School 16 Arts in Education funds.

5. Memorandum of Understanding - Troy Boys & Girls Club (PE Classes) (Addendum IV)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a memorandum of understanding with Troy Boys & Girls Club for the use of the facility for Alternative Learning Program students physical education classes (<u>December 2010 - June 2011</u>) in the amount of \$2500.

6. Memorandum of Understanding - Schott's Boxing (Addendum V)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a memorandum of understanding with Schott's Boxing for Alternative Learning Program students (October 2010 - June 2011) in the amount of \$2500.

7. Memorandum of Understanding - YMCA (PE Classes) (Addendum VI)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a memorandum of understanding with YMCA for use of the facility for Alternative Learning Program students for physical education classes (December 2010 - June 2011) in the amount of \$2500.

8. <u>Contract - Fred Polnisch</u> (Addendum VII)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Fred Polnisch for his appearance at School 14 on June 10, 2011 at a fee of \$100 to be paid by Title I Outreach funds.

9. Contract - Bell's Auto Driving School (Addendum VIII)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Bell's Auto Driving School for Adult Education Program for September 2011 - June 30, 2012 at a cost of \$320 per student for 24 hours of instruction.

10. Out-of State Conference - Differentiating Instruction

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve an out of state conference for Natelege Turner to attend "Differentiating Instruction, Understanding by Design" in Boston, Massaschusetts on June 30 - July 3, 2011 at a cost of \$1,625.48 to be paid from 611 ARRA grant.

11. National External High School Diplomas

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby acknowledges the following national external diplomas for the following high school graduates:

Thomas W. Metz, Jr. Renada Lee Webster

12. Committee on Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for students with special needs:

Reevaluation of Transfer Student **Annual Review**

999722 Charter School 563897

999611

Initial Eligibility Determination 999665

994302 999722 Charter School

999734 Charter School

Program Review Requested Review

994043 995850 999426 998062

13. Committee on Preschool Special Education Placements

BE IT RESOLVED, that the Committee on Preschool Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for students with special needs:

Amendment-Agreement No Meeting **Initial Eligibility Determination**

998516 999375

999383

Annual Review 999575 998554 999607

999617

Early Intervention 999639 999578

999641

999648 999674 Ineligible Requested Review 999478 999675 Ineligible

Requested Review Transfer Student

999704 999725

XII. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE

Mr. Mayo made a motion to act on Items 1-7 as a Consent Agenda.

Second to Consent: Mrs. Wager-Rounds

Motion to Carry: Mr. Mayo Carried: 8-0

(Addendum IX) 1. Financial Reports

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

- (a) Cash Flow (through 6/30/11)
- (b) Budget Transfers (March 2011)
- (c) Internal Claims Auditor Report (March 2011)
- (d) Treasurer's Report (March 2011)
- (e) Budget Status Reports (ending March 2011)
- (f) Student Activity Fund (March 2011)

2. 2010-11 Health Services Rate (Addendum X)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following Health Services Rate for the students attending private and parochial schools \$642.01 per student.

3. <u>2010-11 Health Services Contracts</u> (Addendum XI)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following Health Care Services Contracts for the students attending private and parochial schools totaling \$46,057.34

Averill Park Central School District	\$3,505.88
North Colonie Central School District	\$24,595.00
South Colonie Central School District	\$16,889,.60
Scotia-Glenville Central School District	\$688.93
Waterford-Halfmoon Union Free School District	\$377.93

4. <u>2009-10 Health Services Contract - Brunswick</u> (Addendum XII)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following Health Care Services Contract for the students attending private and parochial school in Brunswick Central School District in the amount of \$636.09 per student totaling \$2544.36 for the period of September 2009 to June 2010.

5. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accept the following donations:

<u>Donor</u>	<u>Amount</u>	<u>Purpose</u>
First New York FCU	\$159.30	PS 12 - Grade 5 trip
Hannaford Bros.	\$99.00	THS fundraiser - Hannaford Helps Kids
Doyle Middle School PTO	\$504.00	DMS trip - Bronx Zoo
Troy Pride Foundation	\$500.00	Kind International Program
School 16 PTA 6th Grade	\$75.00	PS 16 trip - Ridin Hy
School 16 Kindergarten	\$435.00	PS 16 trip - Circus
School 18 Third Grade	\$53.10	PS 18 trip - Palace Theatre 11/30/10
School 18 Third Grade	\$53.10	PS 18 trip - NYSTI 12/14/10
School 12	\$53.10	PS 12 trip - Russell Sage play 4/1/11

6. Standardization for Door Access, Camera System and Security Burglar Alarm Systems

Where as, the District wishes to maintain its continuity with door access and security systems in a safe manner; and

Where as, the District wishes to control these systems through a computer-based operating system and connect to existing infrastructure; and

Where as, the District has installed Door Access and Security Systems in all of its schools manufactured by Stanley Security Systems Incorporated and;

Where as the School District has standardized on Best Locking Systems and;

Where as the District wishes to expand these systems to maintain the operating continuity of its schools; and

Where as, the components of a total Sonitrol Burglar System are linked by a computer network and must be compatible if they are to operate as designed and to introduce components of a security system manufactured by others would negatively affect the compatibility and system integrity of security access and;

Where as, the District has trained its maintenance staff in the operation and maintenance of the Stanley Access System now;

THEREFORE BE IT RESOLVED, that for reasons of efficiency and economy and pursuant to the authority conferred by Subdivision 5 of Section 103 of the General Municipal Law, it is determined by this Board that there is a need for the Standardization in the purchase, installation and commissioning of its security components. The district will standardize on the Sonitrol System components as manufactured by Stanley Security Solutions Incorporated for all future purchases.

7. Bid for 2011-12 Motor Fuels

BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent, extend the Bid for Motor Fuels for the 2011-12 school year opened on June 3, 2010 for diesel fuel and gas for the buses to:

John Ray & Sons 2900 Sixth Avenue Troy, NY 12180

Diesel-ultra low sulfur highway-fluctuating	2.306
Transportation cost per gallon- fixed	0.078
Total starting price	2.384
Winter Blend Diesel-fluctuating	2.379
Transportation cost per gallon- fixed	0.078
Total starting price	2.457

For a price change allowed each Tuesday based upon the preceding Monday's pricing:

<u>AND</u>

Coco-Voyager	Gasoline 87 Octane-fluctuating	2.0569
2591 County Road 9	Transportation cost per gallon-fixed	0.09
Scio, NY 14880	Total starting price per gallon	2.1469

For an average rack price charged at the time of sale.

XIII. RESOLUTIONS - BUDGET VOTE AND ELECTION

Mr. Mayo made a motion to act on Items 1 and 2 as a Consent Agenda.

Second to Consent: Mrs. Wager-Rounds

Discussion: Ms. Marro-Giroux suggested that polling sites be consolidated.

Motion to Carry: Mr. Mayo Carried: 8-0

1. Approval of Property Tax Report Card (Addendum XIII)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the 2011-12 Property Tax Report Card.

2. <u>Election Inspectors</u>

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Clerk, hereby approves the following individuals as Election Inspectors for the May 17, 2011 Annual School Board Election and Budget Vote to be paid \$10 for attendance at Orientation Meeting and \$100 for inspector services on May 17, 2011.

Cindy Treece Cindy Bassett Joyce Forner Bernice Morrison Mary Ann Bruno Mary Glover Terry Murphy Eric Waite Richard Boland Ruth Goerold **Estelle Novack** Rosemary Burns James Grimes Larry Novack Cathy Bateman Sandy Krogh Mary Paravella Pat Cunningham Louise Liberty Nancy Rich Barbara Epps Caroline Martin Alice Santandera Sandy Delamater William Martin Mary Smulsky Theresa Simonds Julia Demura Pat Minehan

XIII. BOARD RESOLUTIONS

Mr. Mayo made a motion to PULL Item 3. Motion was made to act on Items 1-2, 4-5 as a Consent

Agenda.

Second to Consent: Mrs. Wager-Rounds

Discussion: Mrs. Harvin stated Mrs. Adams was an excellent Board member.

Mr. Schofield stated it has been a pleasure to work with Mrs. Adams

and acknowledged her hard work on the Policy Committee.

Mr. Mayo said Mrs. Adams will be missed.

Motion to Carry: Mr. Mayo

Carried: 8-0

1. Resignation of Board Member

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Mary Ellen Adams effective April 27, 2011 and that Mrs. Adams' position shall remain vacant through June 30, 2011.

2. Authority to Explore Utilization of School 12 Building

BE IT RESOLVED, that the Board of Education hereby grants authority to the Superintendent of Schools to explore options for the utilization of School 12 building.

3. Adoption of Registration Zones (Addendum XIV) PULLED

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby adopts the registration zones as outlined in Addendum XIV.

4. Re-adoption of Policies (Addendum XV)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the revisions to and re-adoption of the following policies:

(a)	1110	Distribution of Non-District Materials
(b)	1050	Annual District Election and Budget Vote
(c)	4850	Animals in the Schools (new)
(d)	5710	Violent or Disruptive Incident Reporting
(e)	9140.1	Staff Complaints and Grievances
(f)	9125	Drug Free Workplace

5. Abolishment of Policies

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the abolishment of the following policies:

(a)	5010	Student Policies Priority Objectives
(b)	5115	Magnet Schools
(c)	5115R	Magnet Schools - Regulation
(d)	5155E	Magnet Schools - Exhibit
(e)	5020	Racial Harassment of Students (abolished 2/6/11)
(f)	5160	Student Absences and Excuses
(g)	5230	Student Social Events
(h)	5314	Corporal Punishment Complaints (abolished 10/20/10)
(i)	5454	Student Automobile Use
(j)	5400	Student Welfare
(k)	5430	Student Psychological Services
(l)	5800	Student Awards and Scholarships
(m)	6100	Annual Budget (included in 1050)
(n)	6120	Budget Hearing (included in 1050)

XIV. FUTURE MEETINGS

1. Board of Education Meetings

- (a) May 18, 2011 7:00 pm (School 12)
- (b) June 8, 2011 7:00 pm (DMS) CHANGED FROM JUNE 1ST
- (c) June 15, 2011 7:00 pm (DMS)

2. Committee Meetings

- (a) May 4, 2011 Policy Committee (following BOE DMS)
- (b) May 18, 2011 Education Committee (following BOE meeting at School 12)
- (c) May 23, 2011 Facilities Committee (6:30 pm at DMS)
- (d) May 23, 2011 Policy Committee (following Facilities)
- (e) May 25, 2011 Finance Committee 6:00 pm (DMS)

3. Budget Presentations

(a) Monday, May 9th - THS and DMS Community

Troy High 7:15 PM

(a) Tuesday, May 10th - Elementary Schools

 School 14
 6:00 PM

 School 16
 6:00 PM

 School 2
 6:30 PM

 School 12
 7:00 PM

 School 18
 7:15 PM

 Carroll Hill
 7:15 PM

Discussion: Mrs. Harvin attended a fundraiser for School 12. Staff did a great job.

XV. MOTION TO ADJOURN

Mr. Mayo adjourned the meeting at 8:55 pm.

Respectfully submitted by,

Mary Beth Bruno Clerk of the Board