

The Enlarged City School District of Troy, New York

BOARD OF EDUCATION

Regular Board Meeting.....November 5, 2003
Location.....Doyle Middle School
Time.....6:30 p.m. Executive Session (if
needed)
7:00 p.m. Public
Meeting

A G E N D A - RESOLUTIONS

I. MEETING CALLED TO ORDER

II. ROLL CALL

III. EXECUTIVE SESSION

If an Executive Session is requested, the purpose will be given at that time.

IV. MOVE TO PUBLIC SESSION

V. SUPERINTENDENT'S REPORTS

- 1. 2003 Summer Handicapped/Psychological Contracts (Addendum I)
2. Treasurer's Report (Oral Report)

VI. PUBLIC INPUT ON AGENDA ITEMS ONLY

The Board of Education encourages public input at our Board meetings. Persons wishing to speak should identify themselves and the topic on the agenda they wish to address. Individuals should limit their comments to three minutes in length. Verbal attacks on individual Board and/or staff members will not be tolerated at Board meetings. Complaints concerning staff members shall be channeled will not respond to questions during our meeting, however individual Board Members and Administration will answer your questions and/or concerns at the end of our meeting or during the appropriate committee meeting.

VII. BOARD OF EDUCATION MINUTES

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the Minutes from the January 6, 2003 Special Board of Education meeting.

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the Minutes from the January 13, 2003 Transportation Committee meeting.

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the Minutes from the January 16, 2003 Finance Committee meeting.

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the Minutes from the July 2, 2003 Regular Board of Education meeting.

IX. SUPERINTENDENT'S RECOMMENDATIONS

A. Staff Matters - CERTIFIED/UNCERTIFIED

1. Appointments

a. Substitute Teachers 2003-2004

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individuals as Substitute Teachers for the 2003-2004 school year:

Laura Hamilton	Non-certified	Elementary
Lester Feldman	Non-certified	Elementary
Arthur Pelton	Non-certified	Social Studies
April Montgomery	Non-certified	English
Satvinder Devgun	Non-certified	Science
Colleen O'Flaherty	Certified	Guidance

b. PSAT Proctors

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following list of individuals to proctor PSAT tests (Budget 2810.15):

Mary Sue Peterson	4 hours	\$22.95/hr
Jon Getbehead	4 hours	\$22.95/hr
Edmund Loatman	4 hours	\$22.95/hr
Ron Cicchinelli	4 hours	\$22.95/hr
Harry Peterson	4 hours	\$22.95/hr
William DeRosa	4 hours	\$22.95/hr
Michele Mahr	4 hours	\$22.95/hr
Joseph Padalino	4 hours	\$22.95/hr
Jill Hart	4 hours	\$22.95/hr
Ann DeRosa	4 hours	\$22.95/hr
Sally Zgolinski	4 hours	\$22.95/hr

c. c. Saturday Morning Tutoring Program

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individuals for the Saturday morning tutoring program (REA Local Improvement Grant):

Stella Ritter	\$30/Hr	Karen Conroy	\$30/Hr
Melissa Azzoto	\$30/Hr	Kelly Phelan	\$30/Hr
Annette Rougeau	\$30/Hr	Mary Delay	\$30/Hr

d. Ruth McGlew, Attendance Teacher

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent, provide a probationary appointment to Ruth McGlew as an Attendance Teacher effective September 1, 2003 through June 30, 2006. Ms. McGlew holds a valid NYS Certificate. It is further recommended that Ms. McGlew be remunerated in accord with the contract currently in effect between the District and the TTA, Step 2, Column E: \$34,746.00 plus a 6th period stipend of \$4,600 plus 1/7 salary of \$4,963.71 for a total salary of \$44,309.71. Also, a retroactive amount (7/1/03 – 8/31/03) of a 6th period stipend of \$4,600 and 1/7 salary of \$4,207.85 – pro-rated.

e. Stipend for Extra Classes/Extra Prep

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, and in accordance with Article XV1.A, paragraph 5A(2) and Article XV1.A, paragraph 6B of the TTA contract provide remuneration/compensation to the individual listed for services of an additional teacher preparation:

Michele Nelson 4th Prep \$1,020. (Paid from Federal Grant 611)

f. Christina Mumford, Social Studies Long-term Substitute (Recall)

RESOLUTION: BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby re-appoints Christina Mumford from the Seniority/Recall List, pursuant to Education Law Section 3013, to a Social Studies long-term substitute position effective November 10, 2003 through June 30, 2004. It is further recommended that she be remunerated in accord with the contract currently in effect between the District and the TTA, Step 3, Column E: \$35,413. (Replacing J. Nash – Resigned \$38,013)

g. 2003/2004 Extra/Co-Curricular

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individuals for 2003/2004 extra/co-curricular positions. The monies for the German Club Advisor are underwritten from funds provided from the Booster Club:

Mitzi Williams	Co-advisor Dardanian	\$982.
Nancy Serson	Co-advisor Dardanian	\$982.
Eleanor Christie	German Club Advisor	\$574.

h. h. Extended School Day Program

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individuals for the Extended School Day Program (Title I):

Daniel Farley	Language Arts	\$30/Hr
Hope DeBevoise	Language Arts	\$30/Hr
Anne McEnaney	Language Arts	\$30/Hr
Beth Wilson	Language Arts	\$30/Hr
Brian Switzer	Language Arts	\$30/Hr
Patricia O'Connor	Language Arts	\$30/Hr

i. 2003-2004 Tutors (Addendum VI)

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the individuals listed as tutors for the 2003-2004 school year.

j. REA – Local Improvement (Addendum XVI)

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the individuals listed as tutors under the REA Local Improvement grant.

k. k. Winter Sports Positions

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individuals for winter sports positions:

Cheerleading	Varsity	J. Byrnes	\$1,494.
	JV	S. Fisher	1,288
Boys Basketball	JV	B. Barr	3,072.
Girls Basketball	Varsity	M. Galuski	3,897.
	JV	L. Merritt	3,072.
Boys Indoor Track	Varsity	R. Wallen	3,567.
	Assistant	M. Murnane	2,906.

Girls Indoor Track	Varsity	D. Nichols	3,567.
Bowling	Varsity	S. Menetti	2,411

l. 1. Adult Continuing Education (Addendum XVII)

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the individuals listed for the Adult Continuing Education Program.

m. Elementary Tutors, Sacred Heart & OLV

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individuals as elementary tutors at Sacred Heart and OLV at \$22.95 per hour (Title I):

Catherine Ingalsbe Crystal Smith Karyn Offenbacker

n. n. Michele Bowman – Contract

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby agrees to extend the current Employment Agreement with Michele Bowman as Administrative Assistant of Schools for the period July 1, 2004 through June 30, 2005. Remuneration for Ms. Bowman will be \$91,000, retroactive to September 1, 2003 (salary increase of \$15,000 will be funded from Title I).

o. o. K-12 Position – School 12

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby grants permission to the Superintendent to appoint a K-12 teacher at School 12.

2. Resignation/Retirement(s)

a. a. James Nash, Social Studies Long-term Substitute

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the resignation of James Nash from his position as a Social Studies long-term substitute effective November 10, 2003.

3. Tenure Recommendations

a. a. Wendy Ryan, Math

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law

and the provisions of Part 30.3 of the Rules of the Board of Regents recommends Wendy Ryan to the Math 7-12 tenure area, having been appointed to such position by Board of Education resolution dated August 5, 1998 and effective September 1, 1998. Be it shown that Wendy Ryan holds a valid NYS Certificate to serve in the aforesaid tenure area and be it further shown that the probationary period of this individual expired on September 27, 2003. In recognition thereof, the Board of Education does hereby grant and appoint to tenure Wendy Ryan effective September 28, 2003.

b. Patrick Martone, Special Education

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law and the provisions of Part 30.3 of the Rules of the Board of Regents recommends Patrick Martone to the Special Education tenure area, having been appointed to such position by Board of Education resolution dated July 13, 1999 and effective September 1, 1999. Be it shown that Patrick Martone holds a valid NYS Certificate to serve in the aforesaid tenure area and be it further shown that the probationary period of this individual expired on August 31, 2002. In recognition thereof, the Board of education does hereby grant and appoint to tenure Patrick Martone effective October 1, 2003.

B. Staff Matters - CLASSIFIED/UNCLASSIFIED

1. 1. Appointments

a. a. Substitute Custodians

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of those listed to the position of Substitute Custodian for the 2003-04 school year. Remuneration for this position is at \$11.00 per hour per contractual agreement with CSEA. Both Mr. Donnelly and Mr. Martel will be working part time to fill in for Mr. Pendergast who is on sick leave. (Both are on the Recall List.)

Edward Donnelly

Paul Martel

b. b. School Volunteers (Addendum VII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve those listed on Addendum VII as School Volunteers for the 2003-04 school year.

c. c. Ani Mooney - Registered School Nurse for Extended School Day Program

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Ani Mooney to the

position of Registered School Nurse for the Extended School Day Program effective November 1, 2003 through December 30, 2003. Remuneration for this position is at \$21.08 per hour per contractual agreement with CSEA. (Title I)

d. d. Recall List – Substitutes

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of those listed on the Recall List to the position of Substitute in their respective positions for the 2003-04 school year.

e. e. Jean Gunther – Registered School Nurse – REA Grant

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Jean Gunther to the position of Registered School Nurse for the REA – LEA Grant for the 2003-04 school year. Remuneration for this position is at \$19.61 per hour per contractual agreement with CSEA. (Will be paid out of REA Grant)

C. Superintendent's Recommendations - PROGRAMS

1. Committee on Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Special Education placements has submitted to the Board of Education twenty-two (22) student having the registration numbers as listed below in classes for students with special education needs, and be it

Moved into District

3507	9482	9505	9521	9543	001622
	387969	492549			
694845	987151	989284	989523	989711	989764
	989792	989826			

Initial Referral

988996	989171
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Review

031607	207131	706591	988144
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FURTHER RESOLVED, that these placements be approved.

2. 2. Committee on Pre-School Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Pre-School Special Education Placement has submitted to the Board of Education thirteen (13) students having the registration numbers as listed below in classes for students with special education needs, and be it

Initial Referral

9373	9393	9418	9435	9437	9446
	9514				

Review

8839	8874	8938	9247	9316	9334
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Early Intervention Transition

9378	9419	9434	9436	9439	9448
	9453				

Moved into District

9450	9451
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FURTHER RESOLVED, that these placements be approved.

3. 3. Parent Member for Committee for Special Education and Preschool Special Education

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the name of Peggy Moore Carter and Tracey Penk Masucci to serve as a Parent Member on the Committee for Special Education and the Preschool Special Education Committees for the 2003-2004 school year.

4. 4. Occupational Therapy Services

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves Dana Garber to provide occupational therapy services to School No. 2 Special Education students up to two days weekly from November

6, 2003 through January 2, 2004. Remuneration will be at \$150 per day, not to exceed \$2,400. (Budget Code 2250.16)

5. 5. After-School Child Care Program – School 12

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Y.M.C.A. for School 12 to operate an After School Child Care Program for the 2003-2004 school year. (\$2,500 per year)

6. 6. Education Development Center, Inc. Agreement

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the agreement between the District and Education Development Center, Inc. for work to support the needs assessment and design of the ATLAS Communities design project at the WK Doyle Middle School in the amount of \$76,500 for the period August 1, 2003 through July 31, 2004. Further, the Board authorizes the Superintendent to execute said agreement. (Paid through the CSRD Grant).

7. 7. Passing Requirements

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent, keep the district's local option for a passing score no lower than 55 on the five required regents exams for those students entering Grade 9 in the fall of 2004. By this action, these students can meet the local diploma requirements.

D. D. Superintendent's Recommendations – Business/Finance

a. a. Student Activities Fund (Addendum II)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Student Activities Funds for September 2003.

b. b. Cash Flow Statement (Addendum III)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the Cash Flow Statement as it appears on Addendum III.

c. c. Budget Status Report (Addendum IV)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the Budget Status Report as it appears on Addendum IV.

d. d. Statement of Expenditures (Addendum VIII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the Statement of Expenditures as it appears on Addendum VIII.

e. Final Payment – Kasselman Electric Co. (Addendum IX)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Final Payment to Kasselman Electric Co. in the amount of \$784.00.

f. f. Final Payment – Kasselman Electric Co. (Addendum X)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Final Payment to Kasselman Electric Co. in the amount of \$1,687.48.

g. g. Final Payment – Bob Talham, Inc.

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Final Payment to Bob Talham, Inc. in the amount of \$7,169.00, which is \$903.00 less than previously approved. The \$903.00 amount is a back charge to Bob Talham, Inc. for cleaning.

h. h. Budget Transfers (Addendum XI)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approve those Budget Transfers listed in Addendum XI.

i. i. Envision Architects, PC (Addendum XII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, that payment in the amount of \$14,245.05 be made to Envision Architects, PC for professional Services from March 1, 2003 to July 31, 2003, Phase I Capital Projects.

j. j. Envision Architects, PC (Addendum XIII)

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RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, that payment in the amount of \$14,328.03 be made to Envision Architects, PC for professional Services from August 1 to August 31, 2003, Phase I Capital Projects.

k. k. Envision Architects, PC (Addendum XIV)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve payment in the amount of \$13,081.39 be made to Envision Architects, PC for professional services from September 1, 2003 through September 30, 2003.

l. l. Donation – Troy Booster Club (Addendum XV)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accept the donation in the amount of \$574.00 from the Troy Booster Club via the Troy PRIDE Foundation for the purpose of restoring funding for the Troy High School German Club.

m. m. Security Fee Proposal

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve payment for the Troy Police officers who provide security at various events following the schedule below:

Football/Basketball Games	\$70.00 per officer (3.5 hours)
Dances	\$80.00 per officer (4.0 hours)
All other events	\$20.00 per hour

n. n. Treasurer's Report (Addendum V)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accept the Treasurer's Report for the month of September 2003.

PART II

XI. XI. PUBLIC INPUT ON NON-AGENDA ITEMS

The Board of Education encourages public input at our Board meetings. However, on the advice of counsel, neither the Board nor the Administration will engage in a dialogue or respond to questions concerning personnel matters. This is not an attempt to stifle public comment, rather, is done to protect the privacy of the individuals involved.

XII. XII. BOARD COMMITTEE REPORTS

- 1. 1. Goals Committee (Mrs. Adams)
- 2. 2. Buildings & Grounds (Mr. Devine)
- 3. 3. Technology Committee (Mr. Schofield)
- 4. 4. Policy Committee (Mr. Parrow)
- 5. 5. Finance Committee (Mr. Pollack)

XIII. XIII. BOARD OF EDUCATION RESOLUTION(S)

- 1. 1. School No. 1 (Mr. Schofield)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby authorizes the Superintendent to form an Advisory Committee comprised of board members, administrative staff, teachers, parents, community and business representatives and an architect or other professionally-trained expert in evaluating the building condition/use of School No. 1 to analyze the closing of School No. 1 and to eventually sell School No. 1; and further the Board directs the Superintendent to develop a plan which shall be submitted to the Board for the eventual relocation of all personnel and students which currently occupy School No. 1.

- 2. 2. Reintroduced Resolution for a Substitute Administrator (Mr. Schofield)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby authorizes the Superintendent to offer to the next most senior administrator whose position was eliminated on April 14, 2003 a position as a substitute administrator in the K-12 tenure area for the period of time that current administrator is out on sick leave. If accepted by the next most senior administrator, then the individual shall be remunerated in the amount of \$370.28 per diem. This individual will be assigned to the position of house principal at Troy High School should he accept such substitute appointment through November 25, 2003, if needed.

- 3. 3. Policy No. 8120.2-R Safe Use of Hazardous Materials (Addendum XVIII)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent and the Policy Committee, hereby approves Policy No. 8120.2-R entitled Safe Use of Hazardous Materials as it appears in Addendum XVIII.

- 4. 4. Policy 4730-R K-12 Homework (Addendum XIX)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent and the Policy Committee, hereby

approves Policy No. 4730-R entitled K-12 Homework as it appears in Addendum XIX.

5. 5. Policy 4100 – Organization of Instruction (Addendum XX)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent and the Policy Committee, hereby approves Policy No. 4100 entitled Organization of Instruction as it appears in Addendum XX.

6. 6. Disability Tax Exemption (Addendum XXI)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, adopts the partial property tax exemption for persons with disabilities according to Section 459-c of the Real Property Tax Law.

XIV. DISCUSSION OF FUTURE MEETINGS

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| November 6, 2003 | Special Board of Education Meeting
1728 Tibbits Avenue
7:00 p.m. |
| November 10, 2003
Committee | Special Board of Education Meeting for Goals

Doyle Middle School Media Center
7:00 p.m. |
| November 17, 2003 | Policy Committee Meeting
Doyle Middle School Media Center
7:00 p.m.

Finance Committee Meeting
Doyle Middle School Media Center
Immediately Following the Policy Meeting |
| November 19, 2003
Resources | Special Board of Education Meeting for Human

School 16
7:00 p.m. |
| December 3, 2003 | Regular Board of Education Meeting
Doyle Middle School Media Center
7:00 p.m. Public Meeting |

XIV. MOTION TO ADJOURN