

The Enlarged City School District of Troy, New York

BOARD OF EDUCATION

Regular Board Meeting.....April 7, 2004
Location.....Doyle Middle School
Time.....6:30 p.m. Executive Session (if
needed)
7:00 p.m. Public
Meeting

A G E N D A - RESOLUTIONS

I. MEETING CALLED TO ORDER

II. ROLL CALL

III. EXECUTIVE SESSION

If an Executive Session is requested, the purpose will be given at that time.

IV. MOVE TO PUBLIC SESSION

V. SUPERINTENDENT'S REPORTS

1. 2003 Handicapped/Psychological Contracts

- Questar III 4 students \$44,800.00

2. Treasurer's Report (Oral Report)

3. Tax Collection Report (Addendum IV)

VI. PUBLIC INPUT ON AGENDA ITEMS ONLY

The Board of Education encourages public input at our Board meetings. Persons wishing to speak should identify themselves and the topic on the agenda they wish to address. Individuals should limit their comments to three minutes in length. Verbal attacks on individual Board and/or staff members will not be tolerated at Board meetings. The Board will not respond to questions during our meeting, however individual Board Members and Administration will answer your questions and/or concerns at the end of our meeting or during the appropriate committee meeting.

VII. BOARD OF EDUCATION MINUTES

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the Minutes from the March 20, 2003 Finance Committee meeting.

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the minutes from the March 24, 2003 Special Board of Education meeting.

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the minutes from the March 26, 2003 Special Board of Education meeting.

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the minutes from the November 5, 2003 Regular Board of Education meeting.

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the minutes from the December 3, 2003 Regular Board of Education meeting.

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the minutes from the January 21, 2004 Policy Committee meeting.

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the minutes from the March 22, 2004 Special Board of Education meeting.

IX. SUPERINTENDENT'S RECOMMENDATIONS

A. Staff Matters - CERTIFIED/UNCERTIFIED

1. Leave of Absence

a. Margaret A. Mulligan, Elementary

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the leave of absence of Margaret A. Mulligan from her position as an Elementary teacher effective March 31, 2004 through December 15, 2004.

b. Katherine Fitzpatrick-Wallen, Special Education

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the leave of absence of Katherine Fitzpatrick-Wallen from her position as a Special Education teacher effective May 10, 2004 through June 30, 2004.

c. Deborah Kroup, Special Education

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, grant a Sabbatical Leave to Deborah Kroup for the second half of the

school year, February 2005 through June 2005. This sabbatical leave is provided in accord with Article XV-1 of the contract currently maintained between the Troy City School District and the Troy Teachers' Association.

d. Linda Marschilok, Special Education

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, grant a Sabbatical Leave to Linda Marschilok for the first half of the school year, September 2004 through January 2005. This sabbatical leave is provided in accord with Article XV-1 of the contract currently maintained between the Troy City School District and the Troy Teachers' Association.

2. 2. Appointments

a. a. Constance Zack, Home and Careers

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, approve the probationary appointment of Constance Zack as a Home and Careers teacher effective April 29, 2004 through April 28, 2006. Ms. Zack holds a valid NYS Certificate. It is further recommended that Ms. Zack be remunerated in accord with the contract currently in effect between the District and the TTA, Step 13, Column E: \$54,736. (Replacement for M. Witkowski, \$67,771)

b. b. Deborah Hughes, Elementary Long-term Substitute

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, approve the temporary appointment of Debra Hughes as an Elementary long-term substitute effective March 31, 2004 through December 15, 2004. Ms. Hughes holds a valid NYS Certificate. It is further recommended that Ms. Hughes be remunerated in accord with the contract currently in effect between the District and the TTA, Step 3, Column A: \$35,132. (Filling in for M. Mulligan, CHS)

c. c. Substitute Teachers 2003-2004

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individuals as substitute teachers for the 2003-2004 school year:

Rufus McDowell	English	Non-certified
Joshua Sperber	Music	Certified (For Fraser-theatre)

d. d. Stipend for Extra Classes/Extra Prep

RESOLUTION:

BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law, and in accordance with Article XV1.A, paragraph 5A(2) and Article XV1.A, paragraph 6B of the TTA contract provide remuneration/compensation to the individual listed for services of an extra class (to be paid out of Title 1) effective January 30, 2004:

Charles Bitley Extra Prep Math - THS \$1020. (2nd Semester)

Delete: Eleni Karanassiu 6th Teaching Period (Eff. 1/30/04)

e. e. Tutors for 2003-2004

RESOLUTION:

BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the individuals listed as tutors for the 2003-2004 school year.

Erin McGrath	K-6	MA-State Univ at Albany
	Spec Ed/ Literacy Specialist	Certified
Diane Teutschman	K-6	MS-Long Island University
	All subjects/ Reading (most desirable)	Prov. Certification

f. f. Extended School Day

RESOLUTION:

BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the individuals listed for Extended School Day positions @ \$30/hour:

Julie Yund	DMS Math	Ann Waldron	DMS Math
Carl Bazan	DMS Math	Randall Harris	DMS Math
Lucy Anderson	DMS Math	Sharon Balko	DMS Math
Nancy Smith	DMS Math	Nancy Shull	DMS Math

g. Lara Horton, Target 3 ELA Liaison

RESOLUTION:

BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve Lara Horton as the Target 3 ELA Liaison effective April 1 through June 30, 2004 with a stipend of \$2400. (21st Century Grant program for DMS)

h. h. Tutors – Our Lady of Victory

RESOLUTION:

BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the individuals listed as tutors at Our Lady of Victory (Title I Funds):

Ann Shaw

\$22.95/hour

Delete: Denise Cusack (maternity leave)

i. i. Spring Coaching Positions

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individual for a Spring coaching position:

Kristy Mazzariello

Modified Girls Spring Track

\$2411.

B. Staff Matters - CLASSIFIED/UNCLASSIFIED

1. 1. Resignations – Retirements – Terminations

a. a. Mary Ann Zampier – Teacher Aide

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the resignation for the purpose of retirement of Mary Ann Zampier from her position as Teacher Aide effective December 31, 2004.

b. b. John Canfield – Custodian

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the resignation for the purpose of retirement of John Canfield from his position as Custodian effective August 31, 2004.

c. c. Mary Ann Morrissey – Teacher Aide

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the resignation for the purpose of retirement of Mary Ann Morrissey from her position as Teacher Aide effective June 30, 2004.

d. d. Marion Hannan – Typist

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the resignation for the purpose of retirement of Marion Hannan from her position as Typist effective December 30, 2004.

2. 2. Appointments

a. a. Substitute Teacher Aide

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of

Amanda Ielapi to the position of Substitute Teacher Aide for the 2003-04 school year.

b. b. AED Trained Personnel – Extended School Day Program

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Mark Osganian to the position of AED staff member for the Extended School Day Program for the 2003-04 school year. Remuneration for this position is at \$22.95 per hour.

c. c. Substitute Typist

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Angela Adamo to the position of Substitute Typist for the 2003-04 school year.

d. d. Jean Mentiplay – Office Machine Operator

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the probationary appointment of Jean Mentiplay to the position of Office Machine Operator effective March 18, 2004. Ms. Mentiplay successfully achieved placement on the certified List of Eligibles by the Civil Service Commission and has been found to have the necessary qualification to fill such position. (Change from Provisional to Probationary status with District)

e. e. School Volunteers

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve those listed as School Volunteers for the 2003-04 school year.

Janine Banks
Rounds

Hope Garner

Anne

f. f. Election Inspectors

RESOLUTION: BE IT RESOLVED, that the following Election Inspectors, as recommended by Mrs. DeFiglio, be appointed and that any vacancies which might occur between now and Election Day be filled and reported at the next meeting, and be it

FURTHER RESOLVED, that remuneration be in the amount of \$75.00 for services rendered on Election Day and a \$10.00

Annual Review

1031	1067	1234	3017	5977	6314
6440	6451	6528	6687	6959	7293
7384	7759	8236	8288	8321	8380
8546	031607	034767	083825	125341	134040
134200	144893	195173	208714	235902	247840
295524	343894	391293	447820	492548	492549
534652	535676	583097	583098	594378	635606
668777	674699	681541	684502	685069	730735
738381	742682	746260	746881	776795	780002
829156	858525	888650	906511	914999	921293
947955	986774	986851	987681	987760	988144
988415	988505	988507	988834	988838	989259
989486	989503	989539	989681	989700	989763
989795	989796	989799	989811	989841	989975
990052					

FURTHER RESOLVED, that these placements be approved.

2. Committee on Pre-School Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Pre-School Special Education Placement has submitted to the Board of Education thirty-one (31) students having the registration numbers as listed below in classes for students with special education needs, and be it

Initial Referral

8813	9181	9612	9623	9632	9634
	9647	9650			
9689					

Review

8877	9076	9092	9413	9556-9557	9580
	9614	9685			
9686	9715	9719	9742	9769	

Annual Reviews

9117	9119	9121			
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Early Intervention Transition

9566	9613	9630	9665	9702	
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FURTHER RESOLVED, that these placements be approved.

3. 3. School Calendar 2004-2005 (Addendum III)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby adopts the school calendar for the 2004-2005 year as it appears in Addendum III.

4. Textbook Adoption

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the adoption of the following textbooks:

Business & Personal Finance, Glencoe, ISBN: 0-02-644128-4, Est. cost: \$3,000.
Mathematics with Business Applications, Glencoe, ISBN: 0-07-829806-7, Est. cost: \$3,000.
Business Management, Glencoe, ISBN: 0-02-644222-1, Est. cost: \$3,300.

D. D. Superintendent's Recommendations – Business/Finance

a. a. Student Activities Fund (Addendum II)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Student Activities Funds for February 2004.

b. b. Contingent Budget Cap Exclusions

WHEREAS, school district costs for (1) NYS ERS and NYS TRS (including retirement incentive payments) contributions, (2) health insurance premiums, and (3) property and liability insurance premiums have increased dramatically over the past several years; and

WHEREAS, these cost increases are beyond the control of local school districts and, in many cases, exceed the current cap on school district budgets; and

WHEREAS, the current financial caps placed on school districts are arbitrarily determined and do not reflect the cost of providing an adequate public education to students; and

WHEREAS, the combined effect of rising educational costs and declining revenue resources makes it increasingly difficult to meet the challenges of getting the necessary dollars into our classrooms, and

WHEREAS, mandate relief in the form of budget cap relief is one way the State can assist our school districts without impacting the State budget, and

WHEREAS, budget cap relief will provide the flexible use of resources necessary for delivering a quality education to all students,

RESOLVED, that the Board of Education of the Enlarged City School District of Troy, N.Y. requests the New York State Legislature to move to immediately amend necessary sections of Education Law to exempt (1) contributions made by our schools to NYS TRS and NYS ERS, and (2) premiums for health and property and liability insurance from the calculation of the current school district budget cap.

c. c. Eliminate the Distinction Between Contingent and Non-Contingent Items

WHEREAS, when voters fail to adopt a proposed school budget, NYS Education Law requires school districts to exclude certain categories (non-contingent items) prior to the Board of Education adopting a contingent budget; and

WHEREAS, Education Law was further modified in 1997 to explicitly limit a voter defeated budget to a statutorily determined increase of 120% of CPI or 4%, whichever is less; and

WHEREAS, both the initial statute (defining contingent v. non-contingent) and the subsequent 1997 revision (establishing the budget cap) were created with the intent to limit the growth of school districts' budgets adopted without voter approval; and

WHEREAS, subjecting school districts to both sections of the statute places undue and overly restrictive rules on school district decision making; and

WHEREAS, eliminating the distinction between contingent and non-contingent budget language will maintain the Legislature's desire to provide limits on non-voter approved budgets; and

WHEREAS, eliminating the distinction between contingent and non-contingent budget language will provide school districts the increased flexibility to meet the demands of students and the community; and

WHEREAS, eliminating the distinction between contingent and non-contingent budget language will provide added public clarity to a confusing and over-regulated school budget approval process; and

WHEREAS, eliminating the distinction between contingent and non-contingent budget language will not cause school budgets or local property taxes to increase;

RESOLVED, that the Board of Education of the Enlarged City School District of Troy, N.Y. requests the New York State Legislature to move to immediately amend necessary sections of Education Law to eliminate the current distinction between contingent and non-contingent budgets by removing all references to non-contingent items as they apply to school district budgets.

d. Budget Transfers (Addendum V)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve those Budget Transfers listed on Addendum V.

e. Cash Flow Statement (Addendum VI)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the Cash Flow Statement as it appears on Addendum VI.

f. Budget Status Report (Addendum VII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the Budget Status Report as it appears on Addendum VII.

g. g. Change Order – T. Lemme Mechanical Inc. MCCO-01 (Sch 2) (Addendum IX)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Change Order MCCO-01 T. Lemme Mechanical, Inc. in the amount of a credit for \$37,601.00. This Change Order was presented by Envision Architects. The total contract with T. Lemme Mechanical, Inc. was previously summed at \$2,860,000.00. This Change Order in the amount of a credit of \$37,601.00 provides for a new contract sum of \$2,822,399.00.

h. Change Order – T. Lemme Mechanical Inc. MCCO-02 (Sch 12) (Addendum X)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Change Order MCCO-02 T. Lemme Mechanicalville Inc. in the amount of a credit of \$22,665.00. This Change Order was presented by Envision Architects. The total contract with T. Lemme Mechanical Inc was previously summed at \$2,822,399.00. The Change Order in the amount of a credit of \$22,665.00 provides for a new contract sum of \$2,799,734.00

i. i. Payment – Envision Architects (Addendum XI)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, authorize payment in the amount of \$11,796.56 to Envision Architects for professional services from February 1, 2004 to February 29, 2004.

j. Payment – Envision Architects

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve payment in the amount of \$33.52 for professional services performed at School #1.

k. k. Payment – Envision Architects

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve payment in the amount of \$210.12 for professional services performed at School #2.

l. l. Payment – Envision Architects

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve payment in the amount of \$693.88 for professional services performed at School #2.

Payment – Envision Architects

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve payment in the amount of \$1,785.95 for professional services performed at School #12.

Final Payment – T. Lemme Mechanical Inc. (Addendum XII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Final Payment to T. Lemme Mechanical Inc. in the amount of \$33,828.00.

Final Payment – T. Lemme Mechanical Inc. (Addendum XIII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approval Final Payment to T. Lemme Mechanical Inc. in the amount of \$20,292.00.

Payment – T. Lemme Mechanical Inc. (Addendum XIV)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approve payment to T. Lemme Mechanical Inc. in the amount of \$63,371.00.

Age Exemption – Rensselaer County

RESOLUTION: BE IT RESOLVED, that the Board of Education approve the following resolution related to Senior Citizens Tax Exemption of persons 65 years of age and older.

Pursuant to §467 of the Real Property Tax Law, the Enlarged City School District of Troy hereby grants a tax exemption per income schedule listed below on real property located in Rensselaer County and owned by persons 65 years of age or older, provided that the applicant for such exemption meets all of the requirements of §467 of the Real Property Tax Law and the income of such applicant does not exceed the amount specified by resolution of the county.

Pursuant to the provisions for Real Property Tax Law §467, Subdivision (5), the Enlarged City School District of Troy does hereby extend the real property exemption provided in §467 of the Real Property Tax Law to any person otherwise qualifying under such section who shall attain age 65 after the taxable status date and before December 31 of the same year.

<u>Income</u>	<u>Exemption %</u>
24,000	50%
24,000 – 25,000	45%
25,000 – 26,000	40%
26,000 – 27,000	35%
27,000 – 27,900	30%
27,900 – 28,800	25%
28,800 – 29,700	20%
29,700 – 30,600	15%
30,600 – 31,500	10%
31,500 – 32,400	5%

Acceptance of Audit for the 2002-03 Year (Addendum XV)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Audit and Management Letter as presented by James Cusack, CPA, of Cusack & Company, Certified Public Accountants, LLC.

Establishment of Reserve Fund for Uncollected Taxes

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, establish a Reserve Fund for Uncollected Taxes to offset the amount of uncollected real property taxes due and owing to a small city school district.

Establishment of a Reserve Fund for Employee Benefit Accrued Liability

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, establish a Reserve Fund for Employee Benefit Accrued Liability to pay the cash payments of the monetary value of accrued and accumulated but unused sick leave, personal leave, holiday leave, vacation time, time allowances granted in lieu of overtime compensation and any other forms of payment of accrued but unliquidated time earned by employees.

u. Treasurer's Report (Addendum VIII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accept the Treasurer's Report for the month of February 2004.

PART II

PUBLIC INPUT ON NON-AGENDA ITEMS

The Board of Education encourages public input at our Board meetings. Persons wishing to speak should identify themselves. Individuals should limit their comments to three minutes in length. Verbal attacks on individual Board and/or staff members will not be tolerated at Board meetings. The Board will not respond to questions during our meeting, however individual Board Members and Administration will answer your questions and/or concerns at the end of our meeting or during the appropriate committee meeting.

BOARD COMMITTEE REPORTS

Finance Committee (Mr. Pollack)

Buildings & Grounds Committee (Mr. Devine)

Athletic/Transportation Committee (Mrs. Harvin)

Goals Committee (Mrs. Adams)

BOARD OF EDUCATION RESOLUTIONS

Polling Locations

RESOLUTION: BE IT RESOLVED, that the Board of Education approve School 1 as a polling location for the 2004 Annual School Board Election.

RESOLUTION: BE IT RESOLVED, that the Board of Education approve School 2 as a polling location for the 2004 Annual School Board Election.

RESOLUTION: BE IT RESOLVED, that the Board of Education approve School 12 as a polling location for the 2004 Annual School Board Election.

RESOLUTION: BE IT RESOLVED, that the Board of Education approve School 14 as a polling location for the 2004 Annual School Board Election.

RESOLUTION: BE IT RESOLVED, that the Board of Education approve School 16 as a polling location for the 2004 Annual School Board Election.

RESOLUTION: BE IT RESOLVED, that the Board of Education approve School 18 as a polling location for the 2004 Annual School Board Election.

RESOLUTION: BE IT RESOLVED, that the Board of Education approve Carroll Hill as a polling location for the 2004 Annual School Board Election.

DISCUSSION OF FUTURE MEETINGS

April 8, 2004 Finance Committee Meeting
Doyle Middle School Media Center
7:30 p.m.

April 19, 2004 Special Board Meeting for Finance
Doyle Middle School Media Center

7:30 p.m.

April 21, 2004

Finance Committee Meeting

Doyle Middle School Media Center

7:30 p.m.

April 22, 2004

Special Board Meeting for Goals Committee

Doyle Middle School Media Center

7:00 p.m.

April 27, 2004

Special Board of Education Meeting and Human Resources

Doyle Middle School Media Center

7:00 p.m.

April 28, 2004

Athletic/Transportation Committee Meeting

Doyle Middle School Media Center

7:00 p.m.

April 29, 2004

Finance Committee Meeting

Doyle Middle School Media Center

7:30 p.m.

May 4, 2004

Personal Registration Day

School No. 1

11 a.m. – 4 p.m.

May 5, 2004

Regular Board of Education Meeting

Doyle Middle School Media Center

7:00 p.m. Public Meeting

XIV. MOTION TO ADJOURN